

# ZONING CERTIFICATE APPLICATION

Xenia Township

8 Brush Row Rd., Xenia OH 45385

Phone: 937-372-0859 · Fax: 937-372-3343 · www.xeniatownship.org

## PROPERTY AND CONTACT INFORMATION

Name of Property Owner: \_\_\_\_\_ Phone: \_\_\_\_\_  
Address of Property: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_  
Acreage of Property: \_\_\_\_\_ Parcel Number: \_\_\_\_\_  
Owner Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Name of Contractor: \_\_\_\_\_ Phone: \_\_\_\_\_

## PROPOSED CONSTRUCTION

Proposed Building Use: \_\_\_\_\_

New Construction     Addition     Accessory Building     Deck     Fence     Swimming Pool

## NEW BUILDINGS AND ADDITIONS

Total Floor Space: \_\_\_\_\_ sq. ft. Total Living Area: \_\_\_\_\_ sq. ft. Height to Peak of Roof: \_\_\_\_\_ ft.

Property Line Setbacks: FRONT \_\_\_\_\_ ft. REAR \_\_\_\_\_ ft. SIDE \_\_\_\_\_ ft. SIDE \_\_\_\_\_ ft.

### Other Information Required:

- ◆ Plot plan of property including existing buildings, proposed buildings, well, septic.
- ◆ Copy of construction drawings.
- ◆ Driveway permit for new construction.
- ◆ New construction must have proof of Board of Health Septic Approval.
- ◆ The building must be staked for inspection of setbacks.

## FENCES, DECKS AND POOLS (Please attach plot plan)

Fence Height: \_\_\_\_\_ Deck Area: \_\_\_\_\_ In-ground or Above ground pool: \_\_\_\_\_

## SIGNS (Please attach plot plan & drawings)

Ground Signs \_\_\_\_\_ or Wall Signs \_\_\_\_\_

Area of Proposed Sign \_\_\_\_\_ Height of Sign \_\_\_\_\_ Lot Frontage \_\_\_\_\_

I hereby certify that all of the information supplied in this application and attachments are true and correct to the best of my knowledge, information and belief. I hereby consent to the inspection of the subject property and of any buildings or structures to be constructed thereon by the Township Zoning Inspector. I hereby acknowledge that I understand that if the construction or use described in the zoning certificate has not begun or been substantially pursued within one year from the date of issuance, said zoning certificate shall become null and void.

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

Email: \_\_\_\_\_

Do you want copy emailed to Greene County Building Regulations?     Yes     No

*NOTE: REFUSAL OF THIS CERTIFICATE MAY BE APPEALED BY FILING AN APPLICATION WITHIN 20 DAYS OF DENIAL*

This application has been \_\_\_\_ **APPROVED** \_\_\_\_ **REJECTED** for issuance of a Zoning Certificate by the Xenia Township Zoning Inspector.

\_\_\_\_\_  
Xenia Township Zoning Inspector

\_\_\_\_\_  
Date