

RECORD OF PROCEEDINGS
MINUTES OF THE XENIA TOWNSHIP TRUSTEES: REGULAR MEETING
HELD ON: March 10, 2011 **7:00 PM**

Notes: These minutes are a summary of the township business meeting and are not a word for word account of the discussions which took place. The meeting place was the Xenia Township Office, 8 Brush Row Road, Xenia, Ohio. This was a regularly scheduled meeting on a date established during the re-organizational meeting. No additional notices were given.

Chairman Scott Miller called the meeting to order at 7:00 PM. Board Members present were Scott Miller and Jim Reed, Fiscal Officer John Faulkner, Zoning Administrator Rhonda Painter, Public Works Superintendent David Shuey, Deputy Fire Chief Dean Fox and Fire Chief Daryl Meyers. Several guests were in attendance (see attached sign-in sheet).

All participated in the Pledge of Allegiance.

MINUTES:

Miller moved to dispense with the reading of the minutes of the regular meeting on February 8th; Trustees had received the minutes prior to the meeting. Further, Reed moved to approve these minutes. Miller seconded the motion.

Roll call: Ayes: Miller and Reed Motion passed.

Miller moved to approve the minutes of the February 16th work session. Reed seconded the motion.

Roll Call: Ayes: Miller and Reed Motion passed

Reed moved to approve the minutes of the February 24th regular meeting. Miller seconded the motion.

Roll Call: Ayes: Miller and Reed Motion passed

Minutes from the February 16th public hearing, text amendment changes and the Hagler re-zoning were tabled to a future date. Minutes were incomplete.

FISCAL OFFICER/FINANCE

Approval of bills and payroll in the amount of \$xx,xxx.xx were approved, a copy of the payment register is attached and made a part thereof. Miller moved to approve the payments. Reed seconded the motion.

Roll Call: Ayes: Miller and Reed Motion passed, resolution #2011-61

A then and now purchase order was approved to the Greene County Auditor/EMA for the annual per capita fees. The math is 6117 residents x \$0.18 = \$ 1,101.06. Reed moved to approve. Miller seconded the motion.

Roll Call: Ayes: Miller and Reed Motion passed, resolution # 2011-45

The fifth and final installment payment for the Supthen fire engine, Engine 51 is due on April 1, 2011 in the amount of \$ 64,903.97. Miller moved to approve the payment. Reed seconded the motion.

Roll Call: Ayes: Miller and Reed Motion passed, resolution # 2011-46

Other reported information included the current progress of the new Fiscal Officer to furnish replacement signature cards to the bank, obtain the elected official's bonding certificate and present same to the Greene Country Auditor and Treasurer's offices along with copies of the Trustees' resolutions and the appreciation for former Fiscal Officer Seiter's willingness to continue with the educational process.

This concluded the Fiscal Officer's report.

ROAD DEPARTMENT

Public Works Superintendent David Shuey presented the following:

A finished copy of the storm water newsletter was presented as Xenia Township's participation in the twice a year requirements to educate citizens living in the urbanized area. Mr. Shuey used the GIS system to assist in identifying addresses. There are 756 affected residents. Mailings should be complete by end-of-month. The educational requirements had previously been through the county. Xenia Township's mailing cost to be nearly \$350. Miller moved to approve the mailing and copy. Reed seconded the motion.

Roll Call: Ayes: Miller and Reed Motion passed

Mr. Shuey requested a blanket certificate (\$5,000.) to DJL Material & Supply Company to cover the 2011 crack filling program; the plan is to fill approx 6 miles. Miller moved to approve the purchase order. Reed seconded the motion.

Roll Call: Ayes: Miller and Reed Motion passed, resolution # 2011-47

This concluded the Superintendent's report.

ZONING DEPARTMENT

Zoning Administrator Rhonda Painter presented the following:

Since February 24th a fence permit was issue at 1081 Yellowstone.

The BZA met on March 15th at 7:30 PM at the request of the Greene County Career Center to operate a public facility for secondary and adult education. This is for a conditional use in the current zoning district.

The Township Zoning Commission will meet on March 17th at 6:00 PM for a work session.

This concluded the Administrator's report.

FIRE DEPARTMENT

Fire Chief Daryl Meyers presented the following:

Kyle Hendrix, Firefighter/Paramedic was introduced; Kyle has applied and Chief Meyers recommends his hiring as a POC employee. Scott Miller moved to accept the Chief's recommendation. Reed seconded the motion.

Roll Call: Ayes: Miller and Reed Motion passed, resolution #2011-48

Previously reported, a contract with Federal Field Service for the maintenance of the disaster sirens had to be tabled for additional information. Chief Meyers contacted Mr. Dan O'Dette, owner of the company about the cost over rides and customer notification. After much discussion Scott Miller moved to approve the additional cost of \$552. to maintain the sirens. Reed seconded the motion.

Roll Call: Ayes: Miller and Reed Motion passed, resolution #2011-49

From the February 24th regular meeting, a concerned citizen questioned the FDIC Conference and the value vs. costs of sending Firefighters/Paramedics to the Indianapolis Conference. Chief Meyers inquired of Chief Bobby Holton, Fire Engineering Magazine and a director of the sponsoring organization with these concerns. Chief Meyers read into the public records his letter of inquiry and the response of Chief Holton (copies attached-2). Chairman Miller added an overview response.

This concluded the Fire Chief's report.

TRUSTEES' OLD BUSINESS/UNFINISHED BUSINESS:

The World Trade Center Artifact pick-up was discussed. The insurance items are in place with the New York/New Jersey Port Authority(s) and arrangements for pick-up are being planned.

Emergency management items: (a) site generator, and (b) citizen notification system – Code Red were tabled.

Closing on the land purchase at Union Road from ODOT was discussed; Mr. Doug Raters, ODOT reported a Director’s Deed has been prepared and ready for closing. Scott Miller inquired about title insurance, discussion followed. Miller is to inquire at Home Site Title about costs and dates. Fiscal Officer recommended a purchase of \$1,000 to cover the costs. Jim Reed moved to approve the recommendation. Miller seconded the motion.

Roll Call: Ayes: Miller and Reed Motion passed, resolution #2011-50

Reed continued his inquiry into a letter of support to the City of Xenia for the water study. Reed has offered a draft response that combines the City’s proposal and the Township concerns from previous meeting. The draft letter was tabled.

TRUSTEES NEW BUSINESS:

The board of Trustees appointed Ms. Karen Linkhart to the JEDD Board (Tecumseh School area) as the representative of the employees’ group. Miller moved to make the appointment. Reed seconded the motion.

Roll Call: Ayes: Miller and Reed Motion passed, resolution #2011-51

ShinyDoor Consulting and the City of Dublin, Oh are hosting an all-day workshop in Dublin about social media specifically tailored for the needs of local governments. Highlights of the workshop will include Twitter and Facebook as well as insight for what is coming down the road with on-line communications. This is an opportunity to get ready and being pro-active. The cost for the workshop is \$64.00/person. Scott Miller moved to send Sheryl Blackaby and Jeff DeVoe. Jim Reed seconded the motion.

Roll Call: Ayes: Miller and Reed Motion passed, resolution #2011-52

Letters of interest and resumes’ from interested citizens for the vacant Township Trustee position were discussed in general. No details were available for this evening.

UPCOMING MEETING DATES:

March 16, Wednesday, 8:00 AM	Monthly work session
March 16, Wednesday, 6:00 PM	Work session, interview
March 21, Monday, 6:00 PM	Work session, interview
March 24, Thursday, 2:00 PM	Regular Trustees’ Meeting
March 24, Thursday, 4:00 PM	Public Hearing Re: Adult Entertainment Text Amendment

COMMITTEE REPORTS:

Miami Valley Regional Planning Comm.	Faulkner’s report of meeting on both The Executive and General Boards. The agenda and details are in the read file.
MVRPC – Technical Advisory	Mr. Miller, no report
Greene Co. Regional Plan.	Mr. Reed, no report
District Advisory Council, Health District	Next meeting in April
Water & Waste Water Advisory Comm.	Next meeting, last Wednesday of April
Source water	Next meeting June 28 th @ 7:00 PM
Xenia Economic Growth Corp.	Mr. Miller, new business coming to the area, Relocation of others
County Managers and Officials	No report
Safety Council	1 st Wednesday of Month, March report from Rhonda about weather safety

CORRESPONDENCE & OTHER:

None

EXECUTIVE SESSION:

Miller moved to executive session @ 8:20 PM for the purpose of discussing a personnel – permitted by ORC 121.22 (g) 1. Reed seconded the motion. Those invited to attend included the Trustees, Fiscal Officer and Rhonda Painter. All Voted aye. At 9:00 PM Miller moved to return to regular session. Reed seconded the motion. All voted aye.

ADJOURN:

There being no additional business; Miller moved to adjourn @ 9:05 PM. J. Reed seconded. All voted aye.

Scott Miller, Chairman

Jim Reed

(vacant)

ATTEST:

John D. Faulkner, Fiscal Officer