

RECORD OF PROCEEDINGS

MINUTES OF THE XENIA TOWNSHIP TRUSTEES:

REGULAR MEETING
JANUARY 16, 2014 7:00 PM.

Note: These minutes are a summary of the discussion and are not a word for word account of the discussions. The proceedings were electronically recorded. The meeting place was the Xenia Township Office, 8 Brush Row Road, Xenia, Ohio.

PRESENT: Scott Miller Chairman; Amy Lewis, Trustee; Susan Spradlin, Trustee; Barbara Miller, Fiscal Officer; Alan Stock, Administrator.

Meeting was called to order at 7:04 P.M. and pledge to the American Flag was given. This was a Regular Trustees Meeting advertised on the Xenia Township website within 24 hours of scheduling this meeting.

Mr. Miller mentioned the items in the read file.

FISCAL OFFICER/FINANCE:

- Approval of bills as presented. Motion was made by Mrs. Lewis and seconded by Mrs. Spradlin. Motion PASSED by a roll call vote of 3-0.

RESOLUTION NO. 2014-022

- Approval of payroll as presented. Motion was made by Mr. Miller and seconded by Mrs. Lewis. Motion PASSED by a roll call vote of 3-0.

RESOLUTION NO. 2014-023

- Approval to transfer \$25,000 from Line item # 2282-930-930-0000 to 2282-230-323-0130 for repair of medic. Motion was made by Mr. Miller, seconded by Mrs. Lewis. Motion PASSED by a roll call vote of 3-0.

RESOLUTION NO. 2014-024

- Approval of Meeting Minutes from January 9, 2014 Budget Meeting. Motion was made by Mrs. Lewis, seconded by Mrs. Spradlin. Motion PASSED by a roll call vote of 3-0.

RESOLUTION NO. 2014-025

- Bank reconciliation for 2013 is progressing well. IRS communications on-going. Mr. Stock expressed appreciation to the Fiscal Officer for her job performance.

TRUSTEES' BUSINESS:

- Discussion of the budget – all appropriations are in UAN. Bills can be paid appropriately.

TOWNSHIP ADMINISTRATOR:

- Discussion of the Fire Levy. The first opportunity for the levy to be placed on the ballot will be November, 2014. Mr. Stock explained the procedure to have a levy put on the ballot. He stated the cost to place the levy on the ballot will be no more than \$750. The new levy will run from 2014 thru 2018.
- Sealed bids for the purchase of the old medic are due January 29. All documentation is in place. Chief Fox and David Shuey will be present for the opening of the bids. All Trustees are invited to attend if they desire.
- The annual road ride will be scheduled for May 2, from 8:00 am – 12:30 pm.

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- Discussion of replacement of an old resolution that named the Fiscal Officer as the key holder for the Township. The replacement resolution will name the Administrator as the key holder and person responsible for the record of keys. Motion was made by Mrs. Lewis, seconded by Mr. Miller. Motion PASSED by a roll call vote of 3-0.

RESOLUTION NO. 2014-026

FIRE DEPARTMENT:

- Motion was made by Mrs. Lewis, seconded by Mr. Miller to accept the resignation of David Liddil. Motion PASSED by a roll call vote of 3-0.

RESOLUTION NO. 2014-027

- Motion was made by Mrs. Lewis, seconded by Mrs. Spradlin for approval of tuition and books for EMTB Class for Chief Dean Fox and Wade Beam in the amount of \$965 each payable to Spring Valley Township. Both employees will sign the tuition agreement documenting understanding of repayment arrangements if they do not pass the course. This agreement will be signed before they start the class. Motion PASSED by a roll call vote of 3-0.

RESOLUTION NO. 2014-028

- Motion was made by Mr. Miller, seconded by Mrs. Spradlin to approve tuition and books for Fire Instructors Class for Lt. Jay Leach and Kelly Hines for \$600 each payable to Greene County Career Center. Both employees have signed the tuition agreement documenting understanding of repayment arrangements if they do not pass the course. Motion PASSED by a roll call vote of 3-0.

RESOLUTION NO. 2014-029

- Motion was made by Mrs. Lewis, seconded by Mrs. Spradlin to approve tuition and books for Fire Instructors Class for Captain Logan Surls not to exceed \$480 payable to Captain Surls after successful completion of the class. He has signed the tuition agreement documenting understanding of repayment arrangements if he does not pass the course. Motion PASSED by a roll call vote of 3-0.

RESOLUTION NO. 2014-030

- Deputy Chief Beegle discussed the status report of the 2013 Fire Training Grant.

GUESTS:

- Roy Colbrunn commended the Road Department on a job well done for snow removal.
- Motion was made by Mr. Miller, seconded by Mrs. Lewis to go into executive session to discuss the JEDD at 7:54 pm. Motion PASSED by a roll call vote of 3-0.
- Motion was made by Mr. Miller, seconded by Mrs. Lewis to return from executive session at 8:58 pm. Motion PASSED by a roll call vote of 3-0.

There being no further business, Motion was made by Mrs. Lewis, seconded by Mrs. Spradlin. Motion PASSED by a roll call vote of 3-0. Meeting was adjourned at 8:59 pm.

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XENIA TOWNSHIP BOARD OF
TRUSTEES

Scott Miller, Chair

Amy Lewis

Susan Spradlin

ATTEST:

Barbara Miller, Fiscal Officer