

## RECORD OF PROCEEDINGS

**MINUTES OF THE  
XENIA TOWNSHIP TRUSTEES:**

**WORK SESSION  
MARCH 20, 2014**

**5:00 P.M.**

NOTE: These minutes are a summary of the discussion and are not a word for word account of the discussions. The proceedings were electronically recorded. The meeting place was the Xenia Township Office, 8 Brush Row Road, Xenia, Ohio.

PRESENT: Scott Miller, Chairman; Amy Lewis, Trustee; Susan Spradlin, Trustee; Alan Stock, Administrator.

Chair Scott Miller called the work session to order at 5:10 pm. This was a work session advertised on the Xenia Township website within 24 hours of scheduling the meeting.

### **FIRE DEPT:**

- Deputy Chief Greg Beegle gave a summary of the 2013 Year in Review report. The report is attached to these minutes. There was discussion of what changes there might be with Soin Hospital now being available. Deputy Chief Beegle said they try to honor the patient's choice of where they want transported.
- Firefighter/Paramedic Elizabeth Beam has requested EMS Instructor training at Sinclair Community College for a total cost of \$485.
- Administrator Stock gave an update on dismissal process of two firefighters for non-participation.

### **TRUSTEES' BUSINESS:**

- Newsletter might be the best way to get information to the residents. In the future hopefully could get email addresses from those that would like to provide one to cut down expense of mailing. We would need to identify how often it would go out, what topics, and who will write it. Mrs. Lewis said she will start writing the newsletter and asked for a paragraph from each Department Head. Mr. Stock will check into bulk mailing. The plan is for the first newsletter to be mailed out the first part of May. Mrs. Lewis suggested putting the Fire Department's 2013 Year in Review and the Budget in the newsletter. It would be good to have the newsletter reference the website and vice versa.
- There was discussion about monthly Township meeting concepts. It could be called Township Tuesdays.
  - Tornado safety—March/April timeframe.
  - Protecting kids from strangers—good to have with Prosecutor's Office as they have the Kid's ID Program. They take pictures for IDs and a card is given to the parents. June timeframe.
  - Identity theft
  - Blood pressure screening could be done by Greene Memorial Hospital, a local doctor's office, or Health Department. It could be combined with diabetes testing, A1C testing (several months testing of blood sugar to give a median), vision screening, hearing tests. Dr. Todd McManus with the Chamber of Commerce would be willing to help. February timeframe.
  - Blood Drive. May
  - Wills for Heroes and Estate Planning. June or July.
  - Cyber-crimes
  - Smoke detectors,
  - Car seats (Children's Medical Center or Angie Mickel could possibly do these and would include Caesarscreek Township)
  - CPR-- Angie Mickel could possibly do this.
  - Winter Safety—around the house, cars and animals. Dr. Ellis could be asked to speak about caring for the animals in the cold weather.

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- Tax services-Mrs. Lewis has a contact in tax service with ideas of topics and she suggested contacting law school's Volunteer Income Tax Association (VITA) to have law students prepare simple income tax returns. February/March timeframe.
  - Waste Oil Collection—may not want to deal with this at this time.
  - Community Clean-up Days—dumpsters placed on a Thursday or Friday, left through two weekends and picked up after the second weekend on a Monday or Tuesday. Would like to have it before Memorial Day.
- Alan Stock and David Shuey are checking into the kind and prices of signs with changeable letters to advertise the different things around the Township.

**TOWNSHIP ADMINISTRATOR:**

Scott Miller asked Barb Miller about the Annual Budget finalization due by April 1 to the Greene County Auditor. Mrs. Miller responded changes were to be done by Mr. Stock. Mr. Stock showed the changes made in the budget. One change was the carryover from Plattenburg was different than what was in the temporary budget. He went over changes with Department Heads with new carryover amounts to assign money where they wanted. There was discussion of the finalization of the Station 52 renovation. \$40,000 was originally allotted in 2013 for the renovation. There was a question regarding how much was spent and how much remained from that original allotment.

The LGIF of \$100,000 was received and is in the 2014 Budget. (For MARCS radios.) This was treated as a transfer.

Enterprise Zone will be discussed at the regular meeting.

Annual Liquor Permit notification—This is done every year. Kil-Kare Raceway is the only business that has a liquor permit in the Township.

Mowing process—Sam VanHoose agreement was for 2 years and is now up for renewal. Sam VanHoose and other mowing vendors were contacted and notice was put on the website asking for estimates for mowing for Xenia Township. The deadline is March 26 so at the next meeting Mr. Stock will provide the estimates to Trustees.

Driver's Abstract, Compliance Fraud, Compliance Hazmat—almost all forms are in from employees.

Greene County Career Center has asked for a school zone on Brush Row Road. This will entail studies done by David Shuey and County Engineer Bob Geyer. They also would like the no-passing lines extended on W. Enon Rd. It was found there had never been approval for the lines to be extended so they are now going through the formal process.

JEDD update—Mr. Stock has met with the City two different times within the last week. The latest meeting was at 3:30 p.m. today so he does not have all the information together to present at this time. A Special Meeting was set up for Thursday, March 27, at 8:00 a.m.

**GUEST:**

Tim Spradlin spoke about the origin of obtaining the Rescue Boat in 2004. He was Fire Chief of Xenia Township at that time. This is a wet county with higher than average rainfall. We have 8 miles of swift water just in Xenia Township. Old Town Run is a watershed for the whole east side of the Township. ODNR and Greene Soil & Water helped. The first rescue was a car completely submerged in a retention pond on U.S. 68 South. Getting the boat resulted from a river rescue on Christmas Eve 2003 where there was not a resource in the County to do it right. The rescue was successful but very dangerous. It then became a regional effort to have different fire departments specialize in certain aspects of rescue--Miami Township (rope rescue);

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Xenia City (collapse); Sugarcreek (non-motorized boats); New Jasper (ice); Jamestown (jetskiis because of having a lake); and Xenia Township (swift water rescue). Mainly grant money and donations paid for the boat through the Greene County Fire Chief's Association.

**ADJOURNMENT:**

A motion was made by Scott Miller to adjourn the Work Session, seconded by Susan Spradlin. All voted aye. Meeting adjourned at 6:58 p.m.

**Xenia Township Board of Trustees**

\_\_\_\_\_  
Scott Miller, Chair

\_\_\_\_\_  
Amy Lewis

Attest:

\_\_\_\_\_  
Barbara Miller, Fiscal Officer

\_\_\_\_\_  
Susan Spradlin

Date Approved: \_\_\_\_\_

Resolution # \_\_\_\_\_