

## RECORD OF PROCEEDINGS

**MINUTES OF THE XENIA TOWNSHIP TRUSTEES:  
HELD ON: MARCH 8, 2012**

**REGULAR MEETING  
7:00 pm**

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NOTE: These minutes are a summary of the meeting and are not a word for word account of the discussion. The proceedings were electronically recorded on tape, but limited by the quality of the recording equipment. The meeting place was the Xenia Township Office, 8 Brush Row Road, Xenia, Ohio. This was a regularly scheduled meeting on a date established during the reorganization meeting. No additional notices were given.

Jim Reed called the meeting to order at 7:05 pm. All participated in the Pledge of Allegiance.

**PRESENT:** Amy Lewis, Trustee; Scott Miller, Trustee; Jim Reed, Trustee; David Shuey, Public Works Superintendent; Daryl Meyers, Fire Chief; Dean Fox, Captain; Dick Baker, Captain; Jeff Devoe, Captain; Stephanie Hayden, Prosecutor's Office; Alan Stock; Harold Snyder; Susan Spradlin.

**GUESTS:** Dave Linkhart

### **PUBLIC COMMENT:**

Dave Linkhart, 1780 Fawcett Rd., wanted to make the Township aware he is in negotiations to purchase 5 acres and a business (Focke Butcher Shop) along Brush Row Rd. adjacent to the Massies Creek. The 5 acres should allow him to maintain Agriculture zoning but it is a non-conforming use by some opinions. His intent is to keep the business going as it is now and possibly expand in the future. Another issue is there are tornado sirens on the property. No written easements or agreements can be found. No problem with having them on the property but they may need to move them if expansion occurs. If deal is finalized, he thinks it would be appropriate for Township and new owners to have some kind of agreement. Amy Lewis asked if they might think of accepting poultry if expansion occurs. Dave Linkhart said that is a possibility. He wants to keep business in the Township and it generates around \$5,000 more in taxes than if it were farmland.

Harold Snyder, 1553 Foust Rd., thanked the Trustees for their letter. He did not agree with a few things, such as: Car 50 went on 104 fire calls in 3 years, only 2 calls per month and he wants to know when the calls took place and wants the car to stay at the station; and he thinks the Road Department should pick up trash along the road. Chief Meyers disputed the figures Harold Snyder had. Harold Snyder got the information from Dispatch. Amy Lewis suggested Chief check with Dispatch to see where they got their numbers. Most of the calls are EMS and motor crashes and Harold Snyder did not get this info. David Shuey commented trash is a problem. In prior years there was a litter program grant to get trash picked up, but it is no longer there. The Road Department is trying to get some of the trash picked up. Shuey said he only has the dumpster on-site to get rid of the trash. Jim Reed added we have ability to get rid of tires free of charge through Dana Storts with Greene County. Scott Miller and Shuey have had discussions about this problem, and Shuey is trying to come up with a plan to address it.

### **MINUTES:**

Public Hearing—February 23: Tabled

Regular Meeting—February 23: Tabled

### **FISCAL OFFICER/FINANCE:**

The new Fiscal Officer is in training in Columbus, Ohio.

Jim Reed moved to approve payroll. Amy Lewis seconded the motion. Roll call vote: Lewis-Aye; Miller-Aye; Reed-Aye. Motion passed 3-0. **RESOLUTION #2012-051.**

### **ROAD DEPARTMENT:** David Shuey

Annual Road Ride—Shuey reported he is available any day week of April 9-13. Trustees will check their calendars.

### **ZONING DEPARTMENT:**

Reed read the report. Permits issued since February 23: None

The BZA met on February 22 for a Public Hearing for the KilKare property.

The Zoning Commission will hold a public hearing on March 13 at 6 pm regarding Flood Plain Text Amendments.

**FIRE DEPARTMENT:** Chief Daryl Meyers

Engine 52 was repaired. The estimate came in at \$870. The seal was not the problem—it was a gasket behind the seal. Reed stated engine had been repaired before and questioned whether there was faulty installation. Baker explained gasket failed and it was no one's fault. Miller added engines are tracked in hours vs. mileage because they get a lot more hours on them. Most generally, all vehicles are started every day. Reed moved to increase PO to Fire Apparatus by \$70 to cover the repair of Engine 52. Lewis seconded. Roll call vote: Lewis-Aye; Miller-Aye; Reed-Aye. Motion passed 3-0. **RESOLUTION #2012-052.**

Chief Meyers submitted a PO for Midwest Design Computer for \$1,854.90. The request is for replacement of computer and upgrade of software used by Elizabeth Beam for all fire records. The intent is to give her old computer to Ronnie Shaw as his computer has mother board issues. Devoe said Microsoft Office Full Suite is \$395.00 and Adobe software is \$449.00. The Dell desktop tower is \$545.00. The PO also includes set-up, etc. The Trustees tabled this until the March 15 Work Session. Devoe will itemize everything before this work session.

Chief Meyers said there have been discussions for some time about changing cell phones and land line. Cellular phones same # as we have now but there are 3 transmitting modules that are preset back to Verizon and we would not change that--\$8.00 per month. Everything else would change over: 3 Smart phones—Daryl, Dean & David. We would get those for \$41.00 a piece. The phone system would have call sharing, minutes, database applications to phones, \$30 charge brings total to \$307.14. We currently pay about \$20 less than that with everything we have but those phones will do so much more. This would be with AT&T. Reed said AT&T charges a lot for overage. Smart phones are 4G. Contract would be 2-3 years. Meyers said it comes to \$457.00 today and monthly charge will be \$307.14. There will be eight phones total—3 road crew, 2 for Medics, and 3 smart phones. Miller moved to authorize Meyers to go ahead with conversion of cell phones to AT&T. Lewis seconded. Roll call vote: Lewis-Aye; Miller-Aye; Reed-Abstain. Motion passed 2-1. **RESOLUTION #2012-053.**

Chief Meyers spoke about land lines costing over \$800.00. With AT&T is could be \$496.00 per month with everything we have. There is a one time charge of \$50.00. There will be a contract. The TV will be on Uverse which is AT&T. Miller moved to authorize Meyers to convert land lines to AT&T. Lewis seconded. Roll call vote: Lewis-Aye; Miller-Aye; Reed-Aye. Motion passed 3-0. **RESOLUTION #2012-054.**

Chief Meyers wants to join Miami Valley Fire/EMS Alliance. It will be .24 cents per household which would cost about \$1,468.00. They provide testing at an assessment center about every 2 months and help in doing bulk purchases in the fire service and supply training to the fire service. Reed likes the idea of an independent board to do promotions within Fire Department but, from feels the Chief still wants to be able to pick the person he wants instead of going by the testing from the Alliance. Chief Meyers would still have to provide the interview process, background check, etc. Reed moved to authorize Chief to join the Miami Valley Fire/EMS Alliance for approximately \$1,500.00. Susan Spradlin commented that when her husband was part of Ohio Fire Chief's Alliance the chiefs worked together and gave the tests free of charge. Miller checked and the Ohio Fire Chief's Alliance charge starts at \$1,500 and goes up. Reed agreed they could not find a group that would do testing for free. Reed asked the Chief to track the benefits of the use of the Alliance. Miller seconded. Roll call vote: Lewis-Aye; Miller-Aye; Reed-Aye. Motion passed 3-0. **RESOLUTION #2012-055.**

**TRUSTEES OLD BUSINESS:**

Chief said they have 67 radios as well as 5 interface components for the tornado sirens. Of those 67 radios, 50 are portable and 17 are mobile. In 1984 (from Mike Wolf and 2 other fire chiefs) W.S. Electronics made an agreement with Greene County to charge a fee for maintenance of the radios. 4 or 5 years ago they decided to reduce some of the fees based on the service of the radio. We pay for 50% of bench rate for parts and pieces for mobile and 100% on portable radios, everything else is paid to the insurance which is 10% of value of radio. There is a

question of whether to renew this agreement or not. Devoe suggest putting money aside to fix when needed. Need to notify W.S. Electronics. Need to have Fiscal Officer open up a blanket amount for repairs so it is in the budget.

There will be a discussion about Midwest Computers maintenance fees in a work session with the Trustees, Jeff Devoe, and Chief Meyers.

Coalition of Large Ohio Urban Townships (CLOUT) Resolution was to be signed.

There have been discussions in Work Sessions about filling vacancies.

Sourcewater study is trying to be set up for Thursday morning 8:00 a.m. at Trustees' Office.

**TRUSTEES NEW BUSINESS:**

**CORRESPONDENCE:**

**UPCOMING MEETING DATES:**

March 13, Tuesday, 6:30 pm	GC Twp Association Mtg, GC Fairgrounds
March, 15, Thursday, 6:00 pm	Work Session
March 20, Tuesday, 8:00 am	Chamber of Commerce Meeting
March 22, Thursday, 4:00 pm	Work Session
March 22, Thursday, 4:00 pm	Trustee Meeting
April 25, 2012	MVRPC Annual Spring Dinner, WPAFB

**COMMITTEE REPORTS:**

Miami Valley Regional Planning:	Please RSVP for the April 25 dinner
Tech Advisory:	No report
Greene Co Regional Planning Committee:	No report
District Advisory Council of Health Dist:	No report
Water & Wastewater Advisory Committee:	No report
Source Water (1-2 per year):	No report
Safety Council:	Dean Fox will attend March 7—how to prepare for natural disasters. He is willing to attend these meetings.
Chamber of Commerce:	Lewis will attend the next meeting, March 20

Reed would like Dean Fox/Fire Department to have CPR classes for Xenia Township residents for small fee to cover the cards. Discussion of using meeting room for neighborhood watch group, or other community group. Fox would want to see some kind of contract for that.

**EXECUTIVE SESSION:**

Reed moved the Xenia Township Trustees retire to Executive Session to discuss a personnel matter, on this day March 8, 2012, at 8:25 pm. This is an exception to the Open Meeting Act as permitted by the ORC 121.22 (G). Miller seconded the motion. Roll call vote: Lewis-Aye; Miller-Aye; Reed-Aye. Motion passed 3-0. Those in attendance included Trustees Amy Lewis, Scott Miller, and Jim Reed, Fire Chief Meyers, Captain Dean Fox, Captain Dick Baker, and Captain Jeff Devoe.

Reed moved to return to regular session at 8:57 pm. Miller seconded the motion. Roll call vote: Lewis-Aye; Miller-Aye; Reed-Aye. Motion passed 3-0.

**ADJOURNMENT:**

Having completed all of the regular business, Miller moved to adjourn at 8:58 pm. Reed seconded the motion, all Trustees voted aye and the meeting adjourned.

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Jim Reed, Chairman

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Amy Lewis, Trustee

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Scott Miller, Trustee

ATTEST:

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