

RECORD OF PROCEEDINGS

**MINUTES OF THE
XENIA TOWNSHIP TRUSTEES:**

**REGULAR MEETING
OCTOBER 15, 2020 6:00 P.M.**

NOTE: These minutes are a summary of the discussion and are not a word for word account of the discussions. The proceedings were electronically recorded. The meeting was held at the Xenia Township Office, 8 Brush Row Road, Xenia, Ohio. This was a Regular Trustee Meeting advertised annually and on the Xenia Township website within 24 hours of scheduling this meeting.

Mr. Miller moved to enter into Executive Session at 5:30 p.m. for Ohio Revised Code 121.22 (3) Conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action; and 121.22 (1) To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official. Those included were all elected officials and the Administrator.

Mr. Miller advised they exited Executive Session at 6:11p.m. and resumed the regular meeting.

All participated in the Pledge of Allegiance.

ROLL CALL: Jacqueline Robinson, Fiscal Officer; Susan Spradlin, Trustee; Steve Combs, Trustee; Scott Miller, Trustee Chair; Alan Stock, Township Administrator, and Chief Greg Beegle, Fire Chief.

Guests via Zoom: Jennifer Barga, Director of Nursing; Greene County Public Health Department shared information about the Health department and the services that they provide and asking for support on the renewal levy for November 3, 2020 election. See attachment.

Mike Klontz and Rick Bull joined the meeting to discuss and present information on a request for a private street on 1030 Stevenson Rd. Mr. Klontz and Mr. Bull jointly own 68.5 acres of farmland, are planning to parcel five lots for private homes, and are requesting rezoning for the building of a private road. Currently there is a gravel road for the trucks to access to the fields, and Vectren has right of way. See attachment.

ADMINISTRATOR:

Mr. Stock introduced Mr. Nathan Anthony; Mr. Anthony would like to become the newest member of the BZA to replace Ken Penewit. Mr. Miller moved to appoint Mr. Nathan Anthony to the BZA for the replacement term of Ken Penewit and renew that term 12/31/2025; with the new term commencing 01/01/21.

Mr. Combs seconded the motion. Roll Call: Mrs. Spradlin – naye, Mr. Combs – aye, Mr. Miller - aye. Motion PASSED by roll call of 2-0.

RESOLUTION NO. 2020-184

Mr. Stock gave notification that \$3,147.18 was transferred from Fire Contingencies 2282.230.318.0000 to training 2282.230.318.0000; and that \$10,000.00 was transferred from COVID-19 Contingencies 2904-190-930-0000 to training 2904-190-740-0000.

Mr. Stock presented that the township received a third release of COVID-19 funds in the amount of \$230,520.66 that was received and will present the supplemental certificates at the next meeting.

Mr. Stock presented information and asked trustees to create a purchase order for \$ 22,248.00 to H-M Company for gear extractor and Dryer from COVID-19 2904-190-930-0000. Mr. Miller moved to create a purchase order for \$ 22,248.00 to H-M Company for

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gear extractor and Dryer from COVID-19 2904-190-930-0000. Mr. Combs seconded the motion. Roll Call: Mrs. Spradlin – aye, Mr. Combs – aye, Mr. Miller - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2020-185

Mr. Stock presented information on the health Insurance coverage and renewal of United Health Care for 2021 at roughly 11.7% increase. Resolution at first meeting in November to accept the renewal policy for 2021 with United Healthcare. See attachment.

Mr. Stock presented information and asked trustee’s to consider a purchase from Modern Entrance Systems for installation of electric, touchless automatic door openers with three new doors from COVID-19 and to Ready Electric for touchless automatic door openers for electric and software from COVID-19. See attachment.

FIRE DEPARTMENT:

Chief Beegle asked for a P.O. to Sinclair Community College (Conley/CBA) for \$1,147.18 from 2282.230.318.0000. Mr. Miller moved to create a PO to Sinclair Community College (Conley/CBA) for \$1,147.18. Mrs. Spradlin seconded the motion. Roll Call: Mrs. Spradlin – aye, Mr. Combs – aye, Mr. Miller - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2020-186

Chief Beegle asked for a P.O. to Clark State Community College (Hoover/state reimbursable) for \$2,000 from 2282.230.318.0000. Mr. Miller moved to create a PO to Clark State Community College (Hoover/state reimbursable) for \$2,000. Mrs. Spradlin seconded the motion. Roll Call: Mrs. Spradlin – aye, Mr. Combs – aye, Mr. Miller - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2020-187

Chief Beegle gave notification that a LOA was approved for Kaleena Albertini.

Chief Beegle gave the Safety Council report – the meetings are now virtual; presentation was about things to look out for on the jobsite.

Chief Beegle presented a letter of thanks to the trustees for the purchase of the TIC cameras.

Chief Beegle presented the milestones for those reaching 1,000 hours: Wade Davis, those reaching 600 hours: Logan Surls

FISCAL OFFICER:

Ms. Robinson presented the bills. Mr. Miller moved to approve the bills. Mr. Combs seconded the motion. Roll Call: Mrs. Spradlin–aye, Mr. Combs–aye, Mr. Miller - aye. Motion PASSED by roll call of 3-0

RESOLUTION NO. 2020-188

Ms. Robinson presented the bi-weekly payroll. Mr. Miller moved to approve the payroll as presented. Mrs. Spradlin seconded the motion. Roll Call: Mrs. Spradlin – aye, Mr. Combs – aye, Mr. Miller - aye. Motion PASSED by roll call of 3-0.

TRUSTEE BUSINESS:

None

COMMITTEE REPORTS:

Gr. Co. Regional Plan: Combs
Health District Advisory Council: Susan Spradlin
Water & Wastewater Advisory-quarterly: Oct. 27 Jim Pile
Source Water Protection-biannually: Oct 18 Scott Miller
Inspection 1 year time-of-travel Water Protection: Commercial Sept. 23 Alan Stock
Safety Council-monthly-first Wednesday:

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Chamber of Commerce-monthly-third Tuesday: Sept 20 Alan Stock

ADJOURNMENT:

Mrs. Spradlin moved to adjourn at 8:24p.m. Mr. Combs seconded the motion. Roll Call: Mrs. Spradlin – aye, Mr. Combs – aye, Mr. Miller - aye. Motion **PASSED** by roll call of 3-0.

Xenia Township Board of Trustees

Date Approved: _____

Scott Miller, Chair

Resolution # 2020-_____

Attest:

L. Stephen Combs

Jacqueline Robinson, Fiscal Officer
jr

Susan Spradlin