

RECORD OF PROCEEDINGS

MINUTES OF THE XENIA TOWNSHIP TRUSTEES:

REGULAR MEETING
AUGUST 4, 2016 7:00 PM

Note: These minutes are a summary of the discussion and are not a word for word account of the discussions. The proceedings were electronically recorded. The meeting place was the Xenia Township Office, 8 Brush Row Road, Xenia, Ohio.

PRESENT: Scott Miller, Chair; Susan Spradlin, Trustee; Steve Combs, Trustee; and Sheila Seiter, Fiscal Officer.

Meeting was called to order at 8:15 p.m. Mr. Miller advised that the meeting was delayed due to two public hearings that were held the same night. All participated in the Pledge of Allegiance.

READ FILE:

GC Public Health Mosquito Grant Notification
City Bellbrook Newsletter, Aug.
GC Soil & Water, Summer
League of Women Voters, Aug.

FISCAL OFFICER/ FINANCE:

Mr. Miller made a motion to accept the payroll as presented, Mrs. Spradlin seconded the motion. Roll Call: Mr. Miller – aye, Mrs. Spradlin – aye, Mr. Combs – aye. Motion **PASSED** by roll call of 3-0.

RESOLUTION NO. 2016-170

Mr. Miller made a motion to pay the bills as presented, Mr. Combs seconded the motion. Roll Call: Mr. Miller – aye, Mrs. Spradlin – aye, Mr. Combs – aye. Motion **PASSED** by roll call of 3-0.

RESOLUTION NO. 2016-171

Mr. Miller advised that Mrs. Seiter had provided the Trustees with the financial reports for the month. Mrs. Spradlin asked if the financial reports had been corrected and changed based on what they had done with the budget. Mrs. Seiter said that these reports are just showing the actual revenues and expenditures for the year. She advised that the budget that they worked on a few weeks ago was for set for next year and was just a working tool that does not affect any of the current reports. Mrs. Spradlin asked if the purchase of the new property was reflected in these line items. Mrs. Seiter advised that they were.

Mr. Miller made a motion to approve the Special Meeting Minutes from June 13, 2016, Mr. Combs seconded the motion. Roll Call: Mr. Miller – aye, Mrs. Spradlin – aye, Mr. Combs – aye. Motion **PASSED** by roll call of 3-0.

RESOLUTION NO. 2016-172

Mrs. Spradlin made a motion to approve the Work Session Minutes from July 7, 2016, Mr. Combs seconded the motion. Roll Call: Mr. Miller – aye, Mrs. Spradlin – aye, Mr. Combs – aye. Motion **PASSED** by roll call of 3-0.

RESOLUTION NO. 2016-173

Mr. Miller made a motion to approve the Regular Meeting Minutes from July 7, 2016, Mrs. Spradlin seconded the motion. Roll Call: Mr. Miller – aye, Mrs. Spradlin – aye, Mr. Combs – aye. Motion **PASSED** by roll call of 3-0.

RESOLUTION NO. 2016-174

Mrs. Spradlin made a motion to approve the minutes for the Central State Rezone Public Hearings held on June 16, 2016 and July 7, 2016, Mr. Combs seconded the

**XENIA TOWNSHIP TRUSTEE'S
REGULAR MEETING, AUGUST 4, 2016**

motion. Roll Call: Mr. Miller – aye, Mrs. Spradlin – aye, Mr. Combs – aye. Motion **PASSED** by roll call of 3-0.

RESOLUTION NO. 2016-175

Mr. Miller made a motion to approve the Regular Meeting Minutes from July 21, 2016, Mr. Combs seconded the motion. Roll Call: Mr. Miller – aye, Mrs. Spradlin – aye, Mr. Combs – aye. Motion **PASSED** by roll call of 3-0.

RESOLUTION NO. 2016-176

Mrs. Seiter stated for the record that there were three sets of minutes that still needed to be completed: The Tax Budget Public Hearing from the week before, the Work Session for July 21, 2016, and the Special Meeting Minutes from July 19, 2016. She advised that once those were completed all of the minutes would be caught up.

ROAD DEPARTMENT:

Mr. Miller wished to discuss the salt storage facility and the purchase of steel. Mr. Miller acknowledged that they were mimicking an existing structure that they liked, but he said that he was seriously concerned that we would be putting steel supports in and around the salt structure where it will be exposed to salt. Mr. Miller said that they are supposed to be using a special paint that can help prevent the corrosion but when salt is going to be moved around, and steel will be extending into the actual storage area, he felt they could come up with a better solution than that. Mr. Combs asked if the cement blocks were going to protect the steel supports. Mr. Miller said that from the way it sounded the supports were going to be on the inside and outside so no. Mr. Combs is concerned with how urgent the purchase ordered sounded; he said that it sounded as if they wanted to place the order soon. They called Jim Pile the Road Superintendent. Mr. Miller asked how the three pieces of steel that are going to be used will be placed on the salt storage facility. Mr. Pile advised that they were to be mounted on the walls. Mr. Miller asked what their purpose was. Mr. Pile advised that it stabilized the blocks. Mr. Combs asked if he was confident and comfortable with the setup. Mr. Pile advised that he was. Mr. Combs made a motion to approve the purchase order to Benjamin Steel for \$3,798.55 for support materials for the salt storage building, Mrs. Spradlin seconded the motion. Roll Call: Mr. Miller – aye, Mrs. Spradlin – aye, Mr. Combs – aye. Motion **PASSED** by a roll call of 3-0.

RESOLUTION NO. 2016-177

FIRE DEPARTMENT:

Mr. Miller advised that the Trustees had two letters from the Fire Department in their packets. Mr. Miller informed that one was from Bret McNamara, who had been with us for a while and is coming back to work with us. Mr. Miller said that he is changing his EMT-Intermediate status to EMT-Basic. He said this is a minor reduction in pay. Mr. Miller said the Fire Chief has recommended that his pay be changed from \$12.09 to \$11.94 effective on July 31, 2016. Mr. Miller made a motion to approve this request, Mr. Combs seconded the motion. Roll Call: Mr. Miller – aye, Mrs. Spradlin – aye, Mr. Combs – aye. Motion **PASSED** by roll call of 3-0.

RESOLUTION NO. 2016-178

Mr. Miller advised that Rachel Surls had turned in her resignation that would be effective as of August 1, 2016. He said that she has been with the Xenia Township for a couple of years and he commended her for her work and service and wished her the best. Mr. Miller made a motion to accept her resignation, Mr. Combs seconded the motion. Roll Call: Mr. Miller – aye, Mrs. Spradlin – aye, Mr. Combs – aye. Motion **PASSED** by a roll call of 3-0.

RESOLUTION NO. 2016-179

**XENIA TOWNSHIP TRUSTEE'S
REGULAR MEETING, AUGUST 4, 2016**

UPCOMING MEETING:

Mr. Combs advised that Regional Planning had a meeting to discuss agritorism more in depth and to discuss the Land Bank, both the pros and cons.

Mrs. Spradlin advised that she attended the Health Department's ground breaking ceremony that started at 4:00 p.m. but was unable to stay due to this meeting. Mrs. Spradlin advised that a lot of speakers were scheduled to speak and she took a few pictures. She advised that the construction of the building is not expected to start until the fall. Mrs. Spradlin informed that they are still discussing the Zika virus heavily.

ADJOURNMENT:

There being no further business, a motion to adjourn was made by Mrs. Spradlin and was seconded by Mr. Combs. Roll Call: All voted Aye. Meeting was adjourned at 8:40 p.m.

_____	XENIA TOWNSHIP BOARD OF TRUSTEES
Resolution #	_____
_____	Scott Miller, Chair
Date Approved	_____
ATTEST:	Susan Spradlin
_____	_____
Sheila Seiter, Fiscal Officer	Steve Combs

SLR