

RECORD OF PROCEEDINGS

MINUTES OF THE XENIA TOWNSHIP TRUSTEES:

REGULAR MEETING
APRIL 2, 2015 7:00 PM

Note: These minutes are a summary of the discussion and are not a word for word account of the discussions. The proceedings were electronically recorded. The meeting place was the Xenia Township Office, 8 Brush Row Road, Xenia, Ohio.

Chair Susan Spradlin called the meeting to order at 7:10 p.m. All participated in the Pledge of Allegiance. This was a Regular Trustees Meeting advertised on the Xenia Township website within 24 hours of scheduling this meeting.

Roll Call: Susan Spradlin, Chair; Daniel O'Callaghan, Trustee; Scott Miller, Trustee; Barbara Miller, Fiscal Officer; Alan Stock, Township Administrator.

READ FILE:

Xenia Community Festival
League of Women Voters
Xenia Planning & Zoning
Greene County Combined Health District

ROAD DEPARTMENT:

Mr. Stock gave brands, prices and other information about the generators. The Kohler seems to be better quality and runs on a small block Chevy engine. There was a suggestion to go with a 50 REZGB. Mr. O'Callaghan asked if Hagler Electric would install a separate electric panel for future expansion as was suggested by one of the other vendors. There was discussion about other costs involved. Mr. Stock then suggested that the issue be postponed until he gets an answer from Mr. Hagler that he can do all the work the Township requires.

Mr. Miller said he will not be in town at the time of the next Trustees' meeting. He said the Trustees could reschedule the meeting to the next week or continue with the scheduled meeting. Mrs. Spradlin and Mr. O'Callaghan agreed to hold the meeting as scheduled.

FIRE DEPARTMENT:

Mr. Miller made a motion to approve the 2-year service agreement with Physio Control for the Life Packs in the amount of \$4,496.98 per year with the proviso they alter Schedule A to include the breakdown of cost per unit, Mr. O'Callaghan seconded. Roll Call: Mrs. Spradlin- Aye, Mr. O'Callaghan- Aye, Mr. Miller- Aye. Motion **PASSED** by roll call of 3-0.

RESOLUTION NO. 2015-085

Chief Fox asked for permission from the Trustees to pay for dinner for four Fire Fighters while they are at FDIC. Mrs. Spradlin said she did not feel this was a good expenditure of taxpayers' money. She said the Fire Department could look at vendor's websites for information about apparatus they are interested in. She said they are not planning to purchase any equipment this year and money has been cut from the Fire Department budget. Mr. Miller said they will possibly be purchasing a rescue engine in the future and they will see more equipment during this day than checking websites. It is the largest trade show in the United States. He said they also have active training at the show and he thinks it is very worthwhile to attend. Mr. O'Callaghan said he does not have a problem with them attending and paying for dinner as long as the cost of the meals is reasonable. Mr. O'Callaghan made a motion to allow Chief Fox to buy dinner for the four Fire Fighters, not to include non-township employees, at the FDIC, Mr. Miller seconded. Roll Call: Mrs. Spradlin- Nay, Mr. O'Callaghan- Aye, Mr. Miller- Aye. Motion **PASSED** by roll call of 2-1.

RESOLUTION NO. 2015-086

FISCAL OFFICER/ FINANCE:

Mr. Miller made a motion to accept the bills as presented, Mrs. Spradlin seconded. Roll Call: Mrs. Spradlin- Aye, Mr. O'Callaghan- Aye, Mr. Miller- Aye. Motion **PASSED** by roll call of 3-0.

RESOLUTION NO. 2015-087

Mr. Miller made a motion to accept the payroll as presented, Mr. O'Callaghan seconded. Roll Call: Mrs. Spradlin- Aye, Mr. O'Callaghan- Aye, Mr. Miller- Aye. Motion **PASSED** by roll call of 3-0.

RESOLUTION NO. 2015-088

Nine sets of 2012 minutes have been tabled until Mr. Miller has had a chance to listen to the recordings and make corrections if needed.

Mrs. Spradlin made a motion to accept the Work Session minutes from March 19, 2015, Mr. O'Callaghan seconded. Roll Call: Mrs. Spradlin- Aye, Mr. O'Callaghan- Aye, Mr. Miller- Aye. Motion **PASSED** by roll call of 3-0.

RESOLUTION NO. 2015-089b

TOWNSHIP ADMINISTRATOR:

Mr. Stock gave the Trustees Mutual Aid Agreements to look at. These agreements state that townships will help each other with services. Mr. Stock suggested updating the agreements. He said it does not have to be decided tonight, he just wanted to provide the information.

Mr. Stock asked the Trustees to consider a Shared Services Agreement with other Townships. He explained the differences between a Shared Services Agreement and a Mutual Aid Agreement. He explained how the Township could save money by using a shared HR or IT person. It could also help with potential unionization. A resource person rather than an attorney could do research for different projects.

There was a discussion about a Contract Labor Agreement form and what changes need to be made. Mr. O'Callaghan made a motion to approve the Xenia Township Contract Labor Agreement form as presented with the following changes: the hourly wage line will be blank; a line will be added on the Township side for a resolution number; the form will be numbered SW01; the form will show approved date of April 2, 2015; and a resolution number would be added if it is approved. Mrs. Spradlin seconded the motion. Roll Call: Mrs. Spradlin- Aye, Mr. O'Callaghan- Aye, Mr. Miller- Aye. Motion **PASSED** by roll call of 3-0.

RESOLUTION NO. 2015-090

Mrs. Miller reported about sending W-9s to all the vendors.

ROAD DEPARTMENT:

Mr. O'Callaghan made a motion to approve the purchase of crack seal for the season from DJL Materials & Supply in the amount of \$3,560.00, Mrs. Spradlin seconded. Roll Call: Mrs. Spradlin- Aye, Mr. O'Callaghan- Aye, Mr. Miller- Aye. Motion **PASSED** by roll call of 3-0. Mr. Miller said on the record the price includes borrowing the application machine.

RESOLUTION NO. 2015-091

The water softener and iron filter purchase was tabled until the next meeting.

TRUSTEES BUSINESS CONT:

Mrs. Spradlin said they were going to cover the issues that were not discussed in the Work Session.

Mrs. Spradlin asked if they wanted to discuss the salt storage option at this time. Mr. Stock said he has a map and other possibilities but would like to table the issue until another work session.

Mr. Stock said there have been several more complaints about Foust Road and East Main. He gave more information about the condition of the house on East Main. He explained what the Township can legally do and options to take. He said the issue on Foust Road will be addressed by the Greene County Combined Health District and there has been some clean up in the driveway and backyard.

COMMITTEES:

Greene County Regional Planning- Mr. O'Callaghan reported on the regular meeting and said they requested that all committee members to attend the April 28 meeting at 7:00 p.m. because they want to make a final decision on either keeping the Regional Planning Commission or changing to a County Planning Committee.

Source Water Protection- Mr. Miller reported they will not have a meeting until later in the spring.

Inspection for the one-year time-of-travel water protection- Mr. Stock reported the inspection will be on May 29.

TRUSTEES' BUSINESS CONT:

Mrs. Spradlin made a motion to go into Executive Session to discuss 1) Pending or eminent court action, ORC 121.22 G3, 2) Reviewing negotiation or bargaining sessions, ORC 121.22 G4, Mr. O'Callaghan seconded. Attendees were the Trustees, the Fiscal Officer and the Township Administrator. Roll Call: All voted Aye. Executive Session began at 9:04 p.m.

Mrs. Spradlin made a motion to exit the Executive Session, Mr. O'Callaghan seconded. Executive Session ended at 9:55 p.m.

Mrs. Spradlin made a motion to authorize Mr. Stock and the Township's legal counsel to object to the petition filed by the City of Fairborn for annexation of Cemex property which was received by the Trustees on March 16, Mr. O'Callaghan seconded. Roll Call: Mrs. Spradlin- Aye, Mr. O'Callaghan- Aye, Mr. Miller- Aye. Motion **PASSED** by roll call of 3-0.

RESOLUTION NO. 2015-092

Mrs. Spradlin said the Township has received notification that the full-time firefighters are wishing to form a union. Mrs. Spradlin made a motion to authorize Mr. Stock to take the necessary action on April 3, 2015 with the State Employee Relations Board in order to acquire a vote, Mr. O'Callaghan seconded. Roll Call: Mrs. Spradlin- Aye, Mr. O'Callaghan- Aye, Mr. Miller- Aye. Motion **PASSED** by roll call of 3-0.

RESOLUTION NO. 2015-093

ADJOURNMENT:

There being no further business, a motion to adjourn was made by Mrs. Spradlin, and seconded by Mr. Miller. Roll Call vote: All voted Aye. Meeting was adjourned at 9:57p.m.

**XENIA TOWNSHIP TRUSTEE'S
REGULAR MEETING, APRIL 2, 2015**

XENIA TOWNSHIP BOARD OF TRUSTEES

Resolution #

Susan Spradlin, Chair

Date Approved

Daniel O'Callaghan

ATTEST:

Barbara Miller, Fiscal Officer

Scott Miller

MLP