

RECORD OF PROCEEDINGS

MINUTES OF THE XENIA TOWNSHIP TRUSTEES:

REGULAR MEETING
FEBRUARY 18, 2016 7:00 PM

Note: These minutes are a summary of the discussion and are not a word for word account of the discussions. The proceedings were electronically recorded. The meeting place was the Xenia Township Office, 8 Brush Row Road, Xenia, Ohio.

PRESENT: Scott Miller, Chair; Susan Spradlin, Trustee; Steve Combs, Trustee; Sheila Seiter, Fiscal Officer; Alan Stock, Administrator.

Meeting was called to order at 7:10 p.m. All participated in the Pledge of Allegiance.

READ FILE:

GC Public Health PR (1)

FISCAL OFFICER/ FINANCE:

Mr. Miller made a motion to approve the payroll as presented, Mrs. Spradlin seconded the motion. Roll Call: Mr. Miller- Aye, Mrs. Spradlin- Aye, Mr. Combs- Aye. Motion **PASSED** by roll call of 3-0.

RESOLUTION NO. 2016-051

Mrs. Spradlin commented that the Trustees have not had a chance to look at the credit card bill as they received it the night prior to the meeting and said Mrs. Seiter had not received some receipts for a few purchases. Mrs. Spradlin wanted to look over the charges made at the Ohio Township Association Conference and said she would approve them if they were within Township guidelines. Mrs. Spradlin made a motion to approve the bills as presented, Mr. Combs seconded the motion. Roll Call: Mr. Miller- Aye, Mrs. Spradlin- Aye, Mr. Combs- Aye. Motion **PASSED** by roll call of 3-0.

RESOLUTION NO. 2016-052

Mr. Miller made a motion to approve the Trustee Meeting minutes from February 4, 2016, Mrs. Spradlin seconded the motion. Roll Call: Mr. Miller- Aye, Mrs. Spradlin- Aye, Mr. Combs- Aye. Motion **PASSED** by roll call of 3-0.

RESOLUTION NO. 2016-053

Mr. Miller made a motion to discontinue the use of the Pitney Bowes postage machine and to take any credit that may be available at the time of return. Mr. Stock asked if it was important to use the word "defund" within the motion. A discussion was held on whether or not the motion should contain said word. Mr. Miller withdrew his motion to rephrase to fit what was necessary. Mr. Miller made a motion to defund the Pitney Bowes postage machine in the Township budget for 2016 and requested that any available postage be credited and returned to Xenia Township, Mr. Combs seconded the motion. Roll Call: Mr. Miller- Aye, Mrs. Spradlin- Aye, Mr. Combs- Aye. Motion **PASSED** by roll call of 3-0.

RESOLUTION NO. 2016-054

FIRE DEPARTMENT:

It was decided that the 2015 Caesarscreek report be held until the next meeting for Chief Fox to give the report.

TOWNSHIP ADMINISTRATOR:

Mr. Miller made a motion to renew the Derrick contract for pit usage, Mrs. Spradlin seconded the motion. Roll Call: Mr. Miller- Aye, Mrs. Spradlin- Aye, Mr. Combs- Aye. Motion **PASSED** by roll call of 3-0.

RESOLUTION NO. 2016-055

ROAD DEPARTMENT:

Mr. Miller reported the Township has 339 tons of salt for the rest of the calendar year, and they are expecting to have some to take them into the next year.

**XENIA TOWNSHIP TRUSTEE'S
REGULAR MEETING, FEBRUARY 18, 2016**

UPCOMING MEETINGS:

Mr. Miller announced the upcoming meetings for the rest of February and March.

TRUSTEES' BUSINESS:

A discussion was held about the Annual Road Ride dates. Mr. Stock gave past dates for this event. Mr. Miller said they will aim for Friday, April 15, 2016 at 8:00 a.m.

ADJOURNMENT:

There being no further business, a motion to adjourn was made by Mr. Miller, seconded by Mrs. Spradlin. Roll Call: All voted Aye. Meeting was adjourned at 7:22 p.m.

_____	XENIA TOWNSHIP BOARD OF TRUSTEES
Resolution #	
_____	_____
Date Approved	Scott Miller, Chair
ATTEST:	_____
_____	Susan Spradlin
Sheila Seiter, Fiscal Officer	_____
	Steve Combs

MLP