

RECORD OF PROCEEDINGS

**MINUTES OF THE
XENIA TOWNSHIP TRUSTEES:**

**WORK SESSION
JULY 16 , 2015**

5:00 P.M.

NOTE: These minutes are a summary of the discussion and are not a word for word account of the discussions. The proceedings were electronically recorded. The meeting place was the Xenia Township Office, 8 Brush Row Road, Xenia, Ohio.

Chair Susan Spradlin welcomed everyone and called the work session to order at 5:00 p.m.

Roll Call: Susan Spradlin, Trustee Chair; Daniel O'Callaghan, Trustee; Scott Miller, Trustee; Barbara Miller, Fiscal Officer; Alan Stock, Township Administrator.

EXECUTIVE SESSION:

Mrs. Spradlin made a motion to go into Executive Session to consider pending or imminent legal action in accordance with ORC Section 121.22 (G)(3); seconded by Mr. Miller. Roll Call: Mrs. Spradlin-Aye, Mr. Miller-Aye, Mr. O'Callaghan-Aye. Those included in the Executive Session were Mrs. Spradlin, Mr. O'Callaghan, Mr. Miller, Mr. Stock, Steve Pronai and Stephanie Hayden. Executive Session began at 5:05 p.m.

Mrs. Spradlin made a motion to exit the Executive Session and return to Work Session, seconded by Mr. O'Callaghan. Roll Call: Mrs. Spradlin-Aye, Mr. Miller-Aye, Mr. O'Callaghan-Aye. Executive Session ended at 5:38 p.m.

FIRE DEPT:

Mr. Stock said Elizabeth Evans had requested to be POC when she left her full-time position with the Fire Department as she was not sure what her schedule would allow with her new job. She now would like a change to part-time. The Chief and Deputy Chief would like to recommend this change of status. Mrs. Miller said she did not see why her change of status was brought to the Trustees but the change of hours with the secretaries was not addressed by the Trustees. She said they need to amend the resolution to keep from being in violation. Mrs. Spradlin remembered the Trustees at the time allowing the secretaries to make the change. Mr. Stock will research this and the Trustees will address it at the next meeting.

TRUSTEES' BUSINESS:

Mr. O'Callaghan discussed zoning issues that might need addressed as higher priorities by the Zoning Commission. He said as Trustees they can pass a resolution asking the Commission to consider an amendment on something, but he does not know what sets the priorities. He said the rezoning for Cemex properties that went before the City of Fairborn's Planning Board this week was turned down. He feels the Township will have to deal with Cemex again, and the Township really needs to look at the zoning ordinance for mining and mineral extraction with public safety in mind—especially blasting and fly rock. Mr. O'Callaghan has been approached by more people about this issue than any other issue since he has been appointed. Mrs. Spradlin said before she was elected a resolution had been made for the Zoning Commission to look at fly rock. Since becoming Trustee she has again requested that the topic be addressed. Mr. O'Callaghan asked if there was a way to look at it sooner as he would like to see protection of the citizens on paper to be proactive. Mr. Miller agreed with what the other Trustees said, but he stated that the Trustees appoint the Zoning Commission, they are a separate Board and they can set their own agenda. Mr. Stock said if there is a petition paid for and filed by a citizen requesting specific language the zoning board has to start action within thirty (30) days, otherwise there is no timeframe. Mrs. Spradlin asked who sets the agenda and prioritizes topics for the Zoning Commission. There was discussion about the subject. The answer was the Zoning Commission decides what it will discuss. Mrs. Spradlin asked to see any resolutions requesting the Zoning Commission to discuss mining and fly rock. Mrs. Spradlin asked to add the Zoning Department to the Agenda so the Trustees can be updated. Mr. Miller said the

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Trustees can ask for a joint session with the Zoning Commission. Mr. O'Callaghan suggested having a two-part meeting with the Zoning Commission coming to a Trustees' meeting where there is discussion about sign text amendments and general discussion about prioritizing ordinance revisions. Mr. Stock will talk to both zoning boards about a joint meeting with the Trustees and he will get tentative dates from them.

FISCAL OFFICER/FINANCE:

Mrs. Miller said she had called Seiter Services to ask about time listed on the bill. Mr. Seiter explained what scheduled time meant and that they charged by the job, not by the hour. Mrs. Spradlin asked about the difference in charges for labor at the two fire stations. There was much more time spent cleaning one of the ice machines.

Mrs. Spradlin referred to the monthly service charge for Rumpke for bins. She questioned whether it would be cheaper to buy a dumpster.

Mr. Miller asked why there was such a large credit for Physio-Control. Mrs. Miller said he would have to ask the Fire Chief. (The Fire Chief was not present at the meeting.) Mr. Miller asked if invoice numbers were entered into her computer which would prevent duplicate payment. Mrs. Miller said she did and that is how she discovered she was getting copies of bills.

Mrs. Miller said she has been dealing with outstanding payroll checks that have never been cashed.

Mr. Miller said he would deal with part of the 2012 minutes at the regular meeting. Mrs. Miller has two 2015 meeting minutes ready for approval.

At 6:00 p.m. the Trustees went into a Public Hearing for the Tax Budget.

XENIA TOWNSHIP BOARD OF TRUSTEES

Resolution #

Date Approved

ATTEST:

Barbara Miller, Fiscal Officer

Susan Spradlin, Chair

Daniel O'Callaghan

Scott Miller

slb