

**XENIA TOWNSHIP BOARD OF TRUSTEES**  
**PUBLIC HEARING FOR JULY TAX BUDGET FOR 2018**

July 13, 2017

**THESE MINUTES ARE A SUMMARY OF THE EVENTS OF THE HEARING AND ARE NOT A WORD FOR WORD ACCOUNT OF THE DISCUSSIONS WHICH TOOK PLACE.**

The Xenia Township Board of Trustees held a public hearing on July 13, 2017 at 6:00 p.m. at the Xenia Township Trustees Office, 8 Brush Row Road, Xenia, OH, 45385 with the following members present:

Mr. Combs called the hearing to order at 6:00 p.m.

Roll Call: Scott Miller, Trustee; Steve Combs, Trustee, Chair; Susan Spradlin, Trustee; and Sheila Seiter, Fiscal Officer; Alan Stock Zoning Inspector.

Mr. Combs asked everyone to stand and participate in the Pledge of Allegiance.

Mr. Combs asked for verification of Public Notice and County Auditor Process from the Fiscal Officer. Mrs. Seiter advised that the public notice was submitted on time to the Xenia Daily Gazette for the required ten-day notice. She showed everyone a copy of the notice and the proof of publication.

Mrs. Seiter stated that there were two things that would change the 2017 budget, which would be Worker's Compensation Rebate program and the Fire Grant. Mrs. Seiter explained how these would change the budget. She advised that there may be changes to some line codes due to changes with phones and technology. Mr. Stock stated that the utilities at 125 Fairground Road will change things also. She explained the documents and how they are tools in progress and to determine the Township was overspending or was there money left over at year-end what was looked at by the County. There was discussion about the Fire & EMS funds. Mrs. Seiter explained the handouts that she provided to the Trustees. Mr. Miller asked about the line item for the Fire Department was staying consistent, hi or low for the year. Mr. Stock advised that the Township was about \$30,000 less at this point on EMS Billing collectables for this year from last year. Mr. Stock advised to the number of runs for the first quarter, but did not have the second quarter numbers yet. There was discussion about the typical number of runs for the Fire Department.

Mrs. Seiter explained the footnotes on each of the funds and why she included them on the documents. Mr. Stock stated that he wanted to commend Mrs. Seiter for her work on anticipating the questions from the Tax Commission by using these footnotes. Mrs. Spradlin asked if it would be delivered to them in this format. Mrs. Seiter explained the format that she sent to the County. Mr. Combs asked if the Township could exceed its budget as long as there was justification for it. Mr. Stock stated no, but that was why she gave the County the last two years to show more information of large purchases. Mrs. Seiter showed the Trustees an example to better explain. Mrs. Seiter explained the process after the document is sent to the County and a public hearing with the County Auditor.

Mr. Miller asked about the money from the Daughters of the Revolution and whether that was federal money or private money. Mrs. Seiter stated that she had letters regarding this issue and could get them for the Trustees to better answer this question. Mr. Miller stated that was not necessary, he just wanted to bring attention to it if it needed to be moved to a different revenue code. There was discussion about the money from the National DAR Chapter.

Mr. Miller stated that he had looked through the cemetery fund and that fund had been spent down quite rapidly and wanted to suggest that once the work is complete that they look at the total dollars spent and evaluate the work then decide if additional money needs to be moved into the fund in the future. Mr. Combs stated that he had looked at the work done so far and was very pleased with it and stated that they could let it rest for a while. Mr. Stock advised that he spoke with the local DAR chapter to see if they would be interested in applying for another grant in the future. There was discussion about other work that could be done at the cemeteries in the future.

Mr. Miler asked about the road funds were all down based on the numbers in front of him. Mrs. Seiter advised to these funds and the annual expense for those. Mr. Stock asked for an

explanation between the blanket certificates and the Purchase Orders. Mrs. Seiter explained the differences and how they are used.

Mrs. Spradlin stated that she did not want to have any budget trouble because there was something there from last year that they do not know about as they still do not have last year's audit. She stated that with this year she did not want to have to peddle backwards twice as fast because of not having the completed audit. Mrs. Seiter advised that the two gentlemen that were here working on the Audit did not say that she needed to stop doing something or change the way she was doing something. There was discussion about the State Audit process.

Mr. Combs asked if there were any other questions or comments about the tax budget. Mr. Miller asked about the cost that they were putting into the Fairground Road property and he knew there would be an end to it at some point, so he thinks they should be cautious with what they do. He stated that there was a large amount for utilities since the amounts for them will be unknown since there is not sufficient insulation in the building yet. He advised that they need to be sure things get done so that utilities would be used efficiently. There was discussion about the utilities being used in the buildings.

Mrs. Seiter advised to the page that showed the tax levies and that this was revenue for the Township and explained this page in detail. There was discussion about the taxes collected from different properties in the Township.

Mr. Miller moved accept the 2018 tax budget as presented by the Fiscal Officer and Administrator. Mr. Combs seconded the motion. Roll Call: Mr. Miller – aye, Mrs. Spradlin – aye, Mr. Combs –aye. Motion **PASSED** by roll call of 3-0.

**RESOLUTION NO. 2017-125**

Mrs. Spradlin moved to adjourn the public hearing. Mr. Combs seconded the motion. Roll Call: Mr. Miller – aye, Mr. Combs- Aye, Mrs. Spradlin- Aye. Motion carried **PASSED** by roll call of 3-0.

Adjourn 6:50 p.m.

**Xenia Township Board of Trustees**

Date Approved: \_\_\_\_\_

\_\_\_\_\_  
L. Stephen Combs, Chair

Resolution # \_\_\_\_\_

Attest:

\_\_\_\_\_  
Scott Miller

\_\_\_\_\_  
Sheila J. Seiter, Fiscal Officer

\_\_\_\_\_  
Susan Spradlin

MEH