

RECORD OF PROCEEDINGS

**MINUTES OF THE
XENIA TOWNSHIP TRUSTEES:**

**REGULAR MEETING
NOVEMBER 19, 2015 7:00 PM**

Note: These minutes are a summary of the discussion and are not a word for word account of the discussions. The proceedings were electronically recorded. The meeting place was the Xenia Township Office, 8 Brush Row Road, Xenia, Ohio.

PRESENT: Susan Spradlin, Chair; Daniel O’Callaghan, Trustee; Scott Miller, Trustee; Sheila Seiter, Fiscal Officer; Alan Stock, Administrator.

Meeting was called to order at 7:04 p.m. All participated in the Pledge of Allegiance.

READ FILE:

GC Children’s Services, Nov
League of Women Voters, Nov

FISCAL OFFICER/ FINANCE:

Mr. Miller made a motion to accept the bills as presented, Mrs. Spradlin seconded. Roll Call: Mrs. Spradlin- Aye, Mr. O’Callaghan- Aye, Mr. Miller- Aye. Motion **PASSED** by roll call of 3-0.

RESOLUTION NO. 2015-248

Mrs. Spradlin made a motion to accept the payroll as presented, Mr. O’Callaghan seconded. Roll Call: Mrs. Spradlin- Aye, Mr. O’Callaghan- Aye, Mr. Miller- Aye. Motion **PASSED** by roll call of 3-0.

RESOLUTION NO. 2015-249

Mrs. Spradlin made a motion to approve the Trustee and Zoning Commission Joint Meeting minutes from September 29, 2015, Mr. O’Callaghan seconded. Roll Call: Mrs. Spradlin- Aye, Mr. O’Callaghan- Aye, Mr. Miller- Aye. Motion **PASSED** by roll call of 3-0.

RESOLUTION NO. 2015-250

Mrs. Spradlin made a motion to approve the Trustee Meeting minutes from October 01, 2015, Mr. O’Callaghan seconded. Roll Call: Mrs. Spradlin- Aye, Mr. O’Callaghan- Aye, Mr. Miller- Aye. Motion **PASSED** by roll call of 3-0.

RESOLUTION NO. 2015-251

Mrs. Spradlin made a motion to approve the Work Session minutes from October 15, 2015, Mr. O’Callaghan seconded. Roll Call: Mrs. Spradlin- Aye, Mr. O’Callaghan- Aye, Mr. Miller- Aye. Motion **PASSED** by roll call of 3-0.

RESOLUTION NO. 2015-252

Mrs. Spradlin made a motion to approve the Trustee Meeting minutes from October 15, 2015, Mr. O’Callaghan seconded. Roll Call: Mrs. Spradlin- Aye, Mr. O’Callaghan- Aye, Mr. Miller- Aye. Motion **PASSED** by roll call of 3-0.

RESOLUTION NO. 2015-253

Mrs. Spradlin made a motion to approve the Public Hearing minutes from October 26, 2015, Mr. O’Callaghan seconded. Roll Call: Mrs. Spradlin- Aye, Mr. O’Callaghan- Aye, Mr. Miller- Aye. Motion **PASSED** by roll call of 3-0.

RESOLUTION NO. 2015-254

Mrs. Spradlin made a motion to make amendments to the October 26 Public Hearing to have ayes for Mr. O’Callaghan and Mrs. Spradlin and with an abstain for Mr. Miller as he was absent.

RESOLUTION NO. 2015-255

Mrs. Spradlin made a motion to table the Special Meeting minutes from November 6, 2015 because some changes need to be made, Mr. O’Callaghan seconded. Roll Call: Mrs. Spradlin- Aye, Mr. O’Callaghan- Aye, Mr. Miller- Aye. Motion **PASSED** by roll call of 3-0.

RESOLUTION NO. 2015-256

**XENIA TOWNSHIP TRUSTEE'S
REGULAR MEETING, NOVEMBER 19, 2015**

Mr. Stock read into the record resolution number 2015-242, sign text amendment from October 26, 2015 with all of the corrections.

Mr. O'Callaghan made a motion to approve a purchase order for a Jones Warner Consultants for an easement project in the amount of \$18,000.00, to reduce the super blanket in the same line item and the drafting and processing of the easement, Mr. Miller seconded. Roll Call: Mrs. Spradlin- Aye, Mr. O'Callaghan- Aye, Mr. Miller- Aye. Motion **PASSED** by roll call of 3-0.

RESOLUTION NO. 2015-257

Mrs. Seiter asked for a Purchase Order for Motorola retroactive to when the money was approved for the transfer on August 20, 2015. Mrs. Spradlin made a motion to approve a new purchase order for Motorola in the amount of \$14,159.00, Mr. O'Callaghan seconded. Roll Call: Mrs. Spradlin- Aye, Mr. O'Callaghan- Aye, Mr. Miller- Aye. Motion **PASSED** by roll call of 3-0.

RESOLUTION NO. 2015-258

TOWNSHIP ADMINISTRATOR:

Mr. Stock asked the Trustees to entertain the idea of a motion to retain their health insurance through healthcare cooperative. He continued to explain what their contract entailed. He said the 12.5% increase that was presented to him was the only increase in the past 3-4 years. Mr. Stock presented three options to the Trustees. A discussion was held more about what the options entail and how the Trustees should decide. Mrs. Spradlin made a motion to approve option three for the insurance contract and to make Mr. Stock the authorizing signature and the plan to be accepted will be either with United Health Care or Medical Mutual based on who accepts the current physicians used by current employees, Mr. Miller seconded. Motion **PASSED** by roll call of 3-0.

RESOLUTION NO. 2015-259

Mr. Stock presented the Zoning Fees for Xenia Township. He gave a spreadsheet that had other Greene County Township costs. He explained what he found from other entities and costs he thinks might be beneficial to add to the Xenia Township Fee list. He explained in more detail what costs from other entities have, such as planned unit developments, solar panels and wind energy systems. He explained how the Fire Chief inspects the areas. Mr. O'Callaghan and Mrs. Spradlin said that they needed to make a change to clarify what types of signs are permitted.

Mr. Stock explained the cemetery fee spreadsheet he presented to the Trustees. He explained what each Township within Greene County charges for specific things. Mrs. Spradlin asked what indigent burials are. Mr. Stock responded that they are unfunded mandates, passed by the Governor of Ohio, where the Township is responsible for the pickup and transportation of remains, not the County. More discussion was held about the Xenia Township's fees and what can be changed.

A discussion was about CLOUT and what it is and what it does. Mr. Stock said there is a \$200 fee, and wanted to present the information to the Trustees to make a decision on joining for the next year or not. Mr. O'Callaghan said he will need more follow up information on this. He also announced that there will be a new JEDD bill and said that he's not sure what CLOUT will provide to the Township. Mrs. Spradlin said that the Trustees considered this when Mrs. Lewis was still in office and that they decided not to pursue it because it was meant for large urban townships with a population of over 15,000. She said she doesn't feel as if Xenia Township would be represented well because we hardly meet the standards recommended by the organization.

UPCOMING METINGS:

Mr. Stock asked if the Trustees wanted to set the dates for meetings.

A discussion was held about when to hold the Reorganizational Meeting. The Trustees decided the meeting will be held on Thursday, January 14, 2016 at 5:00 p.m.

**XENIA TOWNSHIP TRUSTEE'S
REGULAR MEETING, NOVEMBER 19, 2015**

Mr. Stock spoke about the Xenia Township Christmas Luncheon. He explained how they proceeded with it last year based on the Budget Meetings. Budget Meeting one was made for December 3 at 3:30 p.m., Budget Meeting two was scheduled for December 14 at 5:30 p.m., Budget Meeting three was scheduled for December 22, 2015 at 8:00 a.m., and the Holiday Luncheon was scheduled for December 22, 2015 at 11:30 a.m.

ZONING DEPARTMENT:

Mr. Stock asked for the Trustees' input on two more zoning issues on Jasper Road. He said they are both zoned Agricultural. He said one complaint was about multiple cars and fluid leakage along with extra tires. He asked the Trustees what parameters he should have when talking to the homeowners. Mrs. Spradlin mentioned the scrap tire collection that will be taking place in December, Mr. Stock responded that he believes there will be some resistance and it will take a while for the process to be complete. A discussion was held about whether or not the properties are seen as a nuisance or not.

TRUSTEES BUSINESS:

A discussion was held about the parking on roadway issue on Murray Hill Drive. Mrs. Spradlin asked for a clarification of the issue. Mr. Mille responded that there are a number of campers parked on the road and has become a storage area. Mr. O'Callaghan said that he Township has the power to regulate that through zoning resolutions. Mr. O'Callaghan and Mr. Stock discussed the process and regulations for making this change. Chief Fox said they have no issue getting through on Murray Hill. Mrs. Spradlin asked if the Township had received complaints, Mr. Stock responded yes we are. It was said that it might be necessary to consult Stephanie Hayden on this issue.

COMMITTEES:

Mr. O'Callaghan said that the next Regional Planning meeting will be on November 24, 2015 at 7:30 p.m. The meeting is late, and he will not be able to attend. He said if anyone is interested in attending in his place, they can.

Chief Fox said that the Safety Council will be discussing holiday food safety.

ADJOURNMENT:

There being no further business, a motion to adjourn was made by Mr. O'Callaghan, seconded by Mrs. Spradlin. Roll Call: All voted Aye. Meeting was adjourned at 8:51 p.m.

_____	XENIA TOWNSHIP BOARD OF TRUSTEES
Resolution # _____	_____
_____	Susan Spradlin, Chair
Date Approved _____	_____
ATTEST:	Daniel O'Callaghan
_____	_____
Sheila Seiter, Fiscal Officer	Scott Miller

MLP