

RECORD OF PROCEEDINGS

MINUTES OF THE XENIA TOWNSHIP TRUSTEES:

REGULAR MEETING
SEPTEMBER 3, 2015 7:00 PM

Note: These minutes are a summary of the discussion and are not a word for word account of the discussions. The proceedings were electronically recorded. The meeting place was the Xenia Township Office, 8 Brush Row Road, Xenia, Ohio.

PRESENT: Susan Spradlin, Chair; Daniel O'Callaghan, Trustee; Scott Miller, Trustee; Barbara Miller, Fiscal Officer; Alan Stock, Administrator.

Meeting was called to order at 7:12 p.m. All participated in the Pledge of Allegiance.

READ FILE:

GC Combined Health District PR (6)
League of Women Voters, Sept.
GC Health Commissioner, Aug.
Schneider House of Hope

FIRE DEPARTMENT:

Mr. Miller made a motion to approve the appointment of Carl Schneider as a part-time Firefighter II/EMT-Basic at the hourly rate of \$11.94 an hour, Mr. O'Callaghan seconded. Roll Call: Mrs. Spradlin- Aye, Mr. O'Callaghan- Aye, Mr. Miller- Aye. Motion **PASSED** by roll call of 3-0.

RESOLUTION NO. 2015-201

Chief Fox asked for up to \$2,500 for the annual air pack testing. Mrs. Spradlin made a motion to approve Chief Fox's request for \$2,500 for the annual air pack testing from Vogelpohl Fire, Mr. O'Callaghan seconded. Roll Call: Mrs. Spradlin- Aye, Mr. O'Callaghan- Aye, Mr. Miller- Aye. Motion **PASSED** by roll call of 3-0.

RESOLUTION NO. 2015-202

Mr. Miller asked for a discussion of the fire hose replacement and air pack testing. He said he understood the critical nature of the air pack testing and the need for having someone who knows the equipment. He said with the fire hose he thinks they need competitive bids. Deputy Chief Beegle responded they have had a relationship with this vendor for the last five years and have bought hose from them and never had any issues. Mr. Miller said he still thinks where it is advantageous to have competitive bids it is necessary. He would like to know about it if it is State bid. Mrs. Spradlin said she is also in favor of competitive bids. Mr. O'Callaghan asked if Chief Fox had pursued any other quotes from any other companies. Chief Fox asked for the topic to be tabled. Mrs. Spradlin made a motion to table the fire hose replacement and upgrade until Chief Fox receives competitive bids, Mr. O'Callaghan seconded. Roll Call: Mrs. Spradlin- Aye, Mr. O'Callaghan- Aye, Mr. Miller- Aye. Motion **PASSED** by roll call of 3-0.

RESOLUTION NO. 2015-203

TOWNSHIP ADMINISTRATOR:

Mrs. Spradlin said Mr. Pile, Road Superintendent, has had a successful probation period and she recommended an increase in his salary as was discussed when he was hired. Mrs. Miller suggested adding the effective date for the increase. Mrs. Spradlin made a motion to end Jim Pile's probationary period, to give him the agreed upon full salary amount that will be reflected on the September 18, 2015 pay check. Mr. O'Callaghan seconded. Roll Call: Mrs. Spradlin- Aye, Mr. O'Callaghan- Aye, Mr. Miller- Aye. Motion **PASSED** by roll call of 3-0.

RESOLUTION NO. 2015-204

Mr. Stock announced a conveyance letter from the Zoning Commission regarding sign text amendments was received by the Trustees. The Trustees' Public Hearing for the proposed Sign text amendments was set for September 29, 2015 at 7:30 p.m.

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Mr. Stock asked the Trustees to allow the Township to enter into a contract for \$2,165.00 from the Cemetery fund. Mr. Stock said American Grave Groomers is the parent company to the company that they have been looking at for the past few years. They are a national chain and must attend two 40-hour weeks of training to become a chain. The project would be the restoration of stones in Stevenson Cemetery. Mr. Stock explained what the restoration would consist of from Grave Groomers. Mrs. Spradlin said she would like a testimony from someone who has received work from this company before a decision is made. Mrs. Spradlin said this will be discussed at the next meeting.

A discussion was held about the shed purchase and delivery times. Mrs. Spradlin gave her opinion on the purchase of a shed. Mr. Miller disagreed with this. Mr. O'Callaghan said he would go with the suggestion of Jim Pile. Mrs. Spradlin adjourned for a five minute break in order to retrieve needed information. Mrs. Spradlin resumed discussion of the shed once more. Mr. O'Callaghan made a motion to purchase a 12 x 30 shed for the purposes of a sign building at a price not to exceed \$7,000.00, Mrs. Spradlin seconded. Mr. Miller asked for a discussion and said he thinks the purchase of a shed at the price of \$7,000 is a waste of money. Roll Call: Mrs. Spradlin- Aye, Mr. O'Callaghan- Aye, Mr. Miller- Nay. Motion **PASSED** by roll call of 2-1.

RESOLUTION NO. 2015-205

Mrs. Spradlin began a discussion for the disposal/scrap of surplus items. She said they talked about this in the Work Session and have discussed putting the items that do not have Xenia Township markings on GovDeals.com. Mr. O'Callaghan suggested making a resolution just declaring them as surplus and to use any method that brings the best value to the taxpayers. Mrs. Spradlin made a motion to label the Inventory for Transfer/Disposal September 2015 as Exhibit A and to declare these items to be obsolete or surplus, Mr. O'Callaghan seconded. Roll Call: Mrs. Spradlin- Aye, Mr. O'Callaghan- Aye, Mr. Miller- Aye. Motion **PASSED** by roll call of 3-0.

RESOLUTION NO. 2015-206

Mr. O'Callaghan made a motion to authorize the Administrator to dispose of these surplus items in a way that will bring the best value to the Township according to the ORC, Mrs. Spradlin seconded. Roll Call: Mrs. Spradlin- Aye, Mr. O'Callaghan- Aye, Mr. Miller- Aye. Motion **PASSED** by roll call of 3-0.

RESOLUTION NO. 2015-207

Mrs. Spradlin made a motion to approve the purchase of 300 tons of salt as requested by Mr. Pile in the amount of \$20,169, Mr. O'Callaghan seconded. Roll Call: Mrs. Spradlin- Aye, Mr. O'Callaghan- Aye, Mr. Miller- Aye. Motion **PASSED** by roll call of 3-0.

RESOLUTION NO. 2015-208

ZONING DEPARTMENT:

Mr. Stock reported that Central State is demolishing a building and will use the space as a butterfly garden and a plant research area.

Mr. Stock said he has asked the fire personnel to take pictures when inspecting properties that have wind and solar power and to be familiar with the power switches.

FISCAL OFFICER/ FINANCE:

A discussion was held about what the Fiscal Officer could do to with bills that would be late if not paid before the next Trustees' meeting. Mr. O'Callaghan made a motion to authorize the Fiscal Officer to pay the bills due before the next Trustees' meeting which in his/her best judgment are deemed valid Township debts and also to have the discretion to hold any bills that are due between meetings that he/she is concerned are not valid Township debts, Mrs. Spradlin seconded. Roll Call: Mrs. Spradlin- Aye, Mr. O'Callaghan- Aye, Mr. Miller- Aye. Motion **PASSED** by roll call of 3-0.

RESOLUTION NO. 2015-209

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Mrs. Spradlin made a motion to approve the bills as presented, Mr. O'Callaghan seconded. Roll Call: Mrs. Spradlin Aye, Mr. O'Callaghan- Aye, Mr. Miller- Aye. Motion **PASSED** by roll call of 3-0.

RESOLUTION NO. 2015-210

Mrs. Spradlin made a motion to approve the payroll as presented, Mr. Miller seconded. Roll Call: Mrs. Spradlin- Aye, Mr. O'Callaghan- Aye, Mr. Miller- Aye. Motion **PASSED** by roll call of 3-0.

RESOLUTION NO. 2015-211

Mrs. Spradlin made a motion to approve the Work Session minutes from August 20, 2015, Mr. O'Callaghan seconded. Roll Call: Mrs. Spradlin- Aye, Mr. O'Callaghan- Aye, Mr. Mille- Aye. Motion **PASSED** by roll call of 3-0.

RESOLUTION NO. 2015-212

TRUSTEES' BUSINESS:

Mr. O'Callaghan made a motion to table the Greene County Regional Planning and Coordinating Commission proposed amendments to the bylaws, Mrs. Spradlin seconded. Roll Call: Mrs. Spradlin- Aye, Mr. O'Callaghan- Aye, Mr. Miller- Aye. Motion **PASSED** by roll call of 3-0.

RESOLUTION NO. 2015-213

ADJOURNMENT:

There being no further business, a motion to adjourn was made by Mrs. Spradlin, seconded by Mr. O'Callaghan. Roll Call vote: All voted Aye. Meeting was adjourned at 8:38 p.m.

XENIA TOWNSHIP BOARD OF TRUSTEES

Resolution # _

Susan Spradlin, Chair

Date Approved

Daniel O'Callaghan

ATTEST:

Alan D. Stock, Administrator

Scott Miller

MLP