

## RECORD OF PROCEEDINGS

### MINUTES OF THE XENIA TOWNSHIP TRUSTEES:

REGULAR MEETING  
DECEMBER 4, 2014 7:00 PM

Note: These minutes are a summary of the discussion and are not a word for word account of the discussions. The proceedings were electronically recorded. The meeting place was the Xenia Township Office, 8 Brush Row Road, Xenia, Ohio.

PRESENT: Scott Miller, Chairman; Susan Spradlin, Trustee; Daniel O'Callaghan, Trustee; Barbara Miller, Fiscal Officer; Alan Stock, Administrator.

Meeting was called to order at 7:14 p.m. All participated in the Pledge of Allegiance. This was a Regular Trustees' Meeting advertised on the Xenia Township website within 24 hours of scheduling this meeting.

#### READ FILE:

Greene County Council on Aging  
Greene Soil & Water Conservation District Fall- Winter

#### TRUSTEES' BUSINESS:

Mr. Miller introduced the Township's newest Trustee, Mr. Daniel O'Callaghan who was appointed that morning by Judge O'Diam. Mr. O'Callaghan took the Oath of Office as the new Township Trustee. Mr. O'Callaghan wanted to put it on the record to thank Judge O'Diam for the process he used to make his selection and the time and effort he put into the process. Mr. O'Callaghan made a motion to send a letter of thanks to Judge O'Diam, Mr. Miller seconded. Roll Call: Mr. Miller- Aye, Mrs. Spradlin- Aye, Mr. O'Callaghan- Aye. Motion PASSED by roll call of 3-0.

**RESOLUTION NO. 2014-294**

#### FISCAL OFFICER/FINANCE:

Mr. O'Callaghan made a motion to approve the payroll as presented, Mrs. Spradlin seconded. Roll Call: Mr. Miller- Aye, Mrs. Spradlin- Aye, Mr. O'Callaghan- Aye. Motion PASSED by roll call of 3-0.

**RESOLUTION NO. 2014-295**

Mrs. Miller discussed how some bills are not able to be paid because there was not enough money in the appropriate line items. She said she has been trying to tell the Trustees about this issue and that she can't pay them. Mr. Miller asked her if she had gotten with Mr. Stock to gather his questions and his input. She said they have talked about this, and Mr. Stock said she took money out of the wrong place, but she believes she didn't. Mr. Miller asked if Mrs. Miller had a list of what needs to be fixed.

Mrs. Spradlin made a motion to approve the Regular Meeting minutes from October 16, 2014, Mr. Miller seconded. Roll Call: Mr. Miller- Aye, Mrs. Spradlin- Aye, Mr. O'Callaghan- Abstain as he was not in office at that time. Motion PASSED by roll call of 2-0.

**RESOLUTION NO. 2014-296**

Mrs. Spradlin made a motion to approve the Public Hearing minutes from November 6, 2014, Mr. Miller seconded. Roll Call: Mr. Miller- Aye, Mrs. Spradlin- Aye, Mr. O'Callaghan- Abstain. Motion PASSED by roll call of 2-0.

**RESOLUTION NO. 2014-297**

Mrs. Spradlin made a motion to approve the Work Session minutes from November 20, 2014, Mr. Miller seconded. Roll Call: Mr. Miller- Aye, Mrs. Spradlin- Aye, Mr. O'Callaghan- Abstain. Motion PASSED by roll call of 2-0

**RESOLUTION NO. 2014-298**

Mrs. Spradlin made a motion to approve the Trustees' Public Hearing minutes from November 20, 2014, Mr. Miller seconded. Roll Call: Mr. Miller- Aye, Mrs. Spradlin- Aye, Mr. O'Callaghan- Abstain. Motion PASSED by roll call of 2-0.

**RESOLUTION NO. 2014-298**

**FIRE DEPARTMENT:**

Chief Fox asked to enter into an agreement with Howell Rescue for maintenance for \$900. He said that if the amount exceeds \$900, he will come back to the Trustees for the remaining amount. Mr. Miller made a motion to approve the request and authorize the Administrator to sign for the agreement, Mrs. Spradlin seconded. Roll Call: Mr. Miller- Aye, Mrs. Spradlin- Aye, Mr. O'Callaghan- Aye. Motion PASSED by roll call of 3-0.

**RESOLUTION NO. 2014-299**

Chief Fox said that Jason Evans has requested to go to Paramedic School at Sinclair College with a total tuition of \$5,448.43. He said under terms of their educational policy, Jason will pay the first semester of tuition himself and be reimbursed after the semester. The remaining semesters will be paid by Xenia Township to Sinclair directly. He said there will be a stipulation in the contract stating that if he does not pass or if he drops out, there will be a timeline for him to pay the money back to Xenia Township. Chief Fox added after completion, Jason would be expected to remain employed at Xenia Township for at least three years or repay Xenia Township a percentage of the costs that have been paid on his behalf. Chief Fox asked for the approval of Jason Evans to go to Paramedic School in the amount of \$5,448.43. Mr. Miller made a motion to approve the request for Jason Evans to go to Paramedic School at Sinclair College as presented with the additions and stipulations in the contract, Mrs. Spradlin seconded. Roll Call: Mr. Miller- Aye, Mrs. Spradlin- Aye, Mr. O'Callaghan- Abstain as he is an employee of Sinclair and wishes to avoid any appearance of conflict of interest. Motion PASSED by roll call of 2-0.

**RESOLUTION NO. 2014-300**

Chief Fox said that pump testing on the three engines happens yearly and Franz Seiter usually does the testing. Chief Fox said they have been unable to get the testing done due to his and Franz Seiter schedule conflicts. Chief Fox asked if we could get away from that due to the certification and liability of the pumps if they fail. He said some companies offer pump testing, as well as some that we do business with, would test all three engines for \$780.00. Mr. O'Callaghan made a motion to approve the request for pump testing in the amount of \$780.00, Mr. Miller seconded. Roll Call: Mr. Miller- Aye, Mrs. Spradlin- Nay, Mr. O'Callaghan- Aye. Motion PASSED by roll call of 2-1.

**RESOLUTION NO. 2014-301**

**TOWNSHIP ADMINISTRATOR:**

Mr. Stock suggested moving the meetings to the second and fourth weeks of January due to the first Thursday being January 1. Mr. Miller said they will move the first meeting on the 1<sup>st</sup> to the 8<sup>th</sup> and move the second meeting to the 22<sup>nd</sup> with a tentative Special Meeting if it becomes necessary.

Mr. Stock asked the Trustees to set a date for the Kennel Public Hearing Text Amendment and that it needs to be within 30 days of the time that the Trustees have it. Mr. Miller decided to have the public hearing on December 29 at 8:30 a.m.

**ROAD DEPARTMENT:**

Mr. Stock said that he wanted to update the Trustees on the Snow & Ice log sheet. He explained the updated and new things on the document. He explained how much salt was used last year and that there were 26 snow/ice events starting on November 12 and the last event was on March 12. He then continued to tell the Trustees how much the snow/ice events cost the Township last year, so that they know what we could expect this year.

Mr. Stock explained what the Incident Call-In Sheet is about. He said that when asked where ours was, he realized we didn't have one. He said the log sheet could help us in any case where we could be taken to court by showing a record of how well we are doing and what we are doing.

**GUESTS:**

Mr. Miller invited any guests for their remarks.

**XENIA TOWNSHIP TRUSTEES'  
REGULAR MEETING, DECEMBER 4, 2014**

Mr. Thom Sears, 1550 Stone Road, said there were two issues he'd like to cover. First, he asked Mrs. Miller how late the \$36,000.00 bill was. She responded that she did not have that available at this time. He said he would like to know that at some point this evening. His second question was what the signatures were at Security Bank that she tried to explain before being cut off again. Mrs. Miller explained what they were and said she forgot to take the previous Trustees' name off the signature cards.

Mr. Jim Reed asked if the money that is allocated for the Fire Budget, including the Levy recently passed, doesn't cover all of the General Fund. Mrs. Miller responded that the Trustees did not appropriate enough money in the line item that the large bill needed to be paid from.

Mr. Sears added his congratulations to Mrs. Miller and Mrs. Spradlin for pushing the \$8,000.00 appraisal of the dump truck that sold almost triple the amount of the appraised value.

**COMMITTEE REPORTS:**

Mrs. Spradlin said the Greene County Regional Planning did have a meeting but she was at work and was not able to make it.

Mrs. Spradlin said that with it being the holiday season, the Health District wanted to give a message out to the people asking them to not drink and drive.

Mr. Stock said the well field inspections for residential are complete.

Chief Fox said Deputy Chief Beegle went to the Safety Council meeting and it covered slip and falls.

Mr. Stock said the Chamber of Commerce meeting will be next week.

Mr. Stock said the Banquet Center on SR 235 is reopening for business under new management and they will be able to host events with up to 250 guests. He continued to give details of what the banquet center will be able to do. Mr. Reed asked if the zoning for that property was Agricultural. Mr. Stock said no and that they contacted him several months ago to check on the zoning and he told them it is zoned as Commercial.

**TRUSTEE BUSINESS CONT:**

Mr. Miller asked for the specific bills that Mrs. Miller had questions about. Mrs. Miller explained several issues she had with a couple of the bills. Some were approved twice and one was overpaid. Mr. Stock asked if she couldn't pay the bills because there wasn't enough money in the account or if she could pay them out of another line item. Mrs. Miller asked if they could have a special meeting to discuss these issues. The Trustees decided to have a special meeting on December 8 at 6:00 p.m.

**ADJOURNMENT:**

There being no further business, a motion to adjourn was made by Mr. Miller, seconded by Mr. O'Callaghan. Roll Call vote: All voted Aye. Meeting was adjourned at 8:12 p.m.

XENIA TOWNSHIP BOARD OF TRUSTEES

Resolution # \_\_\_\_\_

Date Approved: \_\_\_\_\_

\_\_\_\_\_  
Scott Miller, Chair

ATTEST:

\_\_\_\_\_  
Susan Spradlin

\_\_\_\_\_  
Barbara Miller

\_\_\_\_\_  
Daniel O'Callaghan

mlp