

RECORD OF PROCEEDINGS

**MINUTES OF THE
XENIA TOWNSHIP TRUSTEES:**

**WORK SESSION
JUNE 6, 2013 5:00 P.M.**

NOTE: These minutes are a summary of the discussion and are not a word for word account of the discussions. The proceedings were electronically recorded. The meeting place was the Xenia Township Office, 8 Brush Row Road, Xenia, Ohio.

PRESENT: Amy Lewis, Chair; Jim Reed, Trustee; Scott Miller, Trustee; Alan Stock, Administrator; Barbara Miller, Fiscal Officer.

ROAD DEPARTMENT:

Alan stock presented pictures and the progress of the Station 52 remodel. He also gave an update regarding the amount that has been spent to date. He stated Dave Shuey has saved a lot of money by doing much of the labor himself. We are below budget on this remodel as a result.

This bid for the asphalt for 2013 for W. Enon Road is not to exceed \$140,146.85. Mr. Stock will ask Mr. Shuey the name of the contractor to be used.

TOWNSHIP ADMINISTRATOR:

Mr. Stock discussed the EAP Contract. This contract was sent to Stephanie Hayden of the Prosecutor's Office for review. Mr. Hayden states that the contract is regular boiler plate information. She sees no problem with it. Mr. Stock discussed the different plans that would be available to the Township and their prices. One plan would cost \$80 per session with a maximum of \$1,236.00 per year total. The second plan would be a flat fee of \$1,044.00 total regardless of use or nonuse.

The Township Fire Department will be teaching a CPR/First Aid course to Resident Assistants, Resident Directors and upper level staff at Wilberforce University. The fee will be \$5.00 per person. The Fire Department has also been asked to present a class to freshman parents regarding when it is appropriate to call 911. Mr. Stock feels there is good communication between Wilberforce and the Township.

ZONING DEPARTMENT:

Mr. Stock discussed the text amendment regarding Agricultural Conditional Use for 901 Brush Row Road. He would like the same language from Estate, 401.4.3, "Private schools, institution or higher learning" to be used. He suggested a date of June 20 at 6:30 pm to meet regarding this change.

Mr. Stock discussed the text amendment regarding "Notification". Mr. Stock would like to meet on June 20 at 6:30 pm regarding this change also. There was a discussion of whether or not notification should be made to everyone within 500 feet or within 1000 feet.

Mr. Stock spoke about the "nuisance" conveyance letter for external effects. The Zoning Commission recommends that there be no text amendment changes at this time.

A discussion of tent fees for the Greene County Fair for 2014 will be tabled until the next meeting.

FIRE DEPARTMENT:

Mr. Stock discussed the payment to Finley Equipment for a Compartment door not to exceed \$2,000.00.

Chief Fox discussed James Terrell. He was on staff here for 5 years. He let his certification expire. He went back to school to be recertified at his own expense. He has passed the class. Chief Fox would like to have him placed back on staff.

Chief Fox stated that the new medic will be delivered Wednesday. Chief Fox will need a check in hand to pay for the medic upon delivery.

Chief Fox discussed the Federal Field Service contract. This service covers the maintenance of the Tornado sirens.

TRUSTEE BUSINESS:

Motion to go into Executive Session was made by Mr. Reed, seconded by Mrs. Lewis. All voted Aye.

Motion to come out of executive session was made by Mrs. Lewis, seconded by Mr. Miller at 6:38 pm. All voted AYE.

Motion to go into executive session was made by Mr. Miller, seconded by Mr. Reed. All Voted AYE.

Motion to return from executive session at 7:08 pm and adjourn the Work Session was made by Mrs. Lewis, seconded by Mr. Reed. All voted AYE. Meeting adjourned at 7:11 pm.

XENIA TOWNSHIP BOARD OF
TRUSTEES

Resolution Number

Amy Lewis, Chair

Date Approved

Scott Miller, Trustee

ATTEST:

Jim Reed, Trustee

Barbara Miller, Fiscal Officer