

RECORD OF PROCEEDINGS
MINUTES OF THE XENIA TOWNSHIP TRUSTEES: PUBLIC HEARING
MEETING HELD ON: JULY 7, 2011 7:00 PM

NOTES: These minutes are a summary of a Public Hearing and are not a word for word account of the discussions which took place. The meeting was held at the Xenia Township Office, 8 Brush Row Road, Xenia, Ohio. The notice for the meeting was sent to the Xenia Gazette on June 24th for immediate publication (copy attached).

Chairman Scott Miller called the public hearing to order at 7:20 PM. Board Members present were Scott Miller, Jim Reed and Amy Lewis, also present was Fiscal Officer John Faulkner. Citizens attending included Wm. T. Spradlin (no signature on sign in sheet).

Chairman Miller advised the purpose of the public hearing was to discuss and review the proposed 2012 Tax Budget draft.

Fiscal Officer provided a thorough overview of the proposed budget noting the revenue resources have been severely cut by the actions of the State Legislature and that carry-over reserves are continuing their steep declines.

The General fund plans continue to include the funding for the Stevenson Pioneer Cemetery improvements and renovations, saving for the Road Department dump truck capital fund and planning for a facility on the recently purchased Union Road property.

There are five foot notes for the Classification 1000 – General Fund.

The Fiscal Officer has worked with the Public Works Superintendent (PWS) to develop a budget that matches income and expenditures without additional spending down of the carry-over amounts. The PWS oversees the #2011 – Motor Vehicle License Tax Fund, #2021 – Gasoline Tax, #2031 Road & Bridge Fund and #2231 – Permissive Motor Vehicle License Tax Fund. The road maintenance program for FY2012 will be greatly reduced without additional funding resources.

There are five foot notes for the Classification 2011, 2021, 2031 and 2231 Funds.

The Fire Department continues to be the largest department budget and accounts for the largest number of personnel. The Fire Department is unique within the Xenia Township Budget because they fund both operations and capital acquisitions. FY2011 Xenia Township was able to collaborate with the City of Cincinnati Fire Department to purchase 36 new SCBAs and related accessories at a cost of \$175,000. The joint purchase resulted in a \$34,867. savings to the Township.

There are four foot notes for Classification 2111 Fire District.

Special Revenue Fund #2282 for Fire, Rescue, Ambulance & EMS Billing has shown a reduced amount of revenue by approximately \$30,000 in FY2011. The mutual aid runs into the City of Xenia accounted for nearly 22% of our run activity in FY2009. The Fund does include a capital amount of \$190,000. for a new squad. There is a concern for the billing and reimbursements for this fund...a procedural process.

There are two foot notes for Classification 2282 – Special Revenue (EMS Billing)

The Classification 2401 – Special Lighting Assessment will remain unchanged with revenues and expenditures remaining constant with prior years.

There are no foot notes for Classification 2401 – Lighting Assessment

The Classification 2901 – Police & Fire Fund is for the revenue received from the Board of Regents in Columbus for Central State University fire/EMS protection services. This revenue resource was cut in half after FY2009 but continues to be in the \$2,500. range.

There are no foot notes in Classification 2901 – Police & Fire Fund.

The Classification 3901 – Fire Truck Debt Service recorded its fifth and final payment for the engine/pumper in FY2011. There is no other debt owed by Xenia Township for capital items.

There is one foot note for Classification 3901 – Fire Truck Debt Service.

The Classification 4901 – Dump Truck Capital Project will again record a \$37,285.71 transfer from the General Fund to the Capital Fund. This is the 7th of seven savings transfers to this account.

There is one foot note for Classification 4901 – Dump Truck Capital Projects.

This concluded the report of the Fiscal Officer. Chairman Miller opened the floor to the public for their comments.

A Hilltop Road citizen made the only public comments to include (1) the fire department payroll is up...is this a result of pay raises or increased number of employees? And (2) the year-end reserves are a carry-over into the following fiscal year for bill paying abilities.

Responding to the first question, the Fiscal Officer recalculated the projection for FY2012 fire department wages based upon FY2011 spending and not on the FY2011 budget projections. This reduced the payroll projections and increased the year-end carry-over. The second item dealing with the carry-over reserves recognizes the Township operating on a calendar year basis. Fiscally, we more accurately operate April 1 – March 30 each year. Either way the funds need to be carefully spent over a 12-month period.

With no other questions or comments, Chairman Miller moved to adjourn the meeting. Reed seconded the motion. All voted aye, meeting adjourned at 8:19 PM.

Approved: _____

Scott Miller, Chairman

Jim Reed

ATTEST:

Amy Lewis

John D. Faulkner, Fiscal Officer