

## RECORD OF PROCEEDINGS

**MINUTES OF THE  
XENIA TOWNSHIP TRUSTEES:**

**REGULAR MEETING  
March 21, 2024**

**6:00 P.M.**

NOTE: These minutes are a summary of the discussion and are not a word for word account of the discussions. The proceedings were electronically recorded. The meeting was held at the Xenia Township Office, 8 Brush Row Road, Xenia, Ohio. This was a Regular Trustee Meeting advertised annually and on the Xenia Township website within 24 hours of scheduling this meeting.

Chair Steve Combs called the Regular Meeting to order at 6:02 P.M.

All participated in the Pledge of Allegiance.

ROLL CALL: Steve Combs, Trustee; Chair Scott Miller, Trustee Jeremy VanDyne, Trustee. Jacqueline Robinson, Fiscal Officer

In attendance: Alan Stock, Township Administrator, Greg Beegle, Fire Chief

### **Fiscal Officer:**

Ms. Robinson asked the Trustees to move to approve bills as presented.

Mr. Combs moved to approve bills as presented. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 3-0.

### **RESOLUTION NO. 2024-039**

Ms. Robinson asked the Trustees to move to approve payroll as presented.

Mr. Combs moved to approve payroll as presented. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 3-0.

### **RESOLUTION NO. 2024-040**

Ms. Robinson asked the Trustees to move to accept Trustee Minutes: Rezone 1260 Shorter Ave PH.

Mr. Miller moved to accept Trustee Minutes: Rezone 1260 Shorter Ave PH. Mr. Combs seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - Aye. Motion PASSED by roll call of 3-0.

### **RESOLUTION NO. 2024-041**

Ms. Robinson asked the Trustees to move to accept Trustee Minutes: Regular TM 3.7.2024

Mr. Combs moved to accept Trustee Minutes: Regular TM 3.7. 2024. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - Aye. Motion PASSED by roll call of 3-0.

### **RESOLUTION NO. 2024-042**

Ms. Robinson asked the Trustees to move to accept Trustee Minutes: Regular TM 3.15. 2024.

Mr. Combs moved to accept Trustee Minutes: Regular TM 3.15. 2024. Mr. Miller seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - Aye. Motion PASSED by roll call of 3-0.

**RESOLUTION NO. 2024-043**

Ms. Robinson presented that she will be attending Local Government Training presented by the Auditor next week

**TOWNSHIP ADMINISTRATOR:**

Mr. Stock presented the Financial Snapshot.

Mr. Stock presented a discussion on annexation documents served on 8.875 Acres that is also in a CEDA area near Lower Bell and Van Eaton. Two properties SW of the Church on Lower Bell, one before Van Eaton.

Mr. Stock asked the Trustees to move to approve three (3) ASA (Adaptive Security Appliance) that is at end of life and create P.O. to HCST for \$6,751.25 from our three department's IT Budget line.

Mr. Combs moved to approve three (3) ASA (Adaptive Security Appliance) that is at end of life and create P.O. to HCST for \$6,751.25 from our three department's IT Budget line. Mr. Miller seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - Aye. Motion PASSED by roll call of 3-0.

**RESOLUTION NO. 2024-044**

Mr. Stock presented a discussion for financing, as needed, of future Township vehicles discussion, and asked the Trustees to move to allow the Township Administrator and Fiscal Office to inter into agreements with vendors for the best interest rates for vehicles after the Trustees approve the purchase of the individual vehicle(s).

Mr. VanDyne moved to allow the Township Administrator and Fiscal Office to inter into agreements with vendors for the best interest rates for vehicles after the Trustees approve the purchase of the individual vehicle(s). Mr. Combs seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - Aye. Motion PASSED by roll call of 3-0.

**RESOLUTION NO. 2024-045**

Mr. Stock asked the Trustees to move to purchase via budget or the best-term financing, or combination of both: A 2024 Ram 5500 4x4 Terex Utilities bucket truck Lt40-RM under Sourcwell Bidding Contract for \$163,209.00, A Bob Cat Mini Excavator E48 R-2 with attachments for under State Bid \$78,844.14, A Bob Cat Skid Steer T86 T-4 with attachments (Clarke Equipment Company) under State Bid for \$122,603.52, A 2024 Western Star 4700SF from Stroops with a Kelida stainless dump bed with wetting and salt spreader under State Bid for \$231,780.00.

Mr. Combs moved to approve to purchase via budget or the best-term financing, or combination of both: A 2024 Ram 5500 4x4 Terex Utilities bucket truck Lt40-RM under Sourcwell Bidding Contract for \$163,209.00, A Bob Cat Mini Excavator E48 R-2 with attachments for under State Bid \$78,844.14, A Bob Cat Skid Steer T86 T-4 with attachments (Clarke Equipment Company) under State Bid for \$122,603.52. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – nay, Mr. VanDyne - Aye. Motion PASSED by roll call of 2-0.

**RESOLUTION NO. 2024-046**

Mr. Stock asked the Trustees to move to declare obsolete Road Utility Truck and Fire Brush Truck 52 from the attached schedule.

Mr. Combs moved to declare obsolete Road Utility Truck and Fire Brush Truck 51 from the attached schedule. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - Aye. Motion PASSED by roll call of 3-0.

**RESOLUTION NO. 2024-047**

Mr. Stock presented a report on the STAR Investments.

Mr. Stock presented a discussion for investing \$200,000.00 more in a CD or like investment at the appropriate time. An investment policy with a finance committee would also need to be created.

Mr. Stock asked the Trustees to move to approve the Township Administrator and Fiscal officer to invest up to \$200,000.00 more than the STAR amount in a CD or like investment at the appropriate time.

This discussion was tabled for a later date.

Trustee Combs swore in Toni Albertini as Deputy Fire Chief.

**TRUSTEE:**

Mr. Combs stated that he had nothing to report on the Greene County Regional Planning Coordination Committee.

Mr. VanDyne stated he had nothing to report on the Health District Advisory Committee.

Mr. Miller presented an update on the Great Council State Park and access to the park.

Mr. Miller presented a discussion on the Greene County Fairground fees charged.

Mr. Miller moved to nominate Mike Horsley, from New Jasper Township, to the Ohio Public Works Commission, District 11 Integrating Committee using the attached resolution. Mr. Combs seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - Aye. Motion PASSED by roll call of 3-0.

**RESOLUTION NO. 2024-048**

**FIRE:**

Chief Beegle presented a memo regarding Brush Row Road and US 68 accessibility.

Chief Beegle presented a public commendation for March 1, EMS Response for Jessica Williams and Lt Michael Whitby.

Chief Beegle presented a public commendation for March 7, EMS Response for Kyle Vincent and Lt Michael Whitby.

Chief Beegle asked the Trustees to move to accept Wade Wuebker's resignation effective March 31. He would be eligible for rehire.

Mr. VanDyne moved to accept Wade Wuebker's resignation effective March 31. He would be eligible for rehire. Mr. Miller seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - Aye. Motion PASSED by roll call of 3-0.

**RESOLUTION NO. 2024-049**

**GUEST:**

Will Urschel, President Xenia City Council, presented the following updates from the City of Xenia: they sold old Senior Center, are pressing on with market district, the Ramada Inn will be torn down through Greene County, and possibly collaborating with the Township for permits and services at the Fairgrounds, the City is picking one neighborhood a year to do road work.

**MR. COMBS MOVED TO GO INTO EXECUTIVE SESSION 121.22 (G) (1) TO CONSIDER THE APPOINTMENT, EMPLOYMENT, DISMISSAL, DISCIPLINE, PROMOTION, DEMOTION, OR COMPENSATION OF A PUBLIC EMPLOYEE OR OFFICIAL. MR. MILLER SECONDED THE MOTION. ROLL CALL: MR. COMBS – AYE, MR. MILLER – AYE, MR. VANDYNE - AYE. MOTION PASSED BY ROLL CALL OF 3-0.**

**PRESENT IN THE EXECUTIVE SESSION: ALL TRUSTEES, FIRE CHIEF, MR. STOCK AND MS. ROBINSON WILL ENTER LATER.  
EXECUTIVE SESSION 8:43 PM 9:48 PM**

Mr. VanDyne moved to increase Fire Department pay effective the March 31 pay. accept Wade Wuebker’s resignation effective March 31. He would be eligible for rehire. Mr. Combs seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - Aye. Motion PASSED by roll call of 3-0.

**RESOLUTION NO. 2024-050**

**ADJOURNMENT:**

Mr. VanDyne moved to adjourn at 9:49 P.M. Mr. Combs seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne – aye. Motion **PASSED** by roll call of 3-0.

**Xenia Township Board of Trustees**

Date Approved: \_\_\_\_\_

\_\_\_\_\_  
L. Stephen Combs, Chair

Resolution # 2024-\_\_\_\_\_

Attest:

\_\_\_\_\_  
Scott Miller

\_\_\_\_\_  
Jacqueline Robinson, Fiscal Officer

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Jeremy VanDyne