

RECORD OF PROCEEDINGS

**MINUTES OF THE
XENIA TOWNSHIP TRUSTEES:**

**REGULAR MEETING
OCTOBER 1, 2015 7:00 PM**

Note: These minutes are a summary of the discussion and are not a word for word account of the discussions. The proceedings were electronically recorded. The meeting place was the Xenia Township Office, 8 Brush Row Road, Xenia, Ohio.

PRESENT: Susan Spradlin, Chair; Daniel O’Callaghan, Trustee; Scott Miller, Trustee; and Alan Stock, Administrator.

Meeting was called to order at 7:07 p.m. All participated in the Pledge of Allegiance.

READ FILE:

GC Combined Health Commissioners RPT

FIRE DEPARTMENT:

Mrs. Spradlin made a motion to accept Wade Beam’s transfer status from POC to PT at the hourly rate of \$11.94, Mr. Miller seconded. Roll Call: Mrs. Spradlin- Aye, Mr. O’Callaghan- Aye, Mr. Miller- Aye. Motion **PASSED** by roll call of 3-0.

RESOLUTION NO. 2015-222

TOWNSHIP ADMINISTRATOR:

Mr. Stock asked to table the Drug Free Work Place Policy. Mrs. Spradlin made a motion to table the Drug Free Work Place Policy, Mr. O’Callaghan seconded. Roll Call: Mrs. Spradlin- Aye, Mr. O’Callaghan- Aye, Mr. Miller- Aye. Motion **PASSED** by roll call of 3-0.

RESOLUTION NO. 2015-223

Mr. Stock explained the Auditor’s special assessment. Mr. Miller made a motion to approve the 2015 Special Assessment for the Greene County Auditor for nuisances in the amount of \$ 3,234.30, Mr. O’Callaghan seconded. Roll Call: Mrs. Spradlin- Aye, Mr. O’Callaghan- Aye, Mr. Miller- Aye.

RESOLUTION NO. 2015-224

Mr. Stock said the Trustees have two quotes for hazard insurance. He named the companies, explained what each quote contained and suggested going with the Ohio Plan. Mr. Miller asked for discussion. He said the Township has difficulty soliciting additional quotes due to a past Trustee that has ongoing legal issues. Mrs. Spradlin said the Township has been with the Ohio Plan for a very long time. She said they have been good to the Township and they have not abandoned the Township even with all the legal issues. Mr. Miller made a motion to renew the Township policy and continue with the Ohio Plan as presented. Roll Call: Mrs. Spradlin- Aye, Mr. O’Callaghan- Aye, Mr. Miller- Aye. Motion **PASSED** by roll call of 3-0.

RESOLUTION NO. 2015-225

Mr. Stock asked about the year-long price lock-in for propane . He asked the Trustees if they were satisfied with the discussion in the Work Session. Mrs. Spradlin and Mr. O’Callaghan discussed the propane prices and when they should buy the propane.

FISCAL OFFICER/ FINANCE:

Mrs. Spradlin made a motion to accept the bills as presented, Mr. O’Callaghan seconded. Roll Call: Mrs. Spradlin- Aye, Mr. O’Callaghan- Aye, Mr. Miller- Aye. Motion **PASSED** by roll call of 3-0.

RESOLUTION NO. 2015-226

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Mr. Miller made a motion to accept the payroll as presented, Mr. O'Callaghan seconded. Roll Call: Mrs. Spradlin- Aye, Mr. O'Callaghan- Aye, Mr. Miller- Aye. Motion **PASSED** by roll call of 3-0.

RESOLUTION NO. 2015-227

Mrs. Spradlin made a motion to accept the Trustee Meeting minutes from September 17, 2015, Mr. O'Callaghan seconded. Roll Call: Mrs. Spradlin- Aye, Mr. O'Callaghan- Aye, Mr. Miller- Aye. Motion **PASSED** by roll call of 3-0.

RESOLUTION NO. 2015-228

Mrs. Spradlin made a motion to accept the Work Session minutes from September 17, 2015, Mr. O'Callaghan seconded. Roll Call: Mrs. Spradlin- Aye, Mr. O'Callaghan- Aye, Mr. Miller- Aye. Motion **PASSED** by roll call of 3-0.

RESOLUTION NO. 2015-229

TRUSTEES' BUSINESS:

Mrs. Spradlin announced that Mrs. Miller will no longer hold the office of Fiscal Officer. Mr. Stock read a resolution appointing Shelia Seiter as Fiscal Officer. Mrs. Spradlin made the motion to appoint Shelia Seiter as Xenia Township Fiscal Officer with the terms read aloud by Mr. Stock, Mr. O'Callaghan seconded. Roll Call: Mrs. Spradlin- Aye, Mr. O'Callaghan- Aye, Mr. Miller- Aye. Motion **PASSED** by roll call of 3-0.

RESOLUTION NO. 2015-230

Mr. Miller said a former Xenia Township Trustee, Rita Duncan, has a contact who is a General Manager for Olive Garden who was getting rid of old dishes due to upgrading. Mrs. Duncan contacted the Township to see if we would be interested in the dishes if they were available. The Township received the dishes recently. Mr. Miller asked the Administrator and Fire Department to send a letter of gratitude to Rita Duncan for the support and setting up the donation. Mr. Stock said the contact is a native of Xenia Township and was happy to donate to Xenia Township because of that.

COMMITTEES:

Mr. O'Callaghan said for the record he missed the Regional Planning meeting because it was rescheduled to the day of the joint Trustees and Zoning Commission meeting.

UPCOING DATES:

Mrs. Spradlin announced the Trustees' Public Hearing for proposed Sign text is scheduled for Monday, October 26, 2015 at 6:30 p.m.

GUESTS:

Janis James made a comment that she is greatly disappointed that the Township is losing Mrs. Miller as the Fiscal Officer. She said she is not saying anything against the person appointed for the position. She believes that Mrs. Miller stepped into a position that did not provide a road map for her and she was not given the necessary help. Mrs. James asked to go on record with praise for her and said she is sorry to see her go.

Mrs. Spradlin followed up by saying the Trustees did not request Mrs. Miller to resign. She agreed that Mrs. Miller was a great asset to the Township because she always worked with not only her head but her heart.

Mr. O'Callaghan said there was no indication from the Auditor about any theft or personal gain. The only thing that happened was she did not transmit properly which was a result of misunderstanding and she was not prepared. He also said taxpayer money was not at risk.

Janis James said she has heard rumors of thousands of dollars that had went missing and is glad Mr. O'Callaghan clarified that was not the case.

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ADJOURNMENT:

There being no further business, a motion to adjourn was made by Mrs. Spradlin, seconded by Mr. O'Callaghan. Roll Call: All voted Aye. Meeting was adjourned at 7:37 p.m.

_____	XENIA TOWNSHIP BOARD OF TRUSTEES
Resolution # _	_____
_____	Susan Spradlin, Chair
Date Approved	_____
ATTEST:	Daniel O'Callaghan
_____	_____
Alan D. Stock, Administrator	Scott Miller

MLP