

RECORD OF PROCEEDINGS

**MINUTES OF THE
XENIA TOWNSHIP TRUSTEES:**

**REGULAR MEETING
September 1, 2016 7:00 P.M.**

NOTE: These minutes are a summary of the discussion and are not a word for word account of the discussions. The proceedings were electronically recorded. The meeting was held at the Xenia Township Office, 8 Brush Row Road, Xenia, Ohio.

Chair Scott Miller called the Regular Meeting to order at 7:15 p.m.

ROLL CALL: Scott Miller, Trustee; Susan Spradlin, Trustee; Steve Combs, Trustee; Sheila Seiter, Fiscal Officer; Alan Stock, Township Administrator and Fire Chief Dean Fox and one resident guest.

All participated in the Pledge of Allegiance.

IN THE READ FILE: Greene County Combined Health District (2)
Greene County Interfaith Hospitality Network

FISCAL OFFICER/FINANCE

Mr. Miller moved to approve the payroll as presented, Mr. Combs seconded the motion. Roll Call: Mr. Miller – aye, Mrs. Spradlin – aye, Mr. Combs – aye. Motion **PASSED** by roll call of 3-0.

RESOLUTION NO. 2016-192

Mr. Miller moved to pay the bills as presented, Mrs. Spradlin seconded the motion. Roll Call: Mr. Miller – aye, Mrs. Spradlin – aye, Mr. Combs – aye. Motion **PASSED** by roll call of 3-0.

RESOLUTION NO. 2016-193

Mr. Miller moved to approve the 2017 Tax Budget Hearing Minutes for July 19, 2016, Mr. Combs seconded the motion. Roll Call: Mr. Miller – aye, Mrs. Spradlin – aye, Mr. Combs – aye. Motion **PASSED** by a roll call of 3-0.

RESOLUTION NO. 2016-194

Mrs. Spradlin moved to approve the Work Session Minutes for July 21, 2016. Mr. Combs seconded the motion. Roll Call: Mr. Miller – aye, Mrs. Spradlin – aye, Mr. Combs – aye. Motion **PASSED** by a roll call of 3-0.

RESOLUTION NO. 2016-195

FIRE DEPARTMENT:

Chief Fox and Administrator Stock explained the options for renewal of the maintenance agreements for the Life Pack's. Attendees discussed in detail. Mrs. Spradlin moved to approve the Physio Control, Life Pack annual purchase order for \$6,060.42 for 3 years at \$2,020.14 per year using a blanket certificate for 2017-2019 from Fund 2282-230-360-0000, Mr. Combs seconded the motion. Roll Call: Mr. Miller – aye, Mrs. Spradlin – aye, Mr. Combs – aye. Motion **PASSED** by a roll call of 3-0.

RESOLUTION NO. 2016-196

Chief explained the cot and load maintenance agreement. Attendees discussed further. Mr. Miller moved to approve the cot and load maintenance agreement with Medical Repair for two vehicles for seven years at \$17,500 to be paid in annual installments of \$2,500 using blanket certificates from 2282-230-360-0000. Mr. Combs seconded the motion. Roll Call: Mr. Miller – aye, Mrs. Spradlin – aye, Mr. Combs – aye. Motion **PASSED** by a roll call of 3-0.

RESOLUTION NO. 2016-197

Fiscal Officer Seiter reminded we still needed to transfer the funds to cover the cost. Mr. Miller moved to transfer \$5,000 from Contingencies 2282-930-930-0000 to Contract Services 2282-230-360-0000 to cover the costs, Mrs. Combs seconded the motion. Roll Call: Mr. Miller – aye, Mrs. Spradlin – aye, Mr. Combs – aye. Motion **PASSED** by a roll call of 3-0.

RESOLUTION NO. 2016-198

**XENIA TOWNSHIP TRUSTEES
REGULAR MEETING, SEPTEMBER 1, 2016**

Chief Fox reported on transmission ECU repairs for tanker 51. Mr. Miller moved to approve a purchase order to Reliable Transmission for \$3,900 from 2111-220-323-0130 for the repair, Mrs. Spradlin seconded the motion. Roll Call: Mr. Miller – aye, Mrs. Spradlin – aye, Mr. Combs – aye. Motion **PASSED** by a roll call of 3-0.

RESOLUTION NO. 2016-199

TRUSTEES BUSINESS:

Trustees briefly explained the status of the fire fighter’s union negotiations. Spradlin and Combs made a couple comments on the process. Mrs. Spradlin moved and stated she reluctantly accepts the Union Fact Finder’s Results as presented. She further explained how it was all or none, no options. Mr. Combs seconded the motion. Roll Call: Mr. Miller – Nye, Mrs. Spradlin – Aye, Mr. Combs – Aye. Motion **PASSED** by a roll call of 2-1.

RESOLUTION NO. 2016-200

Trustees discussed the plans for the Township owned Union Road property and possible detachment as previously discussed during the work session. Mr. Stock had said that a formal resolution from the Trustees stating that it was their wish to detach our property on Union Road is needed. Mr. Combs said he would like to sell first. Mrs. Spradlin made a motion to pursue the detachment process for the Township owned property at Union Road and US 68 from the City of Xenia, Mr. Miller seconded the motion. Roll Call: Mr. Miller – aye, Mrs. Spradlin – aye, Mr. Combs – aye. Motion **PASSED** by a roll call of 3-0.

RESOLUTION NO. 2016-201

Trustee Spradlin advised Barb Miller had provided the township office with a bench in memory of Secretary Sheryl Blackaby. Attendees agreed how nice it is. Seiter noted the recent passing of other prior employees Bill Duncan and Mr. Stover, noting we have been fortunate to have some great people go through these doors.

ADMINISTRATOR:

Administrator Stock reported on the nuisance/mowing special assessments due to the County Auditor. Mr. Combs made a motion to accept/approve the 2016 special assessments to go to the County Auditor as presented, Mr. Miller seconded the motion. Roll Call: Mr. Miller – aye, Mrs. Spradlin – aye, Mr. Combs – aye. Motion **PASSED** by a roll call of 3-0.

RESOLUTION NO. 2016-202

Mr. Stock reviewed the proposed amendments to the zoning fee schedule. Attendees discussed in further detail. Mr. Miller made a motion to approve the zoning fee list with adjustments as discussed, Mr. Combs seconded the motion. Roll Call: Mr. Miller – aye, Mrs. Spradlin – aye, Mr. Combs – aye. Motion **PASSED** by a roll call of 3-0.

RESOLUTION NO. 2016-203

Mr. Stock provided a report and proposed documents regarding HB 523 and the legalization of medical marijuana. Trustees discussed in detail. Mr. Miller made a motion to adopt a Resolution Imposing a Moratorium of Six (6) Months on Issuance & Processing of permits per document presented (marijuana.), Mr. Combs seconded the motion. Roll Call: Mr. Miller – aye, Mrs. Spradlin – aye, Mr. Combs – aye. Motion **PASSED** by a roll call of 3-0.

RESOLUTION NO. 2016-204

Further, Mrs. Spradlin made a motion to approve the addendum to personnel manual for all employees to sign, for HB 523 which legalizes medical marijuana, that the Township does not permit use and will remain a drug free work place, Mr. Miller seconded the motion. Roll Call: Mr. Miller – aye, Mrs. Spradlin – aye, Mr. Combs – aye. Motion **PASSED** by a roll call of 3-0.

RESOLUTION NO. 2016-205

**XENIA TOWNSHIP TRUSTEES
REGULAR MEETING, SEPTEMBER 1, 2016**

Mr. Stock reported on an indigent burial. The resident was also a property owner who had back taxes including weed special assessments from 2004.

ROAD DEPARTMENT:

Mr. Stock provided a report for gate repairs at 125 Fairground Road. Mrs. Spradlin made a motion to approve a purchase order to Bellbrook Fence for \$7,040.20 for gate operator services from 2031-330-323-0100, Mr. Combs seconded the motion. Roll Call: Mr. Miller – aye, Mrs. Spradlin – aye, Mr. Combs – aye. Motion **PASSED** by a roll call of 3-0.

RESOLUTION NO. 2016-206

Mr. Stock provided an update report on the Washington Road project.

UPCOMING MEETING DATES:

- Sept. 13, Greene County Twp. Assoc. at Soin Medical
- Sept. 15, Regular work session and Trustee meetings
- Sept. 27, Zoning Commission
- Oct. 6, Regular work session and Trustee meetings
- Oct. 11, Greene County Twp. Assoc. - We host at Fairground Road property
- Oct. 18, Source Water Protection Meeting

COMMITTEE REPORTS:

- Gr. Co. Regional Plan: Steve Combs
- Health District Advisory Council: Susan Spradlin
- Water & Wastewater Advisory-quarterly: Oct. 27 Jim Pile
- Source Water Protection-biannually: Oct 18 Scott Miller
- Inspection 1 year time-of-travel Water Protection: Commercial Sept. 23 Alan Stock
- Safety Council-monthly-first Wednesday: Sept 7 Dean Fox
- Chamber of Commerce-monthly-third Tuesday: Sept 20 Alan Stock

ADJOURNMENT:

Mrs. Spradlin moved to adjourn, Mr. Combs Seconded. Roll Call: Mr. Miller – aye, Mrs. Spradlin – aye, Mr. Combs – aye. Motion PASSED by a roll call of 3-0. The regular meeting was adjourned at 9:12 p.m.

Xenia Township Board of Trustees

Date Approved: _____

Scott Miller, Chair

Resolution # 2016-_____

Attest:

Susan Spradlin

Sheila J. Seiter, Fiscal Officer

L. Stephen Combs

SJS