

RECORD OF PROCEEDINGS

MINUTES OF THE XENIA TOWNSHIP TRUSTEES:

REGULAR MEETING
OCTOBER 15, 2015 7:00 PM

Note: These minutes are a summary of the discussion and are not a word for word account of the discussions. The proceedings were electronically recorded. The meeting place was the Xenia Township Office, 8 Brush Row Road, Xenia, Ohio.

PRESENT: Susan Spradlin, Trustee Chair; Daniel O'Callaghan, Trustee; Scott Miller, Trustee; Sheila Seiter, Fiscal Officer; Alan Stock, Administrator.

Meeting was called to order at 7:00 p.m. All participated in the Pledge of Allegiance.

READ FILE:

GC Combined Health Commissioners RPT
GC Council on Aging, Oct/Nov
League of Women Voters
Xenia City Zoning/Planning, Sept

FISCAL OFFICER/ FINANCE:

Mrs. Spradlin made a motion to accept the bills as presented, Mr. Miller seconded. Roll Call: Mrs. Spradlin- Aye, Mr. O'Callaghan- Aye, Mr. Miller- Aye. Motion **PASSED** by roll call of 3-0.

RESOLUTION NO. 2015-231

Mr. Miller made a motion to accept the December 20, 2012 minutes for the Public Hearing for the Agriculture text amendments, Mrs. Spradlin seconded. Roll Call: Mrs. Spradlin- Abstain, not in office, Mr. O'Callaghan- Abstain, not in office, Mr. Miller- Aye. Motion **PASSED** by roll call of 1-0.

RESOLUTION NO. 2015-232

Mr. Miller made a motion to accept the Regular Meeting minutes from August 20, 2015, Mr. O'Callaghan seconded. Roll Call: Mrs. Spradlin- Aye, Mr. O'Callaghan- Aye, Mr. Miller- Aye. Motion **PASSED** by roll call of 3-0.

RESOLUTION NO. 2015-233

Mrs. Spradlin made a motion to accept the Work Session minutes from October 1, 2015, Mr. O'Callaghan seconded. Roll Call: Mrs. Spradlin- Aye, Mr. O'Callaghan- Aye, Mr. Miller- Aye. Motion **PASSED** by roll call of 3-0.

RESOLUTION NO. 2015-234

Mrs. Spradlin made a motion to accept the payroll as presented, Mr. O'Callaghan seconded. Roll Call: Mrs. Spradlin- Aye, Mr. O'Callaghan- Aye, Mr. Miller- Aye. Motion **PASSED** by roll call of 3-0.

RESOLUTION NO. 2015-235

Mrs. Seiter asked the Trustees to consider a line-to-line transfer within the Road Fund for the short in medical expenses as well as a \$30 transfer from the General Fund to pay a bill. It was determined that no Trustees resolution was necessary. Mr. Miller suggested the transfer of the \$30 to pay the bill, for Mrs. Seiter to talk to the Administrator about the line items to be used for the medical expenses and to let the Trustees know at the next meeting.

TOWNSHIP ADMINISTRATOR:

Mr. Stock advised there were changes and additions to the Executive Session held on September 29, 2015—the Trustees had the papers.

Mr. Stock said they did the wellfield inspections for businesses and he explained what he found at Knickerbockers.

Mr. O'Callaghan had to leave the meeting at 7:23 p.m.

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Mr. Stock notified the Trustees of an expected 25% increase for health insurance premiums for 2016. He said he will be looking for other options.

Mr. Stock gave an update on the propane prices and the decrease in the prices he has seen. He also discovered that the United States will not be producing propane for a few months because they have filled all storage tanks. He did not think a price lock was necessary.

Mr. Stock asked for a resolution for the Township to hire a full valuation appraisal of possible parcels not to exceed \$1,400. Mrs. Spradlin asked if there was a specific company or person Mr. Stock had in mind to use. Mr. Stock responded that Sheridan would be his choice. Mrs. Spradlin made a motion to approve up to \$1,400 for a full valuation appraisal from Sheridan on a property the Township may be interested in, Mr. Miller seconded. Roll Call: Mrs. Spradlin- Aye, Mr. O'Callaghan- Absent, Mr. Miller- Aye. Motion **PASSED** by roll call of 2-0.

RESOLUTION NO. 2015-236

A discussion was held about the Annual Inventory Report. Mr. Miller made a motion to accept the Annual Inventory Report with a total of 47 pages and to label it as Exhibit A, dated October 13, 2015, Mrs. Spradlin seconded. Roll Call: Mrs. Spradlin- Aye, Mr. O'Callaghan- Absent, Mr. Miller- Aye. Motion **PASSED** by roll call of 2-0.

RESOLUTION NO. 2015-237

A discussion was held about the Annual Road Report. Mrs. Spradlin had a few questions on the roads that were labeled as "poor". Mr. Miller asked if there was a rating better than "good". Mr. Stock answered there was a multi-point scale that ODOT uses. Mrs. Spradlin gave the changes she would like to be made. Mrs. Spradlin made a motion to approve the 2015 Annual Road Report for Xenia Township with the changes to be made to number 10, Boyd Lane, from "fair" to "poor" and number 94, Washington Road, with a comment to be added to say "to complete in 2016 with OPWC Grant", Mr. Miller seconded. Roll Call: Mrs. Spradlin- Aye, Mr. O'Callaghan- Absent, Mr. Miller- Aye. Motion **PASSED** by roll call of 2-0.

RESOLUTION NO. 2015-238

Mr. Miller made a motion to amend the Shared Services Agreement to extend it and increase the amount by an additional \$3,000, Mrs. Spradlin seconded. Roll Call: Mrs. Spradlin- Aye, Mr. O'Callaghan- Absent, Mr. Miller- Aye. Motion **PASSED** by roll call of 2-0.

RESOLUTION NO. 2015-239

Mrs. Spradlin made a motion to table the new Drug Free Workplace Policy until November 5, Mr. Miller seconded. Roll Call: Mrs. Spradlin- Aye, Mr. O'Callaghan- Absent, Mr. Miller- Aye. Motion **PASSED** by roll call of 2-0.

RESOLUTION NO. 2015-240

TRUSTEES' BUSINESS:

The parking on roadway topic was tabled until the next meeting when Mr. O'Callaghan will be present.

ZONING DEPARTMENT:

Mr. Stock reported in the last six months there has been more building activity with several houses and barns being built.

Mr. Miller asked about Agenda item #7, Hillcrest interest in clearing one acre for parking. Mr. Stock said he had been asked about the Township clearing one acre of land adjacent to Arnovitz Park for parking.

FIRE DEPARTMENT:

Chief Fox asked the Trustees to approve the resignation of Joe LeVangie. Mr. Miller made a motion to accept the resignation of Joe LeVangie, Mrs. Spradlin seconded. Roll

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Call: Mrs. Spradlin- Aye, Mr. O'Callaghan- Absent, Mr. Miller- Aye. Motion **PASSED** by roll call of 2-0.

RESOLUTION NO. 2015-241

Chief Fox said he and the Administrator are looking into the HR costs surrounding new hires.

Chief Fox said Mr. Stock has the 2015 EMS Grant update on file and Mr. Stock said there is \$1,078 remaining to spend from the grant.

Chief Fox gave an update on the Firehouse Sub Grant. He said the Township tried to get two CPR assist machines. Captain Williams was able to get one. These machines cost around \$13,148 each.

Chief Fox said there was a commendation letter from Miami Valley Hospital for a Xenia Township Fire Department crew that had a call for cardiac alert. Mr. Stock read the letter commending Kelly Hines, Tim Hines and Jon Nickerson for their transport of a patient. Mrs. Spradlin expressed her appreciation to the men and women who keep the Township residents safe. Mr. Miller also commended the crew.

UPCOMING DATES:

Mrs. Spradlin announced the continued Public Hearing for proposed sign text amendments on Monday, October 26 at 6:30 p.m.

COMMITTEES:

Mr. Miller announced the Source Water Protection Meeting on Tuesday, October 20 at 7:00 p.m. The topic will be source water protection in and around Old Town.

Chief Fox commended Mr. Stock on the room set-up making it easier for all to view the screen.

ADJOURNMENT:

There being no further business, a motion to adjourn was made by Mr. Miller, seconded by Mrs. Spradlin. Roll Call: All voted Aye. Meeting was adjourned at 8:00 p.m.

_____	XENIA TOWNSHIP BOARD OF TRUSTEES
Resolution # _____	
_____	_____
Date Approved	Susan Spradlin, Chair
ATTEST:	_____
_____	Daniel O'Callaghan
Sheila Seiter, Fiscal Officer	_____
	Scott Miller

mlp