

RECORD OF PROCEEDINGS

MINUTES OF THE XENIA TOWNSHIP TRUSTEES:

REGULAR MEETING
FEBRUARY 7, 2013 7:15 PM.

Note: These minutes are a summary of the discussion and are not a word for word account of the discussions. The proceedings were electronically recorded. The meeting place was the Xenia Township Office, 8 Brush Row Road, Xenia, Ohio.

PRESENT: Jim Reed, Chairman; Scott Miller, Trustee; Amy Lewis, Trustee; Barbara Miller, Fiscal Officer; Alan Stock, Administrator.

Meeting was called to order at 7:15 P.M. and Pledge of Allegiance was given. This was a Regular Trustees Meeting advertised on the Xenia Township website within 24 hours of scheduling this meeting.

GUESTS:

Susan Spradlin spoke regarding her application to become a member of the Board of Zoning Appeals. Mr. Stock explained that she was confirmed as an applicant for the Board. He also explained the process to become a member.

Mr. Stock mentioned the items in the Read File.

FISCAL OFFICER/FINANCE:

- Approval of bills in the amount of \$56,833.34. Motion was made by Mr. Miller, seconded by Mr. Reed. Motion PASSED by a roll call vote of 3-0.

RESOLUTION NO. 2013-37

- Approval of payroll in the amount of \$32,049.96. Motion was made by Mr. Miller, seconded by Mrs. Lewis. Motion PASSED by a roll call vote of 3-0.

RESOLUTION NO. 2013-38

- Mrs. Miller discussed the need to purchase microphones to use in order to more easily hear the voices on recorded meeting minutes. It is sometimes difficult to hear who is speaking and to understand what is being said. Mr. Stock has researched a system that Mrs. Miller would like to use. Mrs. Miller stated that \$1,500.00 should cover the purchase cost. Mr. Reed felt that this amount was very high. Mrs. Lewis discussed other types of recording devices that may be an option, as did Mrs. Fletcher. More research will be done to find a system that will make it easier to transcribe and understand minutes.
- Motion for change of appropriation of PO with AT&T was made by Mrs. Lewis, seconded by Mr. Reed. Motion PASSED by a roll call vote of 3-0.

RESOLUTION NO. 2013-36

TOWNSHIP ADMINISTRATOR:

- Motion to adopt a designated smoking area was made by Mrs. Lewis, seconded by Mr. Miller. Motion PASSED by a roll call vote of 3-0.

RESOLUTION NO. 2013-39

ZONING:

- Motion to accept flood plain text amendments and to have a public hearing on February 21, 2013 at 5 pm was made by Mrs. Lewis, seconded by Mr. Reed. Motion PASSED by a roll call vote of 3-0.

RESOLUTION NO. 2013-40

FIRE DEPARTMENT:

- There was a discussion of the change in Med 3000 rates and the change in the amount of revenue that the Township would receive.

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- Mr. Reed spoke about the remodel of Station 52. He would like to see construction and furnishings amounts listed separately. He would like to see a list of all anticipated cost of the remodel. David Shuey will have a cost breakdown for each item. Labor will be done for the most part by staff and volunteers. Susan Spradlin stated that she would like to see a spreadsheet stating all costs involved in the remodel. Mrs. Lewis suggested that the item be tabled until the spreadsheet of costs was available.
- Chief Fox spoke about grants that have been applied for regarding training and an exhaust system. The status of the grants is still unknown.
- Motion to pay \$790.00 for Garrett Beam to attend EMT classes was made by Mrs. Lewis, seconded by Mr. Reed. Motion PASSED by a roll call vote of 3-0.

RESOLUTION NO. 2013-41

- Motion to accept Ed Harper's resignation was made by Mr. Reed, seconded by Mrs. Lewis. Motion PASSED by a roll call vote of 3-0.

RESOLUTION NO. 2013-42

- Motion to accept Austin Mellendorf's resignation was made by Mr. Reed, seconded by Mrs. Lewis. Motion PASSED by a roll call vote of 3-0.

RESOLUTION NO. 2013-43

- After speaking to James Terrell, Chief Fox stated that Mr. Terrell will go back to school to be recertified because he wishes to remain on staff. The process will take approximately 8 – 10 weeks.

TRUSTEES' BUSINESS:

- Motion to continue our membership with the MVRPC was made by Mr. Miller. The motion died for lack of a second.

RESOLUTION NO. 2013-44

- Motion to authorize Chief Fox to spend whatever amount is necessary to repair the pump was made by Mr. Reed, seconded by Mr. Miller. Motion PASSED by a roll call vote of 3-0.

RESOLUTION NO. 2013-45

There being no further business, Motion to adjourn was made by Mrs. Lewis, seconded by Mr. Miller. Meeting adjourned at 8:14 pm.

RESOLUTION NO. 2013-46

XENIA TOWNSHIP BOARD OF
TRUSTEES

Resolution Number

Jim Reed, Chair

Date Approved

Amy Lewis, Trustee

Scott Miller, Trustee

ATTEST:

Barbara Miller, Fiscal Officer