

RECORD OF PROCEEDINGS

**MINUTES OF THE
XENIA TOWNSHIP TRUSTEES:**

**SPECIAL MEETING - REORGANIZATIONAL
DECEMBER 28, 2018**

8:00 A.M.

NOTE: These minutes are a summary of the discussion and are not a word for word account of the discussions. The proceedings were electronically recorded. The meeting was held at the Xenia Township Office, 8 Brush Row Road, Xenia, Ohio. This was a Special Trustee Meeting advertised on the Xenia Township website within 24 hours of scheduling this meeting.

Chair Steve Combs called the Reorganizational Meeting to order at 8:02 a.m.

ROLL CALL: Sheila Seiter, Fiscal Officer; Scott Miller, Trustee; Steve Combs Trustee, Chair; Susan Spradlin, Trustee; Alan Stock, Township Administrator.

All participated in the Pledge of Allegiance.

TEMPORARY BUDGET

Mr. Stock advised that the temporary budget goes to April first of the next year and the only money that can be expended is what is on hand. He explained the work he and Mrs. Seiter did for this temporary budget. He stated the only things to note was that they have about 120 ton of salt and they want to use all of that before replenishing, so that they can use up the older salt before putting new into the salt shed. There was discussion about the average amount of salt used during a winter season.

Mr. Combs asked Mr. Stock about the philosophy questions on the agenda. Mr. Stock advised this would not change anything as far as compensation from last year with the exception of potential bonuses for the Part-time and paid-on-call fire staff. Mr. Miller suggested tabling any final budget issues and just deal with the temporary budget for now, then they can look at the total budget and how raises in insurance and everything else plays into the final budget. At that point they could decide about effective dates. Mr. Stock advised to the numbers in the temporary budget were solid and the Trustees had this information for several weeks. He explained the budget worksheet that was given to each Trustee in more detail. There was discussion about the temporary budget in detail. The decision was made to not do any pay increases at this time. Mrs. Spradlin stated she was not interested in doing pay increases to compensate for the insurance cost increase. There was discussion about the increase in insurance premiums for 2019.

Mrs. Spradlin moved to approve the Temporary Appropriations for 2019 as presented. Mr. Combs seconded the motion. Roll Call: Mrs. Spradlin – aye, Mr. Miller – aye, Mr. Combs – aye. Motion **PASSED** by roll call of 3-0.

RESOLUTION NO. 2018-214

FISCAL OFFICER:

Mrs. Seiter presented the bills and there was discussion about the bills. Mr. Miller moved to approve the bills as presented. Mr. Combs seconded the motion. Roll Call: Mrs. Spradlin – aye, Mr. Miller – aye, Mr. Combs – aye. Motion **PASSED** by roll call of 3-0.

RESOLUTION NO. 2018-215

End of Year Financial

Mrs. Seiter requested a resolution be approved providing for Township ability to request early draws from the County Auditor's Office on the semiannual property tax settlements if the Fiscal Officer sees an upcoming need during 2019.

Mr. Miller moved to approve the Township ability to request early draws from the County Auditor's Office on the semiannual property tax settlements if the Fiscal Officer sees an upcoming need during 2019. Mr. Combs seconded the motion. Roll Call: Mrs. Spradlin – nay, Mr. Miller – aye, Mr. Combs – aye. Motion **PASSED** by roll call of 2-1.

RESOLUTION NO. 2018-216

**XENIA TOWNSHIP TRUSTEES
SPECIAL MEETING, DECEMBER 28, 2018**

ADMINISTRATOR:

Mr. Stock advised of the Zoning Commission and Board of Zoning Appeals Members Appointments. It is recommended that Jeffrey Zweber be re-appointed to the Zoning Commission and Darren Jones for the Board of Zoning Appeals, usual five (5) years with terms expiring 12-31-2023.

Mr. Miller moved to re-appoint Jeffrey Zweber to the Zoning Commission for an additional term expiring December 31, 2023. Mr. Combs seconded the motion., Roll Call: Mrs. Spradlin – aye, Mr. Miller – aye, Mr. Combs – aye. Motion **PASSED** by roll call of 3-0.

RESOLUTION NO. 2018-217

Mr. Miller moved to appoint Darren Jones to the Board of Zoning Appeals for a five-year term expiring December 31, 2023. Mr. Combs seconded the motion. Roll Call: Mrs. Spradlin – aye, Mr. Miller – aye, Mr. Combs – aye. Motion **PASSED** by roll call of 3-0.

RESOLUTION NO. 2018-218

TRUSTEE BUSINESS:

COMMITTEE APPOINTMENTS:

Mr. Miller moved to keep the committee appointments for 2019 the same from 2018. Mr. Combs seconded the motion. Roll Call: Mrs. Spradlin – aye, Mr. Miller – aye, Mr. Combs – aye. Motion **PASSED** by roll call of 3-0.

RESOLUTION NO. 2018-219

Chamber of Commerce:	Rep. Alan Stock	Alt. Susan Spradlin
Chamber Safety Committee:	Rep. Dean Fox	Alt. Alan Stock
Combined Health District: (District Advisory Council)	Rep. Susan Spradlin	Alt. Steve Combs
Greene County Regional PCC:	Rep. Steve Combs	Alt. Scott Miller
Greene Co. Communications (911):	Rep. Dean Fox, Greg Beegle	
Public Records Retention:	Rep. Chair, Fiscal Officer w/help of Secretary	
Source Water:	Rep. Scott Miller	Alt. Alan Stock
Water/Wastewater Advisory:	Rep. Jim Pile	Alt. Alan Stock

Mr. Combs stated the Township will provide if needed, life, major medical with prescription, vision and dental insurance to all full-time employees and elected officials. The monthly percentage to be paid by the employee is 12% and asked for discussion. Mr. Stock stated this would be the same as last year.

Mr. Miller moved to approved that the Township will provide if needed, life, major medical with prescription, vision and dental insurance to all full-time employees and elected officials. The monthly percentage to be paid by the employee is 12%. Mr. Combs seconded the motion. Roll Call: Mrs. Spradlin – aye, Mr. Miller – aye, Mr. Combs – aye. Motion **PASSED** by roll call of 3-0.

RESOLUTION NO. 2018-220

Compensation:

Mr. Stock requested a resolution for the Trustees and Fiscal Officer according to the statute (ORC 505.24 and 507.09) will be paid 200 times daily rate from the General Fund, paid monthly.

Mr. Combs moved to approve the Trustee and Fiscal Officer compensation according to ORC 505.24 and 507.09 and will be paid 200 times daily rate from the General Fund, paid monthly. Mrs. Spradlin seconded the motion. Roll Call: Mrs. Spradlin – aye, Mr. Miller – aye, Mr. Combs – aye. Motion **PASSED** by roll call of 3-0.

RESOLUTION NO. 2018-221

Mr. Stock explained the increase for medical transports allowance suggested by Medicare form that he had given to everyone. There was discussion about the costs for medical transports and what Medicare covers.

**XENIA TOWNSHIP TRUSTEES
SPECIAL MEETING, DECEMBER 28, 2018**

Mr. Combs moved to approve the increase for medical transports allowance suggested by Medicare per attached form. Mrs. Spradlin seconded the motion. Mr. Miller suggested making the motion broader and Mr. Combs rescinded his motion.

Mr. Miller moved to approve the changes for inflation for medical transports costs as presented by Change Healthcare and per attached form effective January 1, 2019. Mrs. Spradlin seconded the motion. Roll Call: Mrs. Spradlin – aye, Mr. Miller – aye, Mr. Combs – aye. Motion **PASSED** by roll call of 3-0.

RESOLUTION NO. 2018-222

Mrs. Spradlin stated Mr. Stock is permitted to sign the Change Healthcare agreement.

Mr. Combs advised in the past they have rotated the chair position for the board, but before he gives up his position as chair, he wanted to make a comment. He stated in the last year he may have not run the fastest meeting but he felt he brought some leadership and some stability and civility, and before the change was made, he would like to see this continue next year, because Xenia Township deserves it. Mrs. Spradlin stated she thought Mr. Combs had done a great job serving as chair.

Mr. Combs moved to appoint Mrs. Spradlin as Chairperson for 2019. Mrs. Spradlin seconded the motion. Roll Call: Mrs. Spradlin – aye, Mr. Miller – aye, Mr. Combs – aye. Motion **PASSED** by roll call of 3-0.

RESOLUTION NO. 2018-223

Mrs. Spradlin moved to appoint Mr. Combs as Vice-Chair for 2019 Mr. Combs seconded the motion. Roll Call: Mrs. Spradlin – aye, Mr. Miller – aye, Mr. Combs – aye. Motion **PASSED** by roll call of 3-0.

RESOLUTION NO. 2018-224

ADJOURNMENT:

Mr. Miller moved to adjourn at 9:14 a.m. Mrs. Spradlin seconded the motion. Roll Call: Mrs. Spradlin – aye, Mr. Miller – aye, Mr. Combs – aye. Motion **PASSED** by roll call of 3-0.

Xenia Township Board of Trustees

Date Approved: _____

L. Stephen Combs, Chair

Resolution # _____

Attest:

Scott Miller

Sheila J. Seiter, Fiscal Officer
MEH

Susan Spradlin