

RECORD OF PROCEEDINGS

MINUTES OF THE XENIA TOWNSHIP TRUSTEES:

WORK SESSION
SEPTEMBER 4, 2014 6:00 P.M.

NOTE: These minutes are a summary of the discussion and are not a word for word account of the discussions. The proceedings were electronically recorded. The meeting place was the Xenia Township Office, 8 Brush Row Road, Xenia, Ohio.

PRESENT: Scott Miller, Chairman; Amy Lewis, Trustee; Susan Spradlin, Trustee; Barbara Miller, Fiscal Officer; Alan Stock, Administrator.

Chairman Scott Miller called the work session to order at 6:02 pm. This was a work session advertised on the Xenia Township website within 24 hours of scheduling the meeting.

ROAD DEPARTMENT:

The Trustees have several quotes for electrical work--one from Bill's Electric and one from Reddy Electric. Bill's Electric was also asked to provide a quote for boring under the parking lot. Mrs. Spradlin said she checked with the Better Business Bureau about Bill's Electric—the business was not listed with them; there had been no complaints about the business in thirty plus (30+) months; and their records also indicated Bill's was not even in business. She said in order to do business you have to have some kind of licensing. She also looked Bill's up on Angie's list and found he was listed under General Contractor, not Commercial Contractor. Mr. Stock said Mr. Shuey has asked Bill's for a copy of his contractor's license and bonding. Bill will bring it the next day. He was also asked about Workers' Compensation and he said he has it. Bill has done a lot of work with Beavercreek's Popcorn Festival. Mr. Shuey's recommendation is to go with Bill's quote for trenching. Mr. Miller questioned the price of boring being higher than he had seen with other jobs. A question was posed regarding the necessity for immediate repair. Presently there are two patches in the line. Once the electric line is done, the plan is to get a new back-up generator. The present generator only kicks on about five (5) outlets during a power outage. A new generator would run the Admin Office as well as the fire house and bay. Mr. Miller asked about the Road crew digging the trench. Mrs. Lewis asked if they did boring, do they know where all the utilities are located. Mr. Stock answered they asked where all utilities were, where septic was, and where leach lines ran. Mrs. Lewis asked about the depth and diameter. Mr. Miller and Chief Fox answered it would be 24" deep.

FIRE DEPT:

Chief Fox requested Trustees' approval for expenses for Ed Harper to attend the Hazard Zone Management seminar in South Bend, Indiana. Mrs. Miller asked what fund this would be paid from. Chief Fox said probably from EMS Training. Mrs. Miller said there was not much in the EMS Training and less in Fire Training. Mr. Stock asked if that was after the appropriations. Mrs. Miller said she had not made the changes. Chief Fox said it could be taken out of contingencies. Mrs. Miller said if taken from contingencies it would not give a true budget. Chief Fox said he had not received a report for months. Mrs. Miller only gave one to Mr. Stock and said she expects him to give it to the department heads. Mr. Miller asked if there were any other questions. Mrs. Spradlin asked if there was money for the seminar. Mr. Miller said there would be money if it was in the appropriated lines. Chief Fox asked for \$5,000 to be moved out of contingencies into Fire Training tonight. Mrs. Spradlin said there are free management leadership classes every month and she has not seen Mr. Harper at any of those. She questioned why the Chief would take money out of his tight budget for something Mr. Harper could attend for free. Chief Fox said Mr. Harper has another job and the free training classes may not fit his schedule—he can find out from Mr. Harper.

FISCAL OFFICER:

Regarding the bills Mrs. Spradlin asked how many vehicles the Township owns. The answer was close to fifteen (15). She asked why thirty (30) wiper blades were purchased at one time as that is capital that cannot be spent elsewhere. The Chief

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answered the Road Department does keep them in stock. The wiper blades were paid out of the Road Fund and Mrs. Spradlin felt the amount should be split between the Fire Department and Road Department. Mrs. Miller said Napa travels the roads every day and could drop off supplies, and she is not sure we need to keep so much in inventory. Mrs. Miller would like to see more notes on bills with unusual circumstances. Mrs. Lewis asked if there was a mouse problem. The Chief answered there have already been several caught at each fire station.

TOWNSHIP ADMINISTRATOR:

Mr. Stock reported there were three parcels that need to be declared nuisances—597 S. Columbus, 1304 Wilberforce-Clifton and 1287 Brush Row Road. There was discussion of abandoned properties.

Special Assessments for nuisance mowing are due into the County Auditor by September 8. A spreadsheet showing the breakdown of costs was provided to the Trustees.

Mr. Stock reported on how much money needed to be transferred for fuel for the Road Department—Mr. Shuey thought it would take \$6,000-\$8,000 to get through the end of the year. At this time he did not think money needed transferred for beet juice/calcium and salt.

Mr. Stock gave some information to Mrs. Miller about appropriations that were different in UAN than on the spreadsheet and she is working on that.

Mr. Stock gave Trustees the draft of Rural Entertainment and Hospitality Text Amendments and said the Zoning Commission will hold a Public Hearing for these on September 23 at 7:00 p.m.

A suggestion was made to send the World Trade Center piece of steel to different schools for the students to view and do history projects on. Mr. Stock has been able to talk to Xenia Christian and they would like to have it for several weeks. Mr. Stock also suggested a school project for a design plan of an outside display for the piece of steel.

ADJOURNMENT:

A motion was made by Mr. Miller to adjourn the Work Session, seconded by Mrs. Lewis. Roll Call vote: All voted Aye. Work Session adjourned at 6:58 p.m.

Xenia Township Board of Trustees

Date Approved: _____

Scott Miller, Chair

Resolution # _____

Amy Lewis

Attest:

Susan Spradlin

Barbara Miller, Fiscal Officer