

## RECORD OF PROCEEDINGS

### MINUTES OF THE XENIA TOWNSHIP TRUSTEES:

REGULAR MEETING  
FEBRUARY 19, 2015 7:00 PM

Note: These minutes are a summary of the discussion and are not a word for word account of the discussions. The proceedings were electronically recorded. The meeting place was the Xenia Township Office, 8 Brush Row Road, Xenia, Ohio.

PRESENT: Susan Spradlin, Chair; Daniel O'Callaghan, Trustee; Scott Miller, Trustee; Alan Stock, Administrator; Barbara Miller, Fiscal Officer.

Meeting was called to order at 7:05 p.m. All participated in the Pledge of Allegiance. This was a Regular Trustees Meeting advertised on the Xenia Township website within 24 hours of scheduling this meeting.

#### READ FILE:

Xenia Planning and Zoning Minutes, Feb 2015  
Judge O'Diam Thank You Letter

#### TRUSTEES' BUSINESS:

A discussion was held to discuss the contract with Mr. Jim Pile and the terms he has agreed to with Xenia Township.

#### FISCAL OFFICER/FINANCE:

Mr. O'Callaghan made a motion to approve the bills as presented, Mrs. Spradlin seconded. Roll Call: Mrs. Spradlin- Aye, Mr. O'Callaghan- Aye, Mr. Miller- Aye. Motion PASSED by roll call of 3-0.

#### RESOLUTION NO. 2015-048

Mr. Miller made a motion to approve the payroll as presented, Mr. O'Callaghan seconded. Roll Call: Mrs. Spradlin- Aye, Mr. O'Callaghan- Aye, Mr. Miller- Aye. Motion PASSED by roll call of 3-0.

#### RESOLUTION NO. 2015-049

Mrs. Spradlin made a motion to approve the supplemental appropriation for EMS from line item 2282-930-930-0000 Contingencies to be moved into 2282-760-740-2003 Capital Purchases, Mr. O'Callaghan seconded. Roll Call: Mrs. Spradlin- Aye, Mr. O'Callaghan- Aye, Mr. Miller- Aye. Motion PASSED by roll call of 3-0.

#### RESOLUTION NO. 2015-050

Mrs. Spradlin made a motion to approve the supplemental appropriation for the Fire Department from line item 2031-330-420 Operating Supplies to be moved into 2031-330-318 Training Services in the amount of \$4,000.00, Mr. O'Callaghan seconded. Roll Call: Mrs. Spradlin- Aye, Mr. O'Callaghan- Aye, Mr. Miller- Aye. Motion PASSED by roll call of 3-0.

#### RESOLUTION NO. 2015-051

A discussion was held about how the minutes for 2012 were going to be handled. It was discussed in the Work Session that Mr. Miller wanted to listen to the tapes as well. He is the only Trustee now who was a Trustee in 2012. The minutes will be held until the next meeting.

Mrs. Spradlin made a motion to approve the Regular Meeting minutes from January 8, 2015, Mr. O'Callaghan seconded. Roll Call: Mrs. Spradlin- Aye, Mr. O'Callaghan- Aye, Mr. Miller- Aye. Motion PASSED by roll call of 3-0.

#### RESOLUTION NO. 2015-052

Mrs. Spradlin made a motion to approve the Work Session minutes from February 5, 2015, Mr. Miller seconded. Roll Call: Mrs. Spradlin- Aye, Mr. O'Callaghan- Aye, Mr. Miller- Aye. Motion PASSED by roll call of 3-0.

#### RESOLUTION NO. 2015-053

**XENIA TOWNSHIP TRUSTEE'S  
REGULAR MEETING, FEBRUARY 19, 2015**

Mrs. Spradlin made a motion to approve the Regular Meeting minutes from February 5, 2015, Mr. O'Callaghan seconded. Roll Call: Mrs. Spradlin- Aye, Mr. O'Callaghan- Aye, Mr. Miller- Aye. Motion PASSED by roll call of 3-0.

**RESOLUTION NO. 2015-054**

Mrs. Spradlin made a motion to approve an addendum to the Regular Meeting minutes from January 22, 2015 for a Resolution number that was omitted by mistake, Mr. O'Callaghan seconded. Roll Call: Mrs. Spradlin- Aye, Mr. O'Callaghan- Aye, Mr. Miller- Aye. Motion PASSED by roll call of 3-0.

**RESOLUTION NO. 2015-055**

Mrs. Spradlin made a motion to approve the amended Derrick Contract to include the sum of \$800 per year, Mr. Miller seconded. Roll Call: Mrs. Spradlin- Aye, Mr. O'Callaghan- Aye, Mr. Miller- Aye. Motion PASSED by roll call of 3-0.

**RESOLUTION NO. 2015-056**

Mrs. Spradlin announced that there was an advance repayment request made by Mrs. Miller to have the accounts balance out. Mrs. Spradlin made a motion to transfer \$150,000 from account number 2111-941-0000 to account number 1000-920-920-0000. Mrs. Spradlin rescinded her motion and amended it to say from account number 2111-920-920-000 to account number 1000-941-000, Mr. O'Callaghan seconded. Roll Call: Mrs. Spradlin- Aye, Mr. O'Callaghan- Aye, Mr. Miller- Aye. Motion PASSED by roll call of 3-0.

**RESOLUTION NO. 2015-057**

A discussion was held about the previous credit card policy. Mr. Miller suggested that this issue be tabled until the next work session. Mr. O'Callaghan agreed with Mr. Miller to postpone this issue.

**TRUSTEES' BUSINESS cont.:**

Mrs. Spradlin made a motion to appoint Mr. James Pile as the new Road Superintendent, Mr. O'Callaghan started to second the motion. Mr. Miller said Mrs. Spradlin needed to be clearer and add based on the available documents. Mr. O'Callaghan made a motion to amend Mrs. Spradlin's motion to appoint Mr. Pile as the new Road Superintendent under the conditions specified in the work acceptance documents that are in his personnel file, Mr. Miller seconded. Roll Call: Mrs. Spradlin- Aye, Mr. O'Callaghan- Aye, Mr. Miller- Aye. Motion PASSED by roll call of 3-0.

**RESOLUTION NO. 2015-058**

Mrs. Spradlin asked to allow Mr. O'Callaghan to have administrative rights to the Township computers to try and fix any bugs on them. Deputy Chief Beegle said that he would like to sit down with Mr. O'Callaghan to troubleshoot some issues.

**TOWNSHIP ADMINISTRATOR:**

Mr. Stock asked the Trustees to approve a contract with RD Holder at their price to top off the two fuel oil tanks. Mr. Miller made a motion enter into a contract with RD Holder to fill the two fuel oil tanks at stations 51 and 52 for the price of \$2.40 per gallon, Mr. O'Callaghan seconded. A discussion was held to determine if the price will still be the same for the next day. Roll Call: Mrs. Spradlin- Aye, Mr. O'Callaghan- Aye, Mr. Miller- Aye. Motion PASSED by roll call of 3-0.

**RESOLUTION NO. 2015-059**

**FIRE DEPARTMENT:**

Mr. O'Callaghan made a motion to amend the previous resolution for Jason Evans' schooling for a year-to-year basis from the total amount to \$4,330.10 for 2015 and \$1,118.33 for 2016, Mr. Miller seconded. Roll Call: Mrs. Spradlin- Aye, Mr. O'Callaghan- Aye, Mr. Miller- Aye. Motion PASSED by roll call of 3-0.

**RESOLUTION NO. 2015-060**

**XENIA TOWNSHIP TRUSTEE'S  
REGULAR MEETING, FEBRUARY 19, 2015**

Mr. Miller made a motion to appoint two Part-Time Fire Fighters, Brandon Strunk and Danny Schrand, at the rate of \$11.94 per hour effective immediately, Mr. O'Callaghan seconded. Roll Call: Mrs. Spradlin- Aye, Mr. O'Callaghan- Aye. Mr. Miller- Aye. Motion PASSED by roll call of 3-0.

**RESOLUTION NO. 2015-061**

**EXECUTIVE SESSION:**

Mrs. Spradlin made a motion to go into an Executive Session to discuss the hiring, firing, demotion promotion or discipline of a Township Employee in accordance with section 121.22 in the ORC, Mr. O'Callaghan seconded. Present were the three Trustees, Chief Fox and Deputy Chief Beegle. Roll Call: Mrs. Spradlin- Aye, Mr. O'Callaghan- Aye, Mr. Miller- Aye. Executive Session began at 7:50 p.m.

Mr. Miller made a motion to exit Executive Session, Mrs. Spradlin seconded. All voted Aye. Executive Session ended at 8:11 p.m.

**TOWNSHIP ADMINISTRATOR cont.:**

Mr. Miller made a motion to spend \$250 to be a partner with the Newspapers in Education Project to benefit the schools in the Xenia Township area, Mr. O'Callaghan seconded. Roll Call: Mrs. Spradlin- Aye, Mr. O'Callaghan- Aye, Mr. Miller- Aye. Motion PASSED by roll call of 3-0.

**RESOLUTION NO. 2015-062**

**EXECUTIVE SESSION:**

Mr. Miller made a motion to go into an Executive Session to discuss the hiring, firing, demotion promotion or discipline of a Township Employee in accordance with section 121.22 in the ORC, Mrs. Spradlin seconded. Present were the three Trustees. Roll Call: Mrs. Spradlin- Aye, Mr. O'Callaghan- Aye, Mr. Miller- Aye. Executive Session began at 8:22 p.m.

Mr. Miller made a motion to exit Executive Session, Mr. O'Callaghan seconded. All voted Aye. Executive Session ended at 8:46 p.m.

**ADJOURNMENT:**

There being no further business, a motion to adjourn was made by Mrs. Spradlin, and seconded by Mr. O'Callaghan. Roll Call vote: All voted Aye. Meeting was adjourned at 8:47 p.m.

XENIA TOWNSHIP BOARD OF TRUSTEES

Resolution # \_\_\_\_\_

Date Approved: \_\_\_\_\_

\_\_\_\_\_  
Susan Spradlin, Chair

ATTEST:

\_\_\_\_\_  
Daniel O'Callaghan

\_\_\_\_\_  
Barbara Miller, Fiscal Officer

\_\_\_\_\_  
Scott Miller

mlp