

## RECORD OF PROCEEDINGS

### MINUTES OF THE XENIA TOWNSHIP TRUSTEES:

WORK SESSION  
FEBRUARY 21, 2013 4:00 P.M.

NOTE: These minutes are a summary of the discussion and are not a word for word account of the discussions. The proceedings were electronically recorded. The meeting place was the Xenia Township Office, 8 Brush Row Road, Xenia, Ohio.

PRESENT: Amy Lewis, Chairman; Jim Reed, Trustee arrived late at 6:00 P.M.; Scott Miller, Trustee; Alan Stock, Administrator; Barbara Miller, Fiscal Officer

Discussion was held concerning the following topics:

- Alan Stock discussed the yearly driver's abstract update. He said all employees who operate Township vehicles or use personal vehicle for Township business need to update their driver's license information so the Township can be 100% in compliance. He said employees can use a free program online, and there is no cost associated with it. The Trustees requested clarification on who is covered under the Township's insurance in a Township vehicle. Barb Miller requested she not be added to the list of people the Township would insure because she will never drive a Township vehicle. Alan said he would look into the insurance to see if it is a blanket cost or if removing her would save the Township money. There was a discussion about what authority the Township has on an elected official and Jim Reed said he spoke to the prosecutor's office and they told him the Township cannot challenge an elected official or force them to do anything.
- Mr. Stock discussed the yearly random drug testing, and explained there was a policy approved on July 14, 2009 as part of the Worker's Compensation Drug Free Workplace. He stated he spoke with Frank Gates and because the Township did not complete the correct paperwork in 2010 the Township is not getting the discount for the drug free policy. He said in order to get the deduction benefit they need to have several things done and be in compliance starting in July. Scott Miller asked if any formal action needed to be done, and Alan said not at this point but in July.
- Alan Stock said the Township is still holding on LGIF, and there were no problems with the questions they had and no concerns with the Township answers.
- Mr. Stock said there are two junk vehicles one located at 1556 Wilberforce Switch and one located at 1268 Hughey. He explained he checked with Stephanie Hayden on what do to, and she said to comply with the ORC completely. He discussed ORC requirements, and explained he spoke with Moorman's Towing. After discussion, Jim Reed said he would find a towing service that would not charge the Township to remove and store the vehicle. The Trustees agreed a formal motion needed to be made at the regular meeting to move forward with the issue.
- Alan Stock said he received a complaint on the property at 1040 U.S. 68, and said the Greene County Combined Health District is ready to move forward with court and wanted to know if Township wanted to join them since both facilities had the same issues of it being a nuisance.
- Mr. Stock said he had been contacted by two different groups about governmental aggregation recently, and wanted to know if the Township wanted him to look further into it. He said this matter would not be solely voted on by the Trustees, but would be a long process with the Township citizens involved. The Trustees thought it would be worth looking into to see if there was a significant savings or not especially for the trash service.
- There was a discussion about going into executive session regarding the JEDD update. It was determined it was not necessary because of where they are with the issue. Alan Stock said from what was originally proposed many things have been adjusted. Amy Lewis said she needed to contact the Ohio Ethics Board to see if she would be able to participate in the vote because of the potential conflict with her husband working for the City of Xenia. After discussion, Scott Miller and Jim Reed agreed they would like to have an expert review what is currently being

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proposed to get his/her feedback before taking the proposal to the City. They determined it should be addressed in the regular meeting tonight.

**ADJOURNMENT:**

There being no further business, motion was made by Amy Lewis to adjourn the meeting at 7:00 P.M., seconded by Scott Miller. Motion PASSED by a roll call vote of 3-0.

XENIA TOWNSHIP BOARD OF TRUSTEES

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Amy Lewis, Chair

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Scott Miller

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Jim Reed

ATTEST:

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Barbara Miller, Fiscal Officer