

## RECORD OF PROCEEDINGS

**MINUTES OF THE  
XENIA TOWNSHIP TRUSTEES:**

**REGULAR MEETING  
MARCH 15, 2018                      6:00 P.M.**

NOTE: These minutes are a summary of the discussion and are not a word for word account of the discussions. The proceedings were electronically recorded. The meeting was held at the Xenia Township Office, 8 Brush Row Road, Xenia, Ohio. This was a Regular Trustee Meeting advertised on the Xenia Township website within 24 hours of scheduling this meeting.

Chair Steve Combs called the Regular Meeting to order at 6:05 p.m.

ROLL CALL: Sheila Seiter, Fiscal Officer; Scott Miller, Trustee; Steve Combs Trustee, Chair; Susan Spradlin, Trustee; Alan Stock, Township Administrator.

All participated in the Pledge of Allegiance.

### **IN THE READ FILE:**

League of Women Voters(Mar), Farm Buckeye News(Mar), Greene County Combined Health District Press Releases (4)

### **FISCAL OFFICER:**

Mrs. Seiter advised that she had provided the bank reconciliation for review.

Mrs. Seiter presented the payroll. Mr. Combs moved to approve the payroll as presented. Mr. Miller seconded the motion. Roll Call: Mrs. Spradlin – aye, Mr. Miller – aye, Mr. Combs – aye. Motion **PASSED** by roll call of 3-0.

### **RESOLUTION NO. 2018-029**

Mrs. Seiter presented the bills. Mr. Combs moved to approve the bills. Mrs. Spradlin seconded the motion. Roll Call: Mrs. Spradlin – aye, Mr. Miller – aye, Mr. Combs – aye. Motion **PASSED** by roll call of 3-0.

### **RESOLUTION NO. 2018-030**

Mrs. Seiter advised there were two sets of minutes to approve from the February 8<sup>th</sup> and February 15<sup>th</sup> meetings.

Mr. Combs asked about the Audit Update and stated that he would come back to the minutes. Mrs. Seiter advised that they have the post audit meeting in the morning. She advised to what would be covered and discussed at that meeting. There was discussion about the post audit meeting.

Mr. Combs moved to approve the minutes from the regular meeting from February 8, 2018. Mr. Miller seconded the motion. Roll Call: Mrs. Spradlin – aye, Mr. Miller – aye, Mr. Combs – aye. Motion **PASSED** by roll call of 3-0.

### **RESOLUTION NO. 2018-031**

Mr. Miller moved to approve the minutes from the regular meeting from February 15, 2018. Mr. Combs seconded the motion. Roll Call: Mrs. Spradlin – aye, Mr. Miller – aye, Mr. Combs – aye. Motion **PASSED** by roll call of 3-0.

### **RESOLUTION NO. 2018-032**

### **TRUSTEE BUSINESS:**

Mr. Miller stated that he appreciates the work of the Road Department, but he would like to see the roads and highways more maintained when it comes to litter. He stated that if they could identify certain roads that need to be worked on then they could hire a company to walk the roads and pick up the litter. Mr. Miller advised that Greene County had a litter control program years ago and Mrs. Seiter advised this program was discontinued. Mr. Stock advised that the office had called Rumpke and Waste Management to check on this type of service and they no longer offer it. Mrs. Spradlin stated that she thought those companies contributed to this issue because they do not always compact the trash. She has seen trash coming out of the back of the trucks when she had followed one. Mr.

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Combs stated that maybe a volunteer group, like from the schools, could be contacted for some help. Mrs. Seiter stated that she believes it was Greene County Sanitary that used to collect litter before and thought someone could call to see if this service was still available through the County. There was discussion about cleaning up litter around the Township. Mr. Combs stated that he knew of group to clean up along Kinsey Road. Mr. Miller stated that this was something that needed to be dealt with to keep the Township roads clean. Those in attendance discussed groups or people that may be able to help clean up the litter.

Mr. Miller stated that he was hoping to work on an agreement for the tornado sirens and the property owners. He stated that he asked about this during the last meeting and was hoping for an update. He stated that this type of document would help protect both the Township and the property owner. Mrs. Spradlin asked if this was the Township's responsibility. There was discussion about one siren where there was a new property owner and whether they were aware of the agreement with the previous owner. There was discussion about the other alerts that were available to residents other than the sirens. Mr. Combs asked if anyone knew about sirens in other township's and how they deal with this issue. Mr. Stock stated that he knew about a few sirens in other township's but not all the sirens. There was discussion what other Township's may have in place and Mr. Stock advised that he would make some calls to find out about other sirens and whether other Townships have any agreements.

**ADMINISTRATOR:**

Mr. Stock asked the Trustees to look at the document that has the individual buildings from 125 Fairground Road and the work those buildings. He stated that the Road Department saved the Township approximately \$12,000 for a water main break by performing the work themselves. He stated that he wanted to commend the Road Crew for their fabulous work on this project. He stated that the document was a list of projects and things that had been looked at and the costs of these things. He asked the Trustees if they would look over this list and let him know if there was anything they would like to have added. He stated that he was looking to organize the list into priorities and money for those priorities.

Mr. Miller asked about the Trophy Shop and the rent due at this time. Mr. Stock advised that Mrs. Seiter thought they were three months behind. Mr. Stock stated that he spoke with the owner, he explained the reason for being behind and returned the key. Mr. Stock advised that Mr. Pile removed that code from the gate. Mr. Stock advised that the owner had removed his property from the rental building, and anything left behind was now property of the Township, so if they had a new renter they could move in today. There was discussion if it was possible to make some money with this building during Hamvention.

Mr. Stock advised that Hilltop Road had more damage done to it than was budgeted for Clifton Road and Hilltop Road. He stated that Greene County had set aside money for this. He explained the amount of road that would need repaired. Mr. Stock advised to the estimated repair costs and the bids that had been received so far. There was discussion about the needed repairs and what other work could be done in the area. There was discussion about if there was money in the budget to pay for this project. Mr. Stock advised that Mr. Pile held extra money back in the paving account because he anticipated something like this happening.

Mr. Stock talked about the Xerox machine in the administrative office. He explained what was left owed on the current machine and the cost of a new one. He advised the current machine would be relocated to 125 Fairground Road. The new Xerox would be a new 60-month purchase with the same price per copy and would be \$35 less per month. Mr. Stock explained his conversation with Mr. Geyer about the copier and the maintenance plan for both copiers. There was discussion about how long it would take to receive the new copier and if it was needed right now or wait until the Township had occupancy of 125 Fairground Road. Everyone agreed to wait on this purchase.

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Mr. Stock advised that he had the referendum ballot language for the May 8<sup>th</sup> election. He advised the Trustees to what language had been approved by the Greene County Board of Elections.

Mr. Stock stated that he gave the Trustees an updated Zoning Boards list with the new members added along with each member term.

Mr. Stock advised that the Township Cleanup days was ready to go. He stated that the signs had been put in place. The dumpsters will be placed tomorrow.

Mr. Stock advised that he had run into an issue with the Adult Entertainment Zoning Licensure Application. He stated that he had heard back from Mrs. Stephanie Hayden, Greene County Prosecutor's Office, and there was good and bad news. Mr. Stock explained the issues that Mrs. Hayden communicated to him. There was discussion about the application and the issues were still being worked on.

Mr. Stock advised that the Greene County Tax Incentive Zone regarding Bob Evans was turned down by the County. He explained the progress made at Bob Evans in the last two years. There was discussion about the Tax Incentive and the work Bob Evans has been doing.

Mr. Stock advised that Vectren's project staging area request at 125 Fairground Road was no longer an issue. Mr. Stock advised that Vectren and the Greene County Park Director worked out an area closer to Purcell and 125 Fairground was no longer needed. Mrs. Seiter advised of a two-mile project off Kinsey Road and how that is probably where they would be transporting the items to do the work. She further warned of the possible road damage by the large equipment like on Hilltop Road. Mr. Stock stated that he would take some before pictures. There was discussion about watching the roads along this work area for damage.

Mr. Stock advised of the new additions to the stop signs along Brush Row Road. There was discussion about the work along Brush Row Road.

**UPCOMING MEETING DATES:**

March 27, Zoning Commission  
April 5, Trustee Meeting  
April 5, Public Hearing Continued

**ADJOURNMENT:**

Mr. Miller moved to adjourn at 8:28 p.m. Mr. Combs seconded the motion. Roll Call: Mrs. Spradlin – aye, Mr. Miller – aye, Mr. Combs – aye. Motion **PASSED** by roll call of 3-0.

**Xenia Township Board of Trustees**

Date Approved: \_\_\_\_\_

\_\_\_\_\_  
L. Stephen Combs, Chair

Resolution # \_\_\_\_\_

Attest:

\_\_\_\_\_  
Scott Miller

\_\_\_\_\_  
Sheila J. Seiter, Fiscal Officer  
MEH

\_\_\_\_\_  
Susan Spradlin