

## RECORD OF PROCEEDINGS

### MINUTES OF THE XENIA TOWNSHIP TRUSTEES:

**WORK SESSION**  
**FEBRUARY 18, 2016 5:00 P.M.**

NOTE: These minutes are a summary of the discussion and are not a word for word account of the discussions. The proceedings were electronically recorded. The meeting place was the Xenia Township Office, 8 Brush Row Road, Xenia, Ohio.

Scott Miller called the Work Session to order at 5:03 p.m. This was a work session advertised on the Xenia Township website within 24 hours of scheduling the meeting.

ROLL CALL: Scott Miller, Trustee Chair; Susan Spradlin, Trustee; Steve Combs, Trustee; Sheila Seiter, Fiscal Officer; and Alan Stock, Administrator.

### EXECUTIVE SESSION:

Mr. Miller made a motion to go into Executive Session in accordance with ORC 121.22(G)(2) to consider the purchase of property for public purposes, or for the sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest. Mr. Combs seconded the motion. Roll Call: Mr. Miller-Aye, Mr. Combs-Aye, Mrs. Spradlin-Aye. Motion **PASSED**.

Mr. Miller made a motion to go into Executive Session in accordance with ORC 121.22(G)(8) to consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance, or to negotiations with other political subdivisions respecting requests for economic development assistance. Mr. Combs seconded the motion. Roll Call: Mr. Miller-Aye, Mr. Combs-Aye, Mrs. Spradlin-Aye. Motion **PASSED**. Those in attendance for the Executive Session were Mr. Miller, Mrs. Spradlin, Mr. Combs, Mrs. Seiter and Mr. Stock. Executive Session began at 5:04 p.m.

Mr. Miller made a motion to exit the Executive Session, seconded by Mr. Combs. Roll Call: Mr. Miller-Aye, Mr. Combs-Aye, Mrs. Spradlin-Aye. Motion **PASSED**. Executive Session ended at 6:30 p.m.

### ROAD DEPARTMENT:

Mr. Pile said there had been four more snow events since his last report to the Trustees. He provided a new report. He said as of February 15 the Township had only 28 tons of salt at the County so an order was placed for the second half of the quota. The Township now has 339.85 tons of salt stored at the County.

Mr. Pile reminded the Trustees of the ongoing need for a salt shed as the County Engineer may not be able to store salt for the Township much longer.

Mr. Miller asked Mr. Pile to bring a plan to the next meeting for improvements for the Jacoby Road bridge and culverts. Mr. Pile said they have started work. He said the County cleaned all the entry ways with their equipment. He said one of the property owners gave permission for them to go onto his property to get to several protrusions in the creek. Mr. Pile said when the ground freezes they can get into some areas and probably get them opened up within about three days. He said they could then focus on the road and guardrail. Mr. Pile plans to do riprap to prevent further deterioration.

Mr. Miller said the Annual Road Ride needs to be scheduled and he asked everyone to check their available dates.

### FISCAL OFFICER/FINANCE:

Mrs. Seiter said she had checks ready for their approval.

Mrs. Seiter reported on the Pitney Bowes postage machine. She has been trying since November to determine early termination of the agreement fees vs. the cost to fulfill the agreement. She said the agreement has 18 more months at \$60 per month

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which would be \$1,080. The early termination fee is \$504, due March 8, 2016. There is a bit over \$100 left in the machine and Pitney Bowes would give credit for what is left in the machine. Mrs. Seiter recommended early termination. There was discussion. Mrs. Leona Fletcher, Township resident guest, said they used to have many BZA hearings and had to send a lot of notices so she could see the need for a postage machine. Mr. Miller suggested checking with mailing houses for large mailings.

**TRUSTEES' BUSINESS:**

Mr. Miller spoke about MVRPC being a good avenue to have input about roads that affect the Township. Mrs. Spradlin commented about MVRPC doing a study of I-75 and ODOT doing a study of US 35 in the Beaver creek area. They both submitted these to the State and MVRPC said their area was worse and tried to get the grant money. ODOT had used a drone to show how bad the flow of traffic is on US 35. Mrs. Spradlin said luckily the State looked at everything presented to them and awarded the grant to the US 35 project. She feels MVRPC is not working for the betterment of our area. Mr. Miller said the State would not fund the three intersections on US 35 in Beaver creek. They came back with other proposals to deal Factory and Orchard. Mr. Miller said we have not been a part of MVRPC for about four years. The membership was around \$3,436. Mr. Combs said MVRPC representation was at Greene County Regional Planning when they were discussing the newest solution to US 35 (super streets). Mr. Miller said this did not address safety concerns with the curve from the bypass onto US35. He said they would discuss this in more detail at the next meeting.

Mr. Miller said the Township has an upcoming Road Levy. They will be having a separate meeting for it after the Trustees' meeting.

**TOWNSHIP ADMINISTRATOR:**

Mr. Stock spoke about the Derrick Contract annual renewal at a cost of \$800. Several changes were made to the contract. There will no longer be burning done at the site. The Road Department stores aggregate, guardrail posts and old guardrail.

**ADJOURNMENT:**

A motion was made by Mr. Miller to adjourn the Work Session, seconded by Mr. Combs. Roll Call: Mr. Miller-Aye, Mrs. Spradlin-Aye, Mr. Combs-Aye. Work Session adjourned at 7:03 p.m.

**Xenia Township Board of Trustees**

Date Approved: \_\_\_\_\_

\_\_\_\_\_  
Scott Miller, Chair

Resolution # \_\_\_\_\_

Attest:

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Susan Spradlin

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Sheila J. Seiter, Fiscal Officer

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L. Stephen Combs