

RECORD OF PROCEEDINGS

MINUTES OF THE XENIA TOWNSHIP TRUSTEES:

REGULAR MEETING
NOVEMBER 6, 2014 7:00 PM

Note: These minutes are a summary of the discussion and are not a word for word account of the discussions. The proceedings were electronically recorded. The meeting place was the Xenia Township Office, 8 Brush Row Road, Xenia, Ohio.

PRESENT: Scott Miller, Chairman; Susan Spradlin, Trustee; Barbara Miller, Fiscal Officer; Alan Stock, Administrator.

Meeting was called to order at 7:36 p.m. All participated in the Pledge of Allegiance. This was a Regular Trustees Meeting advertised on the Xenia Township website within 24 hours of scheduling this meeting.

READ FILE:

League of Women Voters Sept. 2014

Mr. Miller thanked those who helped the Fire Levy Renewal pass; he said it passed by 75% of the public. He also thanked the Fire Department and others who helped communicate with the public.

Mr. Miller said he would like to publicly acknowledge Stephen Anderson's support of Xenia Township for the past many years. He has given a great deal of input to the Township, Trustees and the Zoning Boards.

TRUSTEES' BUSINESS:

Mr. Miller introduced their guest, Mr. Norval Henry. He said he has lived at 1077 Wilberforce- Clifton road for about ten years and one of the things that has been an issue was that it was okay to hunt on your private property, but in the past couple years the number of people shooting on their property has increased. It is now happening at night, and he is concerned about public safety. He said the Xenia Police Department, Sheriff's Department, and Division of Wildlife say that property owners are allowed to shoot day or night on their property. He looked up the law and it said that the Division of Wildlife is responsible for regulating firing ranges, public or private. Ms. Janis James said she can hear gunshots from her property and assumed there was nothing that could be done. Mrs. Spradlin made a comment that she has had similar instances at her home and said the Township has a noise ordinance where after midnight no loud noises should be made.

FISCAL OFFICER/FINANCE:

Mr. Miller made a motion to accept the bills as presented, Mrs. Spradlin seconded. Roll Call: Mr. Miller- Aye, Mrs. Spradlin- Aye. Motion PASSED by roll call of 2-0.

RESOLUTION NO. 2014-268

Mrs. Spradlin made a motion to accept the payroll as presented, Mr. Miller seconded. Roll Call: Mr. Miller- aye, Mrs. Spradlin- Aye. Motion PASSED by roll call of 2-0.

RESOLUTION NO. 2014-269

Mr. Miller made a motion to approve the minutes for the Trustees' Meeting from November 1, 2012, Mrs. Spradlin seconded. Roll Call: Mr. Miller- Aye, Mrs. Spradlin- Abstain. Motion PASSED.

RESOLUTION NO. 2014-270

Mr. Miller made a motion to approve the minutes for the Public Hearing for Fire Fighter Dismissal from December 6, 2012, Mrs. Spradlin seconded. Roll Call: Mr. Miller- Aye, Mrs. Spradlin- Abstain. Motion PASSED

RESOLUTION NO. 2014-271

**XENIA TOWNSHIP TRUSTEE'S
REGULAR MEETING, NOVEMBER 6, 2014**

Mr. Miller made a motion to approve the minutes for the Work Session from October 2, 2014, Mrs. Spradlin seconded. Roll Call: Mr. Miller- Aye, Mrs. Spradlin- Aye. Motion PASSED by roll call of 2-0.

RESOLUTION NO. 2014-272

Mr. Miller made a motion to approve the minutes for the Trustees' Meeting from October 2, 2014, Mrs. Spradlin seconded. Roll Call: Mr. Miller- Aye, Mrs. Spradlin- Aye. Motion PASSED by roll call of 2-0.

RESOLUTION NO. 2014-273

Mr. Miller made a motion to approve the minutes for the Work Session from October 16, 2014, Mrs. Spradlin seconded. Roll Call: Mr. Miller- Aye, Mrs. Spradlin- Aye. Motion PASSED by roll call of 2-0.

RESOLUTION NO. 2014-274

Mr. Miller made a motion to approve the minutes for the Special Meeting from October 21, 2014, Mrs. Spradlin seconded. Roll Call: Mr. Miller- Aye, Mrs. Spradlin- Aye. Motion PASSED by roll of 2-0.

RESOLUTION NO. 2014-275

Mr. Miller made a motion to approve the minutes for the Special Meeting from October 27, 2014, Mrs. Spradlin seconded. Roll Call: Mr. Miller- Aye, Mrs. Spradlin- Aye. Motion PASSED by roll call of 2-0.

RESOLUTION NO. 2014-276

Mr. Miller made a motion to approve the minutes for the Special Meeting from October 28, 2014, Mrs. Spradlin seconded. Roll Call: Mr. Miller- Aye, Mrs. Spradlin- Aye. Motion PASSED by roll call of 2-0.

RESOLUTION NO. 2014-277

Mrs. Miller asked for the approval of the Trustees to allow her to hire someone to take Mrs. Morrison's place to get caught up on the remaining minutes at the hourly rate of \$10 an hour. Mr. Miller said he would like to get the one(s) who is hired to be on contract. Mr. Miller made a motion to approve a contract laborer to complete the 2012 minutes at the rate of \$10 an hour, Mrs. Spradlin seconded. Roll Call: Mr. Miller- Aye. Mrs. Spradlin- Aye. Motion PASSED by roll call of 2-0.

RESOLUTION NO. 2014-278

FIRE DEPARTMENT:

Mr. Stock read the letter of commendation for Captain Logan Sulrs, Lieutenant Tim Hines, Lieutenant Jay Leach and Fire Fighter/Paramedic Chris Keene. The letter stated how the crew that responded did a quick and productive job in getting a female patient at full-term pregnancy to the hospital to deliver.

Mr. Miller made a motion for the disposal of a treadmill purchased in 2004, asset number 1598, Mrs. Spradlin seconded. Roll Call: Mr. Miller- Aye, Mrs. Spradlin- Aye. Motion PASSED by roll call of 2-0.

RESOLUTION NO. 2014-279

Mr. Miller made a motion to replace two service entry doors, one at station 51 and the other at station 52, not to exceed \$4,400.00, Mrs. Spradlin seconded. Roll Call: Mr. Miller- Aye, Mrs. Spradlin- Aye. Motion PASSED by roll call of 2-0.

RESOLUTION NO. 2014-280

TOWNSHIP ADMINISTRATOR:

Mr. Stock asked if both of the Trustees were ready to pass the Total Township Inventory for the County Engineer. Mrs. Spradlin made a motion to accept the Township Inventory as presented with 46 pages for the County Engineer, Mr. Miller seconded. Roll Call: Mr. Miller-Aye. Mrs. Spradlin- Aye. Motion PASSED by roll call of 2-0.

RESOLUTION NO. 2014-281

Mrs. Miller said she wanted to amend the Annual Report of Township Roads for 2014 that the Trustees needed to sign and send back to the County Engineer. Mrs. Spradlin asked if Mr. Stock had a chance to make his personal judgment on Hawkins-Schoolhouse Road and he responded that he concurs with her. Mrs. Spradlin made a motion to amend the Annual Report of Township Roads for 2014 changing Hawkins- Schoolhouse Road from Fair to Poor, Mr. Miller seconded. Roll Call: Mr. Miller- Aye, Mrs. Spradlin- Aye. Motion PASSED by roll call of 2-0.

RESOLUTION NO. 2014-282

Mr. Miller made a motion that Xenia Township retain Newhouse Prophater Kolman and Hogan LLC, specifically Wanda Carter, as legal counsel concerning annexation issues with the documents presented, Mrs. Spradlin seconded. Roll Call: Mr. Miller- Aye, Mrs. Spradlin- Aye. Motion PASSED by roll call of 2-0.

RESOLUTION NO. 2014-283

ROAD DEPARTMENT:

Mr. Stock suggested that the Township go with the Bill's Electric bid for a back-up generator, not to exceed \$27,650.00, realizing prior to the start-up we need to provide them with a check of \$20,375 for the purchase of the generator. Mr. Miller and Mrs. Spradlin agreed that the amount is a very large down payment. Mrs. Spradlin asked if these are the only terms acceptable for Bill and if that is the total amount for the generator. Mr. Stock said that it his assumption, but if the Trustees would like, he could tell Bill they want to pay the exact amount f\of the generator by invoice. Mr. Miller was hesitant about expending that much money and having to wait twelve (12) weeks for delivery of the generator. He said they should require a bond and he suggested they offer a percentage, such as 25%, down and another percentage once the generator is on the grounds. Mr. Thom Sears, 1550 Stone Road, said that he agreed and asked if it had been put up for bid. Mr. Stock responded that the Township received two bids. Mr. Sears then asked how big the unit is. Mr. Stock said Reddy Electric bid a 50 kW from Koehler and Bill's Electric bid a 48 kW from Generac. Mr. Rick Miller, 728 Fairground Road, asked if this is the Township's first generator or a replacement. Mr. Miller and Mr. Stock both responded it will be a replacement for the one that is too old, too small and is not sufficient for running the Township Offices. Mrs. Spradlin said we need the generator and should not be waiting any longer. She said she doesn't see how Bill, having the small company that he has, can afford to pay the \$20,375 upfront price of the generator and wondered if the Township could order it themselves. Mr. Miller was not sure his supplier would allow that to take place. There was discussion about payment and terms and the protection of the Township. Mrs. Miller asked if there is a possibility that the generator is marked up a substantial amount and if that is the reason Bill would not go along with the purchase order. Mr. Stock said it is \$5,000 dollars less than the other company with a purchase order. To protect ourselves we could issue a purchase order and will be net 10 once it is delivered. Mrs. Spradlin looked up the price of the generator on the internet and found one that is \$14,415.00. Mr. Miller said there are different grades of generators. Mr. Miller made a motion to approve a purchase order to Bill's Electric in the amount of \$27,650.00 with payment of the generator net ten (10) upon delivery and the balance of the contract payable with completion of work and passage of electrical inspections. Mrs. Spradlin asked what other services he is including in his total and why Mr. Miller is approving the total amount when they discussed approving only the invoice amount for the generator. Mr. Miller said he understands Bill taking responsibility of the package deal and it can come with a price. He left his motion as it stood. Mrs. Spradlin seconded the motion. Roll Call: Mr. Miller- Aye, Mrs. Spradlin- Aye. Motion PASSED by roll call of 2-0.

RESOLUTION NO. 2014-284

Mrs. Spradlin made a motion to replace 5 large windows and 2 small windows in the Road Garage, not to exceed \$6,315, Mr. Miller seconded. Roll Call: Mr. Miller- Aye, Mrs. Spradlin- Aye. Motion PASSED by roll call of 2-0.

Mr. Miller moved to go into Executive Session for employment of personnel at 9:11 p.m., Mrs. Spradlin seconded.

Mr. Miller moved to exit Executive Session at 9:40 p.m., Mrs. Spradlin Seconded.

ADJOURNMENT:

There being no further business, a motion to adjourn was made by Mr. Miller, seconded by Mrs. Spradlin. Roll Call vote: All voted Aye. Meeting was adjourned at 9:41 p.m.

XENIA TOWNSHIP BOARD OF TRUSTEES

Resolution #

Date Approved

Scott Miller, Chair

ATTEST:

Susan Spradlin

Barbara Miller, Fiscal Officer