

RECORD OF PROCEEDINGS

**MINUTES OF THE XENIA TOWNSHIP TRUSTEES: REGULAR MEETING
HELD ON: DECEMBER 9, 2010 3:00 PM**

NOTES: These minutes are a summary of the township business meeting and are not a word for word account of the discussions which took place.

Chair Scott Miller called the regular meeting to order at 3:05 p.m. with a welcome. Board Members present were John Faulkner Scott Miller, and Jim Reed. Also in attendance were Fiscal Officer Seiter, Zoning Inspector Painter, Public Works Superintendent Shuey, Fire Chief Meyers, and guest/residents Brent Bartelt. All participated in the Pledge of Allegiance.

MINUTES:

Faulkner moved to dispense with the reading of the minutes of the regular meeting on November 10, 2010 due to the Trustees reading them prior to the meeting. Faulkner further moved to approved said minutes. Reed seconded the motion.

Roll Call: Ayes: Faulkner, Reed and Miller Motion Carried

Faulkner moved to dispense with the reading of the minutes of the monthly work session on November 17, 2010 due to the Trustees reading them prior to the meeting. Faulkner further moved to approved said minutes. Reed seconded the motion.

Roll Call: Ayes: Faulkner, Reed and Miller Motion Carried

Faulkner moved to dispense with the reading of the minutes of the regular meeting on November 22, 2010 due to the Trustees reading them prior to the meeting. Faulkner further moved to approved said minutes. Miller seconded the motion.

Roll Call: Ayes: Faulkner, Reed and Miller Motion Carried

Faulkner moved to dispense with the reading of the minutes of the work session/presentation, with representatives from Xenia City re: water line, on November 29, 2010 due to the Trustees reading them prior to the meeting. Faulkner further moved to approved said minutes. Reed seconded the motion.

Roll Call: Ayes: Faulkner, Reed and Miller Motion Carried

GUESTS:

Brent Bartelt of 1303 St. Rt. 380 provided an update report on his possible fence line dispute with his neighbor Bruce Lundy. Mr. Bartelt advised he told Mr. Lundy about the meeting today and they both agreed to come. Mr. Lundy did not attend. Miller advised he also spoke with Mr. Lundy. Miller provided documents he obtained from the County. Mr. Bartelt stated according to the GIS, the fence is on his property and he could not find any iron pins. Mr. Bartelt said Mr. Lundy told him last week that he would cover the cost of a new fence. Mr. Bartelt advised he would rather not have a fence or a split rail would be nice. Miller will make contact with Mr. Lundy again.

ZONING: Inspector Painter provided the following report:

Permits issued since November 22:

- 46 Country Place, Curtis Wray, pole barn
- 1948 Hook Road, Alex Autry, pole barn

Zoning Commission:

- Public hearing on Dec 7. Regarding text amendment for adult entertainment and community center buildings language was continued to January 6, 2011. Painter advised it was continued due to no recommendation from Greene County Regional Planning yet. Attendees discussed time lines and deadlines for such actions.
- Public hearing on Nov. 3 continued to January 5th at 6:00 pm at the township building re: rezoning request from Roland Hagler for 658 Hook Road.

OLD BUSINESS:

Faulkner talked about it being prudent to replace the light bar for the zoning vehicle. Chief Meyers provided three quotes for different types of units and installs and recommended the one to Camp Safety for \$805. Painter advised she does use the light often and requested inside parking. Seiter advised it was unbudgeted. Faulkner moved to make the purchase as recommended from the general fund equipment line item. Motion seconded by Miller. Resolution No. 2010-252 Meyers will get it installed.

Roll Call Ayes: Faulkner, Reed and Miller Motion Carried

FINANCE: Fiscal Officer Seiter provided the following:

-Report on the status of proceeds to be distributed to the other jurisdictions for the sale of the Hickman Road properties. The County Auditor advised the other jurisdictions are to be made whole from what

RECORD OF PROCEEDINGS
MINUTES OF THE XENIA TOWNSHIP TRUSTEES: REGULAR MEETING
HELD ON: DECEMBER 9, 2010 3:00 PM

they waived by sending the township a tax bill. This does not agree with what we were told by the Prosecutor's office or our understanding of the land reutilization process. After a detailed discussion, Trustees requested Seiter to go back to the Prosecutor's office for assistance and confirmation of the process and next steps.

-A request for approval of bills and payroll in the amount of \$68,749.68 a copy of the payment registers are attached to these minutes and made a part hereof. Miller moved to approve said payments. Motion seconded by Faulkner. Resolution No. 2010-253

Roll Call Ayes: Faulkner, Reed and Miller Motion Carried

-Fund status reports will be in the correspondence file for Trustee's review.

-Request for approval of the investment policy and summary report of status from first being introduced after the audit. Faulkner provided his support of the document. Miller moved to approve the request. Faulkner seconded the motion. Resolution No. 2010-254 Seiter will send to Key bank for signatures and a copy to the State Auditor as required.

Roll Call Ayes: Faulkner, Reed and Miller Motion Carried

ROAD DEPARTMENT: Public Works Superintendent Shuey provided the following:

-Report on the last snow fall activities and estimated costs.

-Report on concerns of gas mileage out of the pick up truck due to use and features. Trustees agreed to look at changing to a different truck. Shuey to investigate options.

FIRE DEPARTMENT: Chief Meyers provided the following:

-Report and request for a purchase order to Warren Fire for annual SCBA bench testing and repairs for \$1,800. The units expire within the next year. Faulkner moved to approve said request. Motion seconded by Miller. Resolution No. 2010-255

Roll Call Ayes: Faulkner, Reed and Miller Motion Carried

-Detailed report and request for a purchase order to I-Supply for purchase of bulk paper and cleaning products with dispensers for \$1,800. This will benefit all departments, but fire most. Franz Seiter will maintain the supply in his area. Seiter advised this is unbudgeted. After further discussions, Faulkner moved to approve said request. Motion seconded by Reed. Resolution No. 2010- 256

Roll Call Ayes: Faulkner, Reed and Miller Motion Carried

-Report and request for a purchase order to Sinclair for \$1,838.51 for Nate Todd's next quarter of paramedic and John Cain's EMT classes (one quarter only.) Miller moved to approve said request. Motion seconded by Reed. Resolution No. 2010-257

Roll Call Ayes: Faulkner, Reed and Miller Motion Carried

-Report and request for approval of an educational agreement for Nate Todd for his next quarter of paramedics to Sinclair. Reed asked about an agreement for Cain's EMT. Meyers explained one is not planned for EMT classes, but could be done if needed. Trustees agreed it best to do agreements for both. Meyers will get a signed agreement from Cain. Faulkner moved to approve both agreements. Motion seconded by Reed. Resolution No. 2010-258

Roll Call Ayes: Faulkner, Reed and Miller Motion Carried

-Report that Elizabeth Beam has completed her requirements from the State for paramedics and just waiting on the formal card. She ranked top third in her class with a 93% average out of the 70 who completed from the 140 who started the class. Mr. Beam, Elizabeth, Wade and Garrett's grandfather who was a 20 year charter member of the department, passed away this week. Services Sunday. Faulkner moved to acknowledge Elizabeth Beam's accomplishments. Miller seconded. Resolution No. 2010-259

Roll Call Ayes: Faulkner, Reed and Miller Motion Carried

OLD/UNFINISHED BUSINESS:

-Faulkner advised he received a letter from ODOT regarding the sale of the Union Road property. Faulkner moved to go into **Executive Session** for the purpose to discuss sale/purchase of public property per ORC 121.22 (G) (2). Miller seconded the motion. **4:52 pm** All voted aye. Seiter and Shuey were asked to stay. **5:40 PM** Miller moved to return to regular session. Faulkner seconded the motion. All voted aye.

RECORD OF PROCEEDINGS

**MINUTES OF THE XENIA TOWNSHIP TRUSTEES: REGULAR MEETING
HELD ON: DECEMBER 9, 2010 3:00 PM**

Trustees authorized Superintendent Shuey to have soil borings test performed and expedited as soon as possible for the Union Road property. Faulkner moved to approve the purchase and purchase order to the Treasurer, State of Ohio for the 11.55 acres of property on Union Road at US 68 South for \$86,685 contingent on the boring results. Reed seconded the motion. Resolution No. 2010-260
Roll Call Ayes: Faulkner, Reed and Miller Motion Carried

NEW BUSINESS:

Miller provided a brochure and report on discussion with Mr. Geyer of Xenia Office Supply for a copier.

Trustees discussed and drafted a letter to residents in the Old Town area inviting them to an informational meeting on the 20" water line the City of Xenia will be running through the area.

UPCOMING MEETINGS:

- December 13, Monday, 8:30 am Work Session with Xenia City re: sourcewater/wellfield
- December 13, Monday, 7:00 pm Public hearing for JEDD for Tecumseh School/Arnovitz area
- December 15, Wednesday, 8:00 am Monthly work session
- December 21, Tuesday, 9:00 am Trustee's regular meeting rescheduled from Dec. 23.
- December 30, Thursday, 9:00 am 2011 Re organizational Meeting

COMMITTEE REPORTS:

- Miami Valley Reg. Plan. Com.: Faulkner advised they met last week, information in file.
- Technical Advisory Committee: No Report
- Greene Co. Reg. Plan. Coordin. Com.: No Report
- District Advisory Council of Health District: No Report
- Water & Wastewater Adv. Committee: (quarterly, last Wednesday of Month) Next in January
- Source water: Next meeting June 28, 2011, 7 pm and work session on Dec. 13 with City and Twp.
- Xenia Economic Growth Corp.: No Report
- County Managers and Officials: No Report
- Safety Council: (1st Wednesday per month) Meyers reported on Dec. 1st meeting. Mark McDonnell of the Health District did a presentation on holiday safety.

CORRESPONDENCE:

- To Ohio Dept. of Transportation, Nov. 24, letter offering to purchase Union Road property.
- From Ohio Dept. of Transportation, Dec. 7, letter accepting offer to purchase Union Road property.
- From Regional Air Pollution Control Agency, Nov. 23, final test results for radon, after mitigation.
- To Xenia Gazette, Nov. 24, from Seiter, new item notices for Nov. 29th presentation/work session with City of Xenia for waterline in Old Town area.
- From Greene Co. Prosecutor's Office, Nov. 19, confidential opinion on release of records.
- Nov. 24, Maytag dishwasher recall, original given to Chief Meyers.
- From MVRPC, Dec. 2 Board of Director's agenda and Nov. 4 minutes.
- From Ancil Dodge Auction Services, check for sale of 1985 fire tanker, receipt #508.
- From and to Robin Houch of AFLAC and Seiter, Nov. 5 and Dec. 3, Non payroll insurance program acknowledgement and e-mails for fire employees to be participants billed at home for gov. rate.

ADJOURN: 6:06 pm

There being no further business, Faulkner moved to adjourn. Miller seconded the motion.

Scott W. Miller, Chair

ATTEST:

John D. Faulkner

Sheila J. Seiter, Fiscal Officer

Jim Reed