

RECORD OF PROCEEDINGS

MINUTES OF THE XENIA TOWNSHIP TRUSTEES:

REGULAR MEETING
SEPTEMBER 19, 2013 7:16 PM.

Note: These minutes are a summary of the discussion and are not a word for word account of the discussions. The proceedings were electronically recorded. The meeting place was the Xenia Township Office, 8 Brush Row Road, Xenia, Ohio.

PRESENT: Amy Lewis, Chairman; Jim Reed, Trustee; Scott Miller, Trustee; Barbara Miller, Fiscal Officer; Alan Stock, Administrator

Mr. Stock mentioned items in the read file.

FISCAL OFFICER/FINANCE:

- Motion to approve payroll in the amount of \$66,265.07 was made by Mrs. Lewis, seconded by Mr. Miller. Motion PASSED by a roll call vote of 3-0.

RESOLUTION NO. 2013-209

- Motion to approve bills in the amount of \$21,751.36 was made by Mrs. Lewis, seconded by Mr. Miller. Motion PASSED by a roll call vote of 3-0.

RESOLUTION NO. 2013-210

The Fiscal Officer presented minutes for approval. These minutes will need some revisions before they are approved.

ZONING DEPARTMENT:

Mr. Stock discussed 3 parcels located at 1333 Main Street. All procedures have been followed in order to place this property on the nuisance mowing list. Taxes on these properties are delinquent. Mr. Stock discussed the charges involved in taking possession of these properties if Trustees are interested. Mr. Stock will only need a Resolution for mowing of these properties at this time.

- Motion to declare 3 parcels located at 1333 Main Street a nuisance for the purpose of mowing was made by Mr. Miller, seconded by Mrs. Lewis. Motion PASSED by a roll call vote of 3-0.

RESOLUTION NO. 2013-211

TRUSTEES BUSINESS:

After a discussion of Township participation in Deferred Compensation programs, the issue was discussed during the Work Session and will be put on hold for now. The issue of an outside audit was also placed on hold. The pay raise for the Township Administrator will be placed on a future agenda.

TOWNSHIP ADMINISTRATOR:

- Motion to approve Minutes and sign Resolution of Zoning Map for Rt. 235 property was made by Mr. Miller, seconded by Mrs. Lewis. Motion PASSED by a roll call vote of 3-0.

RESOLUTION NO. 2013-212

Mr. Stock discussed the updated spreadsheet for the Station 52 remodel. He discussed the estimated amounts and the actual amounts charged. Much of the work has been completed by employees. This has saved money since there has been less use of outside contractors. Mr. Reed asked for an accounting of time spent by Road Department employees working on the remodel during regular work hours.

- Motion to approve a sign to be placed on Wilberforce Switch Road commemorating the 1960-1966 CSU Track Team at a cost not to exceed \$100.00 was made by Mrs. Lewis, seconded by Mr. Miller. Motion PASSED by a roll call vote of 3-0.

RESOLUTION NO. 2013-213

There was a discussion of approval of all new and renewed contracts and authorized signatures after Trustee approval. This issue was put on hold.

ROAD DEPARTMENT:

- Motion to dispose of a non-operable hand grinder was made by Mrs. Lewis, seconded by Mr. Miller. Motion PASSED by a roll call vote of 3-0.

RESOLUTION NO. 2013-214

- Motion to authorize Alan Stock to look into propane prices and to enter into a contract that will be the most financially beneficial to the Township was made by Mrs. Lewis, seconded by Mr. Miller. Motion PASSED by a roll call vote of 3-0.

RESOLUTION NO. 2013-215

FIRE DEPARTMENT:

Chief Fox discussed tanker repairs need for our tanker and for the New Jasper tanker as a result of an accident. The cost for repair of the Xenia Township tanker is \$407.76. The cost to repair the New Jasper Fire Department tanker is \$1,815.51. Chief Fox takes full responsibility for the accident and asks for a Resolution to pay for needed repairs.

- Motion to approve an amount not to exceed \$2,500.00 for the repair of the damaged New Jasper tanker was made by Mrs. Lewis, seconded by Mr. Miller. Motion PASSED by a roll call vote of 3-0.

RESOLUTION NO. 2013-216

- Motion to dispose of fire hose inventory numbers 1001, 1002, 1003, 1004, 1005, 1006, 1007, 1008, 1010, 1018, 1036 was made by Mrs. Lewis, seconded by Mr. Miller. Motion PASSED by a roll call vote of 3-0.

RESOLUTION NO. 2013-217

- Motion to purchase fire hose in an amount not to exceed \$3,615.80 was made Mr. Miller, seconded by Mrs. Lewis. Motion PASSED by a roll call vote of 3-0.

RESOLUTION NO. 2013-218

- Motion to approve the revised Paramedic job description and time lines for full time Fire Fighter/Paramedic hiring was made by Mrs. Lewis, seconded by Mr. Miller. Motion PASSED by a roll call vote of 3-0.

RESOLUTION NO. 2013-219

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GUESTS:

Susan Spradlin had questions regarding the Fire Inspector Certification requirement. She asked if it was the desire of the Trustees to promote from within. She also discussed Mr. Stock's role as Zoning Inspector. She feels he has too much influence on decisions that the Zoning Commission makes.

Rick Miller spoke about the Fiscal Officer and the lack of support she has received from the previous Fiscal Officer. He also commented on the ongoing bickering among Trustees. He voiced his desire to see the Trustees work together for solutions.

Tom Sears discussed negative press by Cox Media. He would like to know who is providing the media with such information.

There being no further business, Mrs. Lewis made a motion to adjourn, seconded by Mr. Miller. All voted AYE. Meeting adjourned at 8:30 pm.

XENIA TOWNSHIP BOARD OF TRUSTEES

Resolution Number

Amy Lewis, Chair

Date Approved

Scott Miller, Trustee

ATTEST:

Jim Reed, Trustee

Barbara Miller, Fiscal Officer