

XENIA TOWNSHIP BOARD OF TRUSTEES
MEETING AGENDA

Nov 16, 2023

6:00 P.M.
2023-176

PLEDGE OF ALLEGIANCE
ROLL CALL

FISCAL OFFICER:

1. Receive the monthly financials
2. Correction of Resolutions Resolution 2023-141&142 of \$70,657.13, and new Certification of Ambulance Transportation Program of \$20,000 and BWC Safety Grant of \$40,000.00 (Total amount \$70,657.13 plus \$60,000.00 for \$130,657.13)
 - a. Move to reverse the certification and appropriation of \$70,657.13 from Resolution 2023-141&142, Resolution 2023 - 176
 - b. Approve Supplemental Certificate of Resources of \$130,657.13 to 2111 of \$64,853.95, and \$65,803.18 to 2282 as presented by Fiscal Officer for 2023, Resolution 2023 - 177
 - c. Approve Supplemental Appropriations of \$130,657.13 to 2111 of \$64,853.95 and \$65,803.18 to 2282 as presented by Fiscal Officer for 2023, Resolution 2023 - 178
3. Move approve bills as presented, Resolution 2023- 179
4. Move approve payroll as presented, Resolution 2023- 180
5. Move to accept Trustee Minutes:
 - a. Regular TM 10.17 2023, Resolution 2023- 181

FIRE

1. Letter of commendation for Captain Albertini, Lt Bistrek, FFs Sorenson, Halverson, Wuebker
2. Amanda Everett is on Leave of Absence until end of first quarter 2024 at which time we expect her return.
3. Medic 52 Update OOS
4. Medical Transport Report as request from Mr. Miller
5. Ret Captain Dick Baker's wife's funeral arrangement. Linda ran with the department as well.
6. Chief's vehicle arrives tomorrow
7. Move to accept the resignation of Ryan Hollingsworth effective Nov 15. He would be eligible for rehire, Resolution 2023-182
8. Move to accept the proposal of \$65,161.03 Stryker cot and loading system for the new Medic and create a PO at the proper time. \$40,000.00 from 2282-760-740-0000 and \$ 25,161.03 from 2111-760-740-1202, Resolution 2023 - 183
9. Move to accept the Chief's recommendation for dispersal of entire \$20,000.00 Ohio Ambulance transportation grant, Resolution 2023 - 184
10. Incentive: 600 Hours – \$500, Josh Eckley; 1000 Hours – Steven Edge - \$750; 1,400 hours - \$1,000

TOWNSHIP ADMINISTRATOR

11. Financial Snapshot
12. Chamber of Commerce
13. JEDD Update
14. Calendar/December Meeting dates
15. Move to accept the lettering quote from Danco of \$2,300.00 from ARPA Funds for the new Medic and create a PO at the appropriate time Resolution 2023 – 185

16. Create an additional PO to Eldridge Roofing for premium shingles, additional costs of labor due to previous ice guard application to entire roof at 51 and replacement plywood at 52. Total cost \$5,258.00, FD \$4,086.13 and Admin \$1,171.88, Resolution 2023 – 186
17. Move to accept the Records Retention Schedule (RC-2 Part 1 and 2) as presented for the initial step in the removal of records according to approved Xenia Township’s Retention Schedule based on the Chair and Fiscal Officer’s recommendation, Resolution 2023 - 187
18. Move to authorize the Township Administrator to enter into a contract for the 2024 Employee Assistance Program (EAP) for the same services and amount as the 2023 contract (\$1.00 a month per employee), Resolution 2023 - 188
19. Discussion on employee medical participation for 2024
 - a. Move to accept the Ohio Insurance Plan Medical renewal of Option A or Option B (Premium Saver) for 2024, Resolution 2023 – 189
 - b. Move to set the rate of employee contribution to ____%. Resolution 2023 - 190
20. 2024 Reorganizational Agenda
21. 2024 Committee Assignments
22. 2024 Temp Budget update

TRUSTEE

1. ODOT/ODNR Update, Mr. Miller

ROADS

GUESTS

UPCOMING MEETING DATES:

Nov	23/4		Thr/Fri		Office Closed/Thanksgiving
Nov	28		Tuesday	6:00 p.m.	Zoning Commission
Nov	29		Wednesday	6:00 p.m.	BZA (2x)
Nov	30		Thursday	6:00 p.m.	Trustee Meeting
Dec	7		Thursday	6:00 p.m.	Trustee Meeting
Dec	12		Tuesday	6:30 p.m.	GC Township Association
Dec	13		Wednesday	6:00 p.m.	Zoning Commission
Dec	14		Thursday	9:00 a.m.	Temp Budget/ Reorganizational TM Meeting
Dec	14		Thursday	11:30 a.m.	Township Christmas Luncheon
Dec	25		Monday		Office Closed/Christmas
Jan	1		Monday		Office Closed/New Year's Day
Jan	4		Thursday	6:00 p.m.	Trustee Meeting
Jan	10		Wednesday	6:00 p.m.	Zoning Commission
Jan	15		Monday		Office Closed/Martin Luther King Day
Jan	16		Tuesday	6:30 p.m.	GC Township Association
Jan	18		Thursday	6:00 p.m.	Trustee Meeting
Jan	23		Tuesday	6:00 p.m.	Zoning Commission
Jan	3		Tuesday	6:00 p.m.	Combined Trustee/Zoning Boards
Feb	1		Thursday	6:00 p.m.	Trustee Meeting
Feb	7-9		Wed- Fri		OTA Winter Conference
Feb	13		Tuesday	6:30 p.m.	GC Township Association
Feb	14		Wednesday	6:00 p.m.	Zoning Commission
Feb	15		Thursday	6:00 p.m.	Trustee Meeting
Feb	19		Monday		Office Closed/President's Day
Feb	27		Tuesday	6:00 p.m.	Zoning Commission

COMMITTEES:

- Greene Co. Reg. Plan. Coordination Committee: Steve Combs
- Health District Advisory Council (Mar 19, 2024): Jeremy VanDyne
- Water & Source water Advisory Committee: quarterly (~~Oct 25~~): Alan Stock
- Source Water Protection, biannually (May 21): Mr. Miller
- Inspection For 1 yr. time-of-travel Source Water Protection: Residential (May 10, 2024): Alan Stock
- Safety Council: 1st Wednesday of month (Nov 1): Greg Beegle
- Chamber of Commerce Mtg: Monthly Third Tuesday Oct 17

MVRPC Technical Committee, Oct 19, Mr. Pile
MVRPC Meeting, Nov 2 Mr. Miller

ADJOURN: : **pm**