

RECORD OF PROCEEDINGS

**MINUTES OF THE
XENIA TOWNSHIP TRUSTEES:**

**REGULAR MEETING
JUNE 2, 2016 7:00 PM**

Note: These minutes are a summary of the discussion and are not a word for word account of the discussions. The proceedings were electronically recorded. The meeting place was the Xenia Township Office, 8 Brush Row Road, Xenia, Ohio.

PRESENT: Scott Miller, Chair; Susan Spradlin, Trustee; Steve Combs, Trustee; Sheila Seiter, Fiscal Officer; Alan Stock, Administrator.

Meeting was called to order at 7:02 p.m. All participated in the Pledge of Allegiance.

READ FILE:

GC Public Health PR (2)

FISCAL OFFICER/ FINANCE:

Mr. Miller made a motion to approve the payroll as presented, Mr. Combs seconded the motion. Roll call: Mr. Miller- Aye, Mrs. Spradlin- Aye, Mr. Combs- Aye. Motion **PASSED** by roll call of 3-0.

RESOLUTION NO. 2016-118

Mr. Miller made a motion to approve the bills as presented, Mr. Combs seconded the motion. Roll call: Mr. Miller- Aye, Mrs. Spradlin- Aye, Mr. Combs- Aye. Motion **PASSED** by roll call of 3-0.

RESOLUTION NO. 2016-119

Mr. Combs made a motion to approve the Work Session minutes from May 19, 2016, Mrs. Spradlin seconded the motion. Roll call: Mr. Miller- Aye, Mrs. Spradlin- Aye, Mr. Combs- Aye. Motion **PASSED** by roll call of 3-0.

RESOLUTION NO. 2016-120

Mrs. Spradlin made a motion to table the Regular Meeting minutes from May 19, 2016 until the Trustees have had an opportunity to look over them, Mr. Combs seconded the motion. Roll call: Mr. Miller- Aye, Mrs. Spradlin- Aye, Mr. Combs- Aye. Motion **PASSED** by roll call of 3-0.

RESOLUTION NO. 2016-121

Mr. Miller made a retroactive motion to May 25th for payment to the IRS for the 2014 941 fees in the amount of \$2,810.54, Mr. Combs seconded the motion. Roll call: Mr. Miller- Aye, Mrs. Spradlin- Aye, Mr. Combs- Aye. Motion **PASSED** by roll call of 3-0.

RESOLUTION NO. 2016-122

TOWNSHIP ADMINISTRATOR:

Mr. Stock gave an update on the Xenia Township Farmers Market Vendor Agreement. He asked for a clarification on how he needs to proceed from the Trustees. He said Stephanie Hayden had approved the presented form. He then gave more details about what they would encourage the applicants on and the proposed schedule with the regulations. Mrs. Spradlin asked if Mr. Stock wanted the proposed form accepted. She asked Mrs. James what dates were advertised in the Xenia paper. Mrs. James said she did not remember the dates that were posted. Mrs. Spradlin believed that Tuesdays were already booked with other market times. Mr. Stock explained in more detail about how they will handle the fees. Mr. Miller suggested that a statement about pro-rating be put into the form. Mrs. Spradlin made a motion to accept the 2016 Xenia Township Vendor Agreement Form as presented, Mr. Combs seconded the motion. Roll call: Mr. Miller- Aye, Mrs. Spradlin- Aye, Mr. Combs- Aye. Motion **PASSED** by roll call of 3-0.

RESOLUTION NO. 2016-123

Mr. Stock asked for a renewal for nuisance resolutions for a few properties. He said they have all the necessary actions taken care of to make them nuisances. Mr. Stock gave an update on each of the proposed properties and explained the process that is

**XENIA TOWNSHIP TRUSTEE'S
REGULAR MEETING, JUNE 2, 2016**

taken. Mr. Combs said there was a complaint about two RVs that were being inhibited by others. Mr. Stock said he will check in on that complaint.

Mr. Combs made a motion to renew the resolution and declare the property at 1287 Brush Row Road, parcel #M36000200270007100, a nuisance, Mr. Miller seconded the motion. Roll call: Mr. Miller- Aye, Mrs. Spradlin- Aye, Mr. Combs- Aye. Motion **PASSED** by roll call of 3-0.

RESOLUTION NO. 2016-124

Mr. Combs made a motion to renew the resolution and declare the property at 1333 East Main Street, parcel #M36000200301007800, a nuisance, Mrs. Spradlin seconded the motion. Roll call: Mr. Miller- Aye, Mrs. Spradlin- Aye, Mr. Combs- Aye. Motion **PASSED** by roll call of 3-0.

RESOLUTION NO. 2016-125

Mr. Miller made a motion to renew the resolution and declare the property at 625 Murray Hill Drive, parcel #M36000200310003800, a nuisance, Mr. Combs seconded the motion. Roll call: Mr. Miller- Aye, Mrs. Spradlin- Aye, Mr. Combs- Aye. Motion **PASSED** by roll call of 3-0.

RESOLUTION NO. 2016-126

Mr. Combs made a motion to renew the resolution and declare the property at 1073 Union Road, parcel #M36000200320002900, a nuisance, Mr. Miller seconded the motion. Roll call: Mr. Miller- Aye, Mrs. Spradlin- Aye, Mr. Combs- Aye. Motion **PASSED** by roll call of 3-0.

RESOLUTION NO. 2016-127

Mr. Combs made a motion to declare the parcel #M36000200361003200 at 1527 US 68 South a nuisance, Mrs. Spradlin seconded the motion. Roll call: Mr. Miller- Aye, Mrs. Spradlin- Aye, Mr. Combs- Aye. Motion **PASSED** by roll call of 3-0.

RESOLUTION NO. 2016-128

Mr. Miller asked for 1073 Union Road and any others that are appropriate by the County that Xenia Township contacts the County Treasurers Office through either Stephanie, Greene County prosecutor, or the Treasurer's Office directly to determine what it takes to deal with ongoing issues. Mr. Stock clarified the issues he was referring to were about homes that are occupied and neither taxes or assessments are being dealt with. Mr. Miller then asked what the possibilities were for the other properties regarding that they were either vacant for over one year and one with a deceased owner. Mr. Stock said he would check with Stephanie Hayden. Mr. Miller reported that the County Treasurer was at a meeting he attended and said if there were other issues we would like him address, he will try to make it happen.

Mr. Miller asked Mr. Stock to go over the two items from the Work Session.

Mr. Stock said his recollection was to see if any employees were interested in having AFLAC before making a resolution. Mr. Stock gave more information on what was discussed with the representative and with Mrs. Seiter. Mrs. Seiter said that those who would like AFLAC need to hold a regular a shift because it would be payroll deducted for a lower rate. A discussion was held to further explain the participation needed for each employee interested and why. Mr. Miller noted that we had asked other insurance agencies if they had similar programs as AFLAC. Mr. Stock responded that they did not find another agency that offers them or that offers payroll deduction like AFLAC.

Mr. Stock reported on the fender bender with Command 51 and a person who parked behind the ambulance. Mr. Stock explained further what happened. He explained the quotes he and the owner received. He then said he spoke with Stephanie Hayden about the form of payment and she sent a whole harmless agreement between the Township and individual. She advised that they make the payment out to the individual for \$691.20 and go with the agreement to keep it off the insurance. Mrs. Spradlin asked if the Department employee had attended any training due to the accident because they can't keep having accidents. Mrs. Janis James asked if there was any law or regulation about parking close behind active emergency vehicles. Chief Fox responded that no, because they were on private property it can get tricky. Mrs. Seiter asked if the

**XENIA TOWNSHIP TRUSTEE'S
REGULAR MEETING, JUNE 2, 2016**

ambulance went to leave, if that truck would have been in the way. He said he was not on the call so he did not know for sure. Mrs. Spradlin said there should be a uniform training for anyone who is involved in an accident. Mr. Miller made a motion to pay the \$691.20 for the repair of the vehicle, Mr. Combs seconded. Mrs. Spradlin said the check is to be made out to the owner and we could not say that it will be used for the repair. She asked if they should say the check would be made out to the person. Mr. Miller amended his motion to pay the dollar amount to the owner of the vehicle for compensation to the damage to his vehicle, Mr. Combs seconded the motion. Roll call: Mr. Miller- Aye, Mrs. Spradlin- Aye, Mr. Combs- Aye. Motion **PASSED** by roll call of 3-0.

RESOLUTION NO. 2016-129

ZONING DEPARTMENT:

Mr. Stock reported that the Zoning Commission had asked for the Trustees to consider have a conjoined meeting every fifth Tuesday of the year. He said those Tuesdays for 2016 would have been in March, May, August and November. He said the Board is interested in talking with them, not in violation of an open case, to ask questions before they open a new case for any type of violation. Mr. Miller suggested the BZA be a part of it too but he is okay with it. Mr. Stock asked if they can commit to the meetings in August and November. He said it would be August 30 and November 29, the Tuesday after Thanksgiving at 6:00 p.m.

Mr. Stock reported on the Agritourism Bill that is running for the signature of the Governor. Mr. Miller commented that it had already been passed by the Governor. Mr. Stock announced that Stephanie Hayden had set up a meeting for June 8th at 6:00 p.m. at Sugarcreek Township for all Trustees, Board of Zoning Appeals and Zoning Commission members. He said there are health safety issues involved with it and limited regulation input on things that we could do. He gave more details about what the meeting would entail. It was asked where the building that the meeting would be held was located. Ed Amrhein extended the invite to all Public Officials and other interested parties for a similar training session at Beavercreek Township on the same topic on July 7, 2016.

Mr. Miller asked if there was anything important to report for the 1-year time of travel. Mr. Stock reported that he had pictures to show and a report on a 250 gallon tank and buckets being blown over that were used for seepage.

Mr. Stock reported that they have had about 20-23 complaints on a property currently zoned B-3. He said he was looking at the ORC zoning, health department and state regulations to give the Trustees an idea on where he was at with the information. Mr. Combs asked if the property was south of town, Mr. Stock replied yes, it was.

It was determined to bring the Zoning Fee Structure discussion back to the next meeting. Mrs. Spradlin said she thought they already approved this. Mr. Stock responded that they had approved the Cemetery Fees and they had felt comfortable with everything up to the PUD. He explained further what the Trustees wanted after that.

Mr. Stock reported that he received a call about a property that was supposedly run down. He said he drove by the very next day and it was not run down or over grown. Mr. Combs asked what the pool looked like. Mr. Stock said he could not see it and he threw mosquito larva killing tablets into the pool. He gave more information about pool inspections he conducts.

FIRE DEPARTMENT:

Chief Fox reported that they have begun the application process for a part-time fire fighter. He said they have five applicants they will be interviewing on June 18th. He listed everyone who would be represented and present during the interviews. He further explained the interview process and things the applicants will be required to do. Their decision would be made on July 7th and the new employee would start on July 17th. Chief Fox asked for the Trustees to approve the purchase of lunch for those who will be helping with the interviews. The Trustees decided they had no problem with it as long it was a reasonable price.

**XENIA TOWNSHIP TRUSTEE'S
REGULAR MEETING, JUNE 2, 2016**

UPCOMING MEETING:

Mr. Miller announced the upcoming meetings.

COMMITTEES:

Mr. Miller reported he had sat in for Mr. Combs at the Regional Planning meeting. He said the main topic was Agritourism.

Mrs. Spradlin said she brought in the newsletter she received from the Health District. She said they had just received a grant to help with the Zika Virus. She gave more updates on what they have done.

Mr. Stock announced that the one-year time-of-travel water protection commercial meeting would be held on October 18th instead of on June 21st.

Chief Fox reported on the Safety Council. He said the topic was about heat emergencies and Deputy Chief Beegle attended the meeting.

ADJOURNMENT:

There being no further business, a motion to adjourn was made by Mrs. Spradlin and Mr. Combs seconded the motion. Roll Call: All voted Aye. Meeting was adjourned at 8:12 p.m.

2016-137
Resolution #

6-16-16
Date Approved

ATTEST:

Sheila Seiter
Sheila Seiter, Fiscal Officer

XENIA TOWNSHIP BOARD OF TRUSTEES

Scott Miller
Scott Miller, Chair

Susan Spradlin
Susan Spradlin

Steve Combs
Steve Combs

MLP