

RECORD OF PROCEEDINGS

MINUTES OF THE XENIA TOWNSHIP TRUSTEES:

REGULAR MEETING
October 18, 2012 7:00 P.M.

Note: These minutes are a summary of the discussion and are not a word for word account of the discussions. The proceedings were electronically recorded. The meeting place was the Xenia Township Office, 8 Brush Row Road, Xenia, Ohio.

PRESENT: Jim Reed, Chairman; Amy Lewis, Trustee; Scott Miller, Trustee; Barbara Miller, Fiscal Officer; Alan Stock, Administrator.

Meeting was called to order at 7:00 P.M. and pledge was given.

The Township Trustees reviewed a proposal from the Tecumseh Land Trust to preserve 110 acres of land located in Xenia Township owned by Antioch College. After discussion, a motion was made by Mr. Reed to support the Tecumseh Land Trust for the grant for acquisition for easement for the Glen Helen property totaling 1,000 acres, 110 which are in Xenia Township, seconded by Mrs. Lewis.

RESOLUTION NO. 2012-294

IN THE READ FILE:

- Mr. Stock said there was a newsletter from Greene County Council on Aging.

TOWNSHIP ADMINISTRATOR:

- Mr. Stock and Mr. Reed discussed the language of the Tecumseh JEDD contract. A motion was made by Mr. Miller to adopt the resolution to adjust the Joint Economic Development District contract with the City of Xenia known as JEDD 1 to increase the debt and spending limit to the Board from \$250.00 to \$2,000.00 as presented, seconded by Mr. Reed. Motion PASSED by roll call vote of 3-0.

RESOLUTION NO. 2012-295

FISCAL OFFICER/FINANCE:

- Mrs. Miller said the payroll and the bills totaled \$56,900.18. A motion was made by Mr. Miller to approve the payroll and bills as presented, seconded by Mrs. Lewis. Motion PASSED by a roll call vote of 3-0.

RESOLUTION NO. 2012-296

TOWNSHIP ADMINISTRATOR:

- Mr. Stock explained there was a prior discussion about giving Mr. Fox and Mr. Beegle a \$500 bonus for all the extra time and work they have been putting in. Mr. Stock stated when discussing this with Mr. Fox it was discovered that when he was reinstated to the Deputy Chief position his salary did not change, and Mr. Stock also discussed what Mr. Fox's salary was when he was part time interim chief. Mr. Stock thought his salary needed to be considered and wanted to make the Trustees aware of it. There was a discussion between Mr. Fox and Mr. Reed on the salary Mr. Fox felt was fair. The Trustees said they would have this come back at the next meeting so a job description for Interim Chief could be created.
- Mr. Stock gave an update on the Bureau of Motor Vehicles tax distribution.

FIRE DEPARTMENT:

- Mr. Fox stated Ed Harper has requested a six month leave of absence because his wife is currently located in Baltimore, Maryland and he is going to try to get a job there too. A motion was made by Mr. Miller to accept Ed Harper's leave of absence for six months, seconded by Mrs. Lewis. Motion PASSED by a roll call vote of 3-0.

RESOLUTION NO. 2012-297

- Mr. Fox said Jake Roop has completed all requirements of a paramedic and requested the Township compensate him to the paramedic level which is \$12.41

effective October 14, 2012. A motion was made by Mrs. Lewis to adjust his pay to reflect his paramedic status, seconded by Mr. Miller. Motion PASSED by a roll call vote of 3-0.

RESOLUTION NO. 2012-300

- Mr. Fox explained Amy Maycheck has requested to be transferred from paid-on-call to part-time status. He stated she is a valuable employee and recommended they change her status. A motion was made by Mr. Miller to change Amy Maycheck pay status from paid-on-call to part-time effective October 1, 2012, seconded by Mrs. Lewis. Motion PASSED by a roll call vote of 3-0.

RESOLUTION NO. 2012-301

- Mr. Fox said he is the only one on the card at this time to have keys made at Xenia Glass and Lock since the new lock system went into place, and stated he would like to see Alan Stock added as a second representative on the account.

MINUTES:

- Mrs. Lewis MOVED approval of the record of proceedings of the April 26, 2012 regular meeting and the April 26, 2012 work session, seconded by Mr. Reed. Motion PASSED by a roll call vote of 3-0.

RESOLUTION NO. 2012-298 & 299

TRUSTEE'S NEW BUSINESS:

- There was a discussion regarding having the Trustees review what a person was spending the designated \$500.00 if it was spent on themselves. The Trustees felt it was important and necessary, but thought a document needed to be worked on before approving. There was a discussion about what Mrs. Miller's duties were.

UPCOMING MEETING DATES:

- October 23, 2012, 6:00 p.m. Zoning Commission, Text Agri-Business, Flood Plain
- October 30, 2012, 6:00 p.m. BZA Greene Inc Sign, Disk Golf, Bed & Breakfast
- November 1, 2012, 5:00 p.m. Work Session Trustees
- November 1, 2012, 6:00 p.m. Land Use Public Continuation Hearing
- November 1, 2012, 7:00 p.m. Trustees' Meeting

There being no further business, motion was made by Mr. Miller to adjourn the meeting at 8:00 p.m., seconded by Mrs. Lewis. Motion PASSED by a roll call vote of 3-0.

XENIA TOWNSHIP BOARD OF TRUSTEES

Jim Reed, Chair

Amy Lewis

Scott Miller

ATTEST:

Barbara Miller, Fiscal Officer