

RECORD OF PROCEEDINGS

**MINUTES OF THE XENIA TOWNSHIP TRUSTEES: REGULAR MEETING
HELD ON: NOVEMBER 22, 2010 3:00 PM**

NOTES: These minutes are a summary of the township business meeting and are not a word for word account of the discussions which took place.

Chair Scott Miller called the regular meeting to order at 3:05 p.m. with a welcome. Board Members present were John Faulkner Scott Miller, and Jim Reed. Also in attendance were Fiscal Officer Seiter, Public Works Superintendent Shuey, Fire Chief Meyers, Deputy Chief Fox and guest/residents Brent Bartelt. All participated in the Pledge of Allegiance.

GUESTS:

Brent Bartelt of 1303 St. Rt. 380 provided a verbal report, letter dated November 22 and copy of ORC as received from Asst. Prosecutor Ellis regarding a possible fence line dispute with his neighbor Bruce Lundy. Mr. Bartelt advised he has been a resident of the property 21 years and has always maintained the fence. Mr. Bartelt advised he wants to tear down the fence. He said 60% of the fence is fair and 40% poor. He also advised over the past four years he has had several conversations with Mr. Lundy and he does not agree who is responsible. They spoke last on Veterans Day. There is no live stock on either property. No fence to the rear. Faulkner advised he has visited the property and reviewed the information. Miller requested time to review the ORC. Reed asked if the survey had been checked. All will review the County GIS. All agreed to table to the 2nd meeting in December.

MINUTES:

Miller requested the minutes of the regular meeting on November 10, 2010 be tabled due to his not getting to read them prior to the meeting.

Faulkner moved to dispense with the reading of the minutes of the work session on November 15, 2010 due to the Trustees reading them prior to the meeting. Faulkner further moved to approved said minutes with the adjustment of the removal of Scott Miller's name as being in attendance. Reed seconded the motion.

Roll Call: Ayes: Faulkner and Reed Abstain: Miller due to absence Motion Carried

Seiter advised the minutes of the work session on November 17, 2010 are not complete yet, but will be ready for approval by the next meeting.

FINANCE: Fiscal Officer Seiter provided the following:

-A request for approval of bills and payroll in the amount of \$52,795.17 a copy of the payment registers are attached to these minutes and made a part hereof. Miller moved to approve said payments. Motion seconded by Faulkner. Resolution No. 2010-242

Roll Call Ayes: Faulkner, Reed and Miller Motion Carried

-Fund status reports will be in the correspondence file for Trustee's review.

-Draft investment policy and summary report of status from first being introduced after the audit. Miller requested it be tabled to the next agenda to allow more time to review. Faulkner provided his endorsement of the need by the end of the year.

-Report on the status of calculating the costs and proceeds to be distributed to the other jurisdictions for the sale of the Hickman Road properties. She advised there are questions that need answered when Painter returns, prior to completing the figures.

-Report and request for approval of supplemental sources of revenue certificate and appropriations due to adjustments of additional taxes and proceeds from the Hickman Sale and reduced revenue from EMS billing and zoning permits. Faulkner moved to approve the request. Reed seconded the motion. Resolution No. 2010-243

Roll Call Ayes: Faulkner, Reed and Miller Motion Carried

ROAD DEPARTMENT: Public Works Superintendent Shuey provided the following:

-Report and request for a purchase order to Lowes for indoor and outdoor floor mats for \$575.28. Miller moved to approve. Reed seconded the motion. Resolution No. 2010- 244

Roll Call Ayes: Faulkner, Reed and Miller Motion Carried

-Request for a purchase order to Hartley Oil for a drum of motor oil for \$658. Faulkner moved to approve. Reed seconded the motion. Resolution No. 2010- 245

Roll Call Ayes: Faulkner, Reed and Miller Motion Carried

RECORD OF PROCEEDINGS

**MINUTES OF THE XENIA TOWNSHIP TRUSTEES: REGULAR MEETING
HELD ON: NOVEMBER 22, 2010 3:00 PM**

-Report and request for a then and now purchase order to Hartley Oil for filling the fuel oil tanks at both fire stations for a total of \$7,014.43. Miller moved to approve. Reed seconded the motion. Resolution No. 2010-246 Roll Call Ayes: Faulkner, Reed and Miller Motion Carried
Attendees discussed the tanks' location and sizes. Reed recommended the soil be checked around the tanks. Miller requested detail usage reports for each tank. Shuey will check with the vendor.

-Shuey reported on the speed study for Bickett Road at Wilberforce University being denied by the County Engineer. A copy of the letter from the County will be forwarded to Mr. Washington (who requested assistance in getting the speed reduced.) Attendees discussed vehicle and pedestrian traffic in further detail. Trustees will continue to look for options to help and noted it is also the pedestrian's responsibility.

FIRE DEPARTMENT: Chief Meyers provided the following:

-Report and request for a then and now purchase order to Underwriters laboratories for annual ladder testing for \$600. Faulkner moved to approve said request. Motion seconded by Miller. Resolution No. 2010-247 Roll Call Ayes: Faulkner, Reed and Miller Motion Carried

-Report and request for a purchase order to Federal Field Service for annual agreement and maintenance/repairs of five disaster sirens for a total of \$2,975. Faulkner moved to approve said request. Motion seconded by Miller. Resolution No. 2010-248 Roll Call Ayes: Faulkner, Reed and Miller Motion Carried

-Report and request for a purchase order to Command Seagrave for water appliances for \$10,939.38. These are water flow adapters, fittings, accessories, etc to standardize apparatus. This is best of three quotes. Faulkner moved to approve said request. Motion seconded by Reed. Resolution No. 2010-249 Roll Call Ayes: Faulkner, Reed and Miller Motion Carried

-Report and request for a purchase order to Command Seagrave for replacement 3" fire hose for \$7,820. Meyers reported on hose from 1976, 79 and 80 failing tests. They come in 100' coils as supply lines. Miller moved to approve said request. Motion seconded by Reed. Resolution No. 2010-250 Roll Call Ayes: Faulkner, Reed and Miller Motion Carried

-Report and request for a purchase order to Bound Tree Par for medical supplies for \$1,418.08. Meyers reported on new trauma laws to include pediatric splints. Faulkner moved to approve said request. Motion seconded by Reed. Resolution No. 2010-251 Roll Call Ayes: Faulkner, Reed and Miller Motion Carried

-Faulkner asked about the reduced revenue vs. expenses in the EMS billing fund. Seiter explained how she estimated based on the prior three years average. Miller asked about the billing vendor's services. Meyers advised there are no problems, Elizabeth works with them weekly. Seiter advised she does also and all is going fine. Attendees discussed further.

ZONING: Inspector Painter provided the following written report:

Permits issued since November 10: 46 Country Place, Curtis Wray, pole barn

Zoning Commission:

- Public hearing on Dec 7. regarding text amendment for adult entertainment and community buildings language
- Public hearing on Nov. 3 continued to January 5th at 6:00 pm at the township building re: rezoning request from Roland Hagler for 658 Hook Road.

-Faulkner asked about a replacement light bar for the zoning vehicle. Chief Meyers provided three quotes for different types of units and stalls. Attendees discussed in great detail. A Trustee advised to put on the next agenda.

OLD/UNFINISHED BUSINESS:

-Seiter reported on elected officials' life insurance coverage costs. She advised she has not received an opinion back from the Prosecutor's Office as to the responsibility to pay for the coverage. She has sent two requests. The concern is that the benefit coverage is higher than before even though the cost is less. We do not know how the law views it as relates to in term increases. Therefore, to be safe, Seiter prepared an explanation acknowledgement memo with each officials costs noted and a signature line.

RECORD OF PROCEEDINGS

**MINUTES OF THE XENIA TOWNSHIP TRUSTEES:
HELD ON:**

**REGULAR MEETING
NOVEMBER 22, 2010 3:00 PM**

Old/Unfinished Business Continued:

Also, she recommended each pay the cost related to all life coverage through the end of 2010 now and then again in 2011 for that year’s portion of the policy period. After a brief discussion, all Trustees agreed and signed the acknowledgement.

-Faulkner read a recommendation letter from himself to the other two Trustees regarding the purchase of property on Union Road at US 68 South from the State ODOT. Faulkner moved to go into **Executive Session** for the purpose to discuss Sale/purchase of public property per ORC 121.22 (G) (2). Miller seconded the motion. **5:25 pm** All voted aye. Seiter and department heads were permitted to stay. Meyer and Fox chose to leave.

5:29 PM Miller moved to return to regular session. Reed seconded the motion. All voted aye.

NEW BUSINESS:

-Letter to Xenia City Council regarding joint interest projects: Trustees discussion options. Miller to draft a letter requesting a meeting.

-Trustees noted there needs to be a work session on how to proceed with 6119 and economic development with Central State University in early December. Trustees agreed to discuss after the regular meeting on December 9th. Meyers reminded he needed an answer on new positions.

-Seiter reported on concerns with dead trees and falling branches along the parking lot. Trustees directed Shuey to get quotes and address. Shuey agreed.

UPCOMING MEETINGS:

- November 29, Monday, 8:00 am Work Session/presentation by Xenia City for water line
- December 8, Wednesday Greene County Township Association Meeting at Sugarcreek
- December 9, Thursday, 3:00 pm Regular meeting with work session to follow.
- December 13, Monday, 8:30 am Work Session with Xenia City re: sourcewater/wellfield
- December 13, Monday, 7:00 pm Public hearing for JEDD for Tecumseh School/Arnovitz area
- December 15, Wednesday, 8:00 am Monthly work session
- December 21, Tuesday, 9:00 am Trustee’s regular meeting rescheduled from Dec. 23.
- December 30, Thursday, 9:00 am 2011 Re organizational Meeting

COMMITTEE REPORTS:

- Miami Valley Reg. Plan. Com.: No Report
- Technical Advisory Committee: Reed reported on Nov. 18th meeting. Discussed Going Places Program
- Greene Co. Reg. Plan. Coordin. Com.: No Report
- District Advisory Council of Health District: No Report
- Water & Wastewater Adv. Committee: (quarterly, last Wednesday of Month) Next in January
- Source water: Next meeting June 28, 2011, 7 pm and work session on Dec. 13 with City and Twp.
- Xenia Economic Growth Corp.: No Report
- County Managers and Officials: No Report
- Safety Council: (1st Wednesday per month) Shuey or Meyers to attend Dec. 1st.
- Miller reported on an ODOT District 8 meeting in Springfield regarding Issue2/OPWC. Greene County got a couple projects approved for funding and Sugarcreek got one. The small government projects are to be funded.

CORRESPONDENCE:

- Trustees discussed the possible fence line dispute area and process briefly. Miller will visit Mr.Lundy.
- To Xenia Gazette, Nov. 16, new item notices for Trustees’ Nov. 25th meeting move to 22nd at 2 pm.
- From Ohio Ins. Services, Nov. 9, info. regarding the healthcare reform and grandfathered plans.
- To Susan Spradlin from Seiter, Nov. 17, regarding public records

ADJOURN: 5:58 pm

There being no further business, Faulkner moved to adjourn. Reed seconded the motion.

Scott W. Miller, Chair

ATTEST: _____
John D. Faulkner

Sheila J. Seiter, Fiscal Officer

Jim Reed