

# RECORD OF PROCEEDINGS

**MINUTES OF THE  
XENIA TOWNSHIP TRUSTEES:**

**REGULAR MEETING  
JANUARY 4, 2018      6:00 P.M.**

NOTE: These minutes are a summary of the discussion and are not a word for word account of the discussions. The proceedings were electronically recorded. The meeting was held at the Xenia Township Office, 8 Brush Row Road, Xenia, Ohio. This was a Regular Trustee Meeting advertised on the Xenia Township website within 24 hours of scheduling this meeting.

Chair Steve Combs called the Regular Meeting to order at 6:00 p.m.

ROLL CALL: Sheila Seiter, Fiscal Officer; Susan Spradlin, Trustee; Steve Combs Trustee, Chair; Scott Miller, Trustee; Alan Stock, Township Administrator.

All participated in the Pledge of Allegiance.

**IN THE READ FILE:**

Ohio Plan Newsletter, Xenia Planning and Zoning Agenda, Buckeye Farm News(Jan/Feb).

**FICAL OFFICER:**

Mrs. Seiter presented the payroll. Mr. Miller moved to approve the payroll as presented. Mr. Combs asked if the payroll was a normal payroll. Mrs. Seiter advised it was with the increase in the percentage employees pay for insurance. Mrs. Spradlin seconded the motion. Roll Call: Mrs. Spradlin – aye, Mr. Miller – aye, Mr. Combs – aye. Motion **PASSED** by roll call of 3-0.

**RESOLUTION NO. 2018-001**

**ADMINISTRATOR:**

Mr. Stock advised that he had made contact with seven candidates for the Zoning Boards. He advised to the people he had spoken with about becoming members. He advised that he provided copies to the Trustees of the needed seats and the process for filling them. There was discussion about the potential members.

Mr. Stock stated that the pad demolition was tabled from the last meeting. Mr. Combs stated that after going to 125 Fairground Road and looking at the situation that it would be well served if they were to leave the wall and the footer in. Mrs. Spradlin stated that her concern was if they took the huge slab of concrete out the huge hole left behind would be difficult to fill. Mr. Miller agreed and stated that the foundation was sound and could be used in the future for something else. It was decided to keep it as is and save the \$4,800.00.

**FIRE DEPARTMENT:**

Chief Fox stated that Wade Beam was asking to be switched from Part-Time to POC, due to changes in his family and his other job. Mrs. Seiter asked if this would cause any changes to payroll. Chief Fox stated no it would not, the only change would be through the Fire Department.

Chief Fox advised to the pump testing for the fire apparatus. He explained where and how the testing took place. Chief Fox advised to the needed repairs that were found during the testing. He stated that valves go bad and need replaced from time to time. Mr. Miller asked if the valve replacement would be done in-house. Chief Fox stated that it would be done in-house. There was discussion about the valves and how many needed replaced.

Chief Fox stated that the Safety Council had a presentation done by the hospital about lifting safely

Chief Fox advised to the ice water rescue training that was held last weekend.

**XENIA TOWNSHIP TRUSTEES  
REGULAR MEETING, JANUARY 4, 2018**

**TRUSTEE BUSINESS:**

Mr. Miller stated that he would like to see the Trustees provide more direction of a time frame for all future work to be done at 125 Fairground Road. There was discussion about the current work being done and the time frame for it. There was discussion about an architect for this property.

Mrs. Spradlin stated that they should look at a date for the road ride for this year. Mr. Stock advised that along with the road ride a date for the spring clean-up was also needed.

**UPCOMING MEETING DATES:**

- January 18, Trustee Meeting
- January 23, Zoning Commission
- January 31, Combined Trustee/Zoning Commission

**ADJOURNMENT:**

Mr. Miller moved to adjourn at 6:24 p.m. Mr. Combs seconded the motion. Roll Call: Mrs. Spradlin – aye, Mr. Miller – aye, Mr. Combs – aye. Motion **PASSED** by roll call of 3-0.

**Xenia Township Board of Trustees**

Date Approved: \_\_\_\_\_

\_\_\_\_\_  
L. Stephen Combs, Chair

Resolution # \_\_\_\_\_

Attest:

\_\_\_\_\_  
Scott Miller

\_\_\_\_\_  
Sheila J. Seiter, Fiscal Officer  
MEH

\_\_\_\_\_  
Susan Spradlin