

## RECORD OF PROCEEDINGS

**MINUTES OF THE XENIA TOWNSHIP TRUSTEES:  
HELD ON: NOVEMBER 22, 2011**

**REGULAR MEETING  
4:00 pm**

NOTE: These minutes are a summary of the meeting and are not a word for word account of the discussion. The proceedings were electronically recorded on tape, but limited by the quality of the recording equipment. The meeting place was the Xenia Township Office, 8 Brush Row Road, Xenia, Ohio. This was a regularly scheduled meeting on a date established during the reorganization meeting. No additional notices were given.

Jim Reed called the meeting to order at 4:30 pm. All participated in the Pledge of Allegiance.

**PRESENT:** Amy Lewis, Trustee; Scott Miller, Trustee; Jim Reed, Trustee; John Faulkner, Fiscal Officer; David Shuey, Public Works Superintendent; Fire Chief Meyers; and Captain Dean Fox; Rhonda Painter, Zoning Administrator; Stephanie Hayden, Greene County Prosecutor's Office

**GUESTS:** Carrie Smith

**PUBLIC COMMENT ON ACTION ITEMS:**

None

**MINUTES:**

Work Session—September 14  
Special Meeting—October 11  
Regular Meeting—October 13  
Work Session—October 19  
Regular Meeting—October 27  
Regular Meeting—November 10

Reed moved to table all of the minutes until the next meeting. Lewis seconded.

**FISCAL OFFICER/FINANCE:** John Faulkner

Faulkner asked for approval of bills and payroll in the amount of \$74,583.00. Lewis moved to approve the bills and payroll. Reed seconded. Roll call vote: Lewis-Aye; Miller-Aye; Reed-Aye. Motion passed 3-0. **RESOLUTION #2011-185.**

The firefighters' unpaid tuition reimbursement policy will be reviewed at the next work session. Captain Fox is still working on this and will have a report in two weeks.

**ROAD DEPARTMENT:** David Shuey

The Charleton Mill Road Covered Bridge will be shut down sometime next week and a new bridge will be put in sometime next fall. There is no part of the existing bridge that will be used for the new bridge. Shuey said the new bridge will be a single lane bridge. Greene County owns the bridge and they have not said what will be done with the old bridge. Painter said that she thinks it is possible to move the old covered bridge. She wondered if the Trustees would have any interest in using the bridge for the Union Road property, here at the Township building, or somewhere else. Shuey will look into what the County plans for the bridge.

The trucks are ready to go for winter and the plows are ready to hook up. During the past two weeks they have been doing tree trimming.

Reed asked about the invoice for the Road Department shop supplies. Shuey did not have a copy for this and did not know what they were for.

(Fiscal Officer Faulkner's response was: (1) Certified Laboratories, invoice #514010, \$305.00 for grease, 1 yr., see bearing maintenance road/maintenance; and (2) Certified Laboratories, invoice #532176, \$465.00 for cut thru which removes grease and salt neutralizers.)

**ZONING DEPARTMENT:** Rhonda Painter

The following permits have been issued since November 10:

- 121 Fairground Road, Board of Commissioners, chain link fence
- 1879 US Rte. 68 South, Norman McCord, single family dwelling
- 1879 US Rte. 68 South, Norman McCord, pole barn

On December 1, at 6:00 pm the Zoning Commission will hold a public hearing for the rezoning of 84.7 acres from A to M-3 from American Aggregates on Dayton-Xenia Road.

**FIRE DEPARTMENT:** Chief Daryl Meyers

Meyers has some questions about an employee with an injury. The employee has been placed on limited light duty. Miller said this is a personnel issue that should be dealt with in Executive Session.

Meyers gave a written estimate of the EMS billing for Xenia Township to the Board. All of the costs and issues were related to 2010. These are the numbers that have been taken in and how they were spent. Lewis appreciated the information and thinks it is important that they review it.

**TRUSTEES OLD BUSINESS:**

Going Places Resolution: Faulkner said that MVRPC would like to have a resolution by the end of this year. Miller said they were waiting on sample resolutions. Faulkner said they have samples and that MVRPC is just asking for a resolution for the “vision” that has been cast by the Going Places--there is nothing about funds. Reed said that he understands that if no one buys into this then the Going Places will not go any further. Reed said that the Board has not had an opportunity to discuss this as a group. Miller suggested that adding this to the work session makes a lot of things in one session. Reed said that he thinks that they could meet once a week considering the work they have. Lewis said that maybe there should be an agenda for the work session and the most important matters should be discussed first. Reed told Faulkner they would take action on this before the end of the year.

**TRUSTEES NEW BUSINESS:**

The public hearing date for the text amendments to the Zoning Resolution Sections 600.6 (fees), 700.4 (fees), 20.161 (definition of *Tent*) and 511 (temporary uses) will be December 8, as long as the paper can get the public notice published in time.

Miller said there are several things they need to take care of before the end of the year. Many dates were looked at and scheduled for work sessions and the reorganizational meeting.

Lewis suggested the Trustees meet on a Monday night during a fire department training session to answer any questions about the proposal from the City. It was decided they would meet on December 5 at 7:00 pm to discuss and answer questions.

**UPCOMING MEETING DATES:**

November 29, Tuesday, 4:00 pm	Work Session
November 30, Wednesday, 11:30	Water & Wastewater
December 5, Monday, 7:00 pm	Meet with the Fire Department
December 7, Tuesday, 6:30 pm	Greene Co Twp Assoc—Sugar creek Twp (RSVP)
December 8, Thursday, 7:00 pm	Trustee Meeting and Public Hearing for text amendment
December 14, Wednesday, 4:00 pm	Work Session
December 22, Thursday, 8:30 am	Work Session
December 22, Thursday, 10:00 am	Trustee Meeting
December 22, Thursday, 11:30 am	Holiday Luncheon
December 29, Thursday	Reorganizational Meeting
January 25, 2012, Wednesday, 7:30 am	Chamber of Commerce Benefit Breakfast
February 25, 2012, Saturday	Chamber Awards Dinner

**COMMITTEE REPORTS:**

Miami Valley Regional Planning:	No report
Greene Co Regional Planning Committee:	No report
District Advisory Council of Health Dist:	No report

Water & Wastewater Advisory Committee: No report  
Source Water (1-2 per year): No report  
Safety Council: Next meeting December 7, 8:00 am, Dean Fox will attend. Rhonda Painter attended the last session on Emergency First Aid.  
  
Chamber of Commerce: The Holiday Party will be held at the Moose Lodge on December 8 from 4:30-6:30 pm and all are invited. They are asking for a donation of a basket for a silent auction to benefit the homeless. Painter will take care of getting a basket together. The next meeting is December 20, 8:00 am.

**EXECUTIVE SESSION:**

At 5:20 p.m. the Trustees concluded all their regular business. Trustee Miller moved and Trustee Lewis seconded to retire into Executive Session to discuss personnel issues—compensation of a public employee. This is an exception to the Open Meeting Act as permitted by the ORC 121.22 (G). , Today’s date is November 22, 2011 and the time is 5:21 p.m. Roll call vote: Miller-Aye; Reed-Aye; Lewis-Aye. Those in attendance included Trustees Amy Lewis, Scott Miller, and Jim Reed; Fiscal Officer, John Faulkner; Zoning Administrator, Rhonda Painter; Chief Meyers; Captain Fox; and Stephanie Hayden, Prosecutors Office.

Trustee Reed moved and Trustee Lewis seconded to return to an open and public meeting. Today’s date is November 22, 2011 and the time is 5:55 p.m. Roll call vote: Miller-Aye; Reed-Aye; Lewis-Aye.

Trustee Reed moved and Trustee Lewis seconded to again retire into Executive Session to conference with an Attorney concerning a dispute involving Trustees which are subject of a court action. This is an exception to the Open Meeting Act as permitted by the ORC 121.22 (G). Today’s date is November 22, 2011 and the time is 5:56 p.m. Roll call vote: Miller-Aye; Reed-Aye; Lewis-Aye. Those in attendance included Trustees Amy Lewis, Scott Miller, and Jim Reed; Fiscal Officer, John Faulkner; Zoning Administrator, Rhonda Painter; and Stephanie Hayden, Prosecutors Office.

After a few minutes of discussion, Fiscal Officer Faulkner interjected to say that this is not an executive session exception. The Township is not involved in the dispute with the citizen or company that is the subject of this executive session and that we should immediately return to the public meeting. Stephanie Haden, Greene County Prosecutors Office agreed.

Trustee Lewis moved and Trustee Miller seconded to return to an open and public meeting. Today’s date is November 22, 2011 and the time is 6:00 p.m. Roll call vote: Miller-Aye; Reed-Aye; Lewis-Aye.

**ADJOURNMENT:**

Having completed all of the regular business, Lewis moved to adjourn at 6:02 pm. Reed seconded the motion, all Trustees voted aye and the meeting adjourned.

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Scott Miller, Chairman

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Amy Lewis, Trustee

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Jim Reed, Trustee

ATTEST:

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John Faulkner, Fiscal Officer