

RECORD OF PROCEEDINGS

**MINUTES OF THE
XENIA TOWNSHIP TRUSTEES:**

**WORK SESSION
FEBRUARY 4, 2016 5:00 P.M.**

NOTE: These minutes are a summary of the discussion and are not a word for word account of the discussions. The proceedings were electronically recorded. The meeting place was the Xenia Township Office, 8 Brush Row Road, Xenia, Ohio.

Scott Miller called the Work Session to order at 5:03 p.m. This was a work session advertised on the Xenia Township website within 24 hours of scheduling the meeting.

ROLL CALL: Scott Miller, Trustee Chair; Susan Spradlin, Trustee; Steve Combs, Trustee; Sheila Seiter, Fiscal Officer; and Alan Stock, Administrator.

EXECUTIVE SESSION:

Mrs. Spradlin made a motion to go into Executive Session in accordance with ORC 121.22(G)(2) to consider the purchase of property for public purposes, or for the sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest. Mr. Combs seconded the motion. Roll Call: Mr. Miller-Aye, Mr. Combs-Aye, Mrs. Spradlin-Aye. Motion **PASSED**. Those in attendance for the Executive Session were Mr. Miller, Mrs. Spradlin, Mr. Combs, Mrs. Seiter and Mr. Stock. Executive Session began at 5:05 p.m.

Mr. Miller made a motion to exit the Executive Session, seconded by Mr. Combs. Roll Call: Mr. Miller-Aye, Mr. Combs-Aye, Mrs. Spradlin-Aye. Motion **PASSED**. Executive Session ended at 6:11 p.m.

GUEST:

Greg Miller with Jones-Warner Consultants, Inc. was in attendance to speak about the next few steps of the Washington Road project. Mr. Stock said they have temporary easement signatures from all except two property owners. One owner is in Florida until April, but he approves of the project and said he will sign. The logistics will need to be worked out. He said the other owner is waiting to find out where his septic tank and leech lines are located. Mr. Stock said all the signed easements are ready to go to the Greene County Recorder's Office and should cost around \$750 to record. Greg Miller said ODOT is reviewing their portion on SR 380. He said after approval, the Township can go to the County for bid. Mr. Stock said it has already gone through review at the County and they had a few changes. He said Mr. Pile is working with AT&T and DP&L. Mr. Miller said Time Warner Cable usually follows what the power companies do. Mr. Stock covered a timeframe for the bidding process. Mr. Miller said it will probably take over 120 days. Mr. Miller said the existing pavement will be pulverized, mixed with a cement type material, then re-spread and compacted with 2" of asphalt over the top.

ROAD DEPARTMENT:

Mr. Pile gave an update on Fire Bay 51 where drywall panel had fallen. They patched it with 5/8' dry wall and the first coat of mud has been applied. He said there were more drywall panels dropping and they have been secured with drywall screws. He said it would probably take two or three more weeks to finish, weather permitting.

Mr. Pile gave a summary of applying for a sign grant for road signage in the 1st quarter of 2015. ODOT approved the grant and the Township has been waiting to receive the signs. It was found an electronic signature on the documents was missing on the ODOT side so new paperwork had to be signed and submitted. The new paperwork was sent in on February 1.

Mr. Pile said they had to report the mileage in the Township to the Greene County Engineer. He said the mileage had remained the same as last year.

Mr. Pile reported on the Water & Wastewater Advisory Committee Meeting of January 27. He said Brian Jarvis from the City of Beavercreek was elected Chair of

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the Committee. He said 2015 was good year for customers with 23,555 sewer customers and 17,453 water customers. He said sewer customers are growing faster than water customers as many people are using their own water supplies. He said they are also looking into a software program for business management called City Works.

Mr. Pile said they are suggesting three roads for the Greene County Collective Bidding Program--Kinsey Road, Brush Row Road and Stone Road. He said Boyd Road and Jones Road were suggested for chip seal. He said they plan to do center lines only. Mr. Pile contacted another company for pricing on road striping and he will be compiling the information. Mr. Pile had a total for road projects as far as paving replacement and chip seal of \$110, 963.40. He said the available amount is \$127,800. For road striping and tree removal it would be \$42,000, and for center lines only the cost would be \$8,392.84.

Mrs. Spradlin spoke about a person she met at OTA who knew Mr. Pile and praised him and his work. She thanked Mr. Pile for making the Township look good, even up in Columbus.

FIRE DEPARTMENT:

Chief Fox said P&R Communications charged too much last year so there is a credit for this year. The cost will be \$4,380. He said Greene County pays for 75% of the fees. He said next year the cost will be \$5,580. Mr. Stock said as more people join the MARCS system the subscription fee will go down.

Chief Fox said there are two Life Pack 5400 AEDs that have reached the end of their life and he would like them declared obsolete.

Mrs. Spradlin asked about an auction company mentioned. Mr. Stock said the items would be listed by tomorrow with better prices than govdeals.com.

TOWNSHIP ADMINISTRATOR:

Mr. Stock said there is a yearly contract with OPEC that is due for renewal. He will be asking for permission to sign the contract.

ADJOURNMENT:

Mr. Miller said there were only five minutes until the Trustees' Regular Meeting and suggested a brief recess and continuing Agenda items at the Regular Meeting. A motion was made by Mr. Miller to adjourn the Work Session, seconded by Mr. Combs. Roll Call: Mr. Miller-Aye, Mrs. Spradlin-Aye, Mr. Combs-Aye. Work Session adjourned at 6:55 p.m.

Xenia Township Board of Trustees

Date Approved: _____

Scott Miller, Chair

Resolution # _____

Attest:

Susan Spradlin

Sheila J. Seiter, Fiscal Officer

L. Stephen Combs