

## RECORD OF PROCEEDINGS

**MINUTES OF THE  
XENIA TOWNSHIP TRUSTEES:**

**SPECIAL MEETING  
August 8, 2024**

**8:00 A.M.**

NOTE: These minutes are a summary of the discussion and are not a word for word account of the discussions. The proceedings were electronically recorded. The meeting was held at the Xenia Township road department, 125 Fairground Road, Xenia, Ohio. This was a Special Trustee Meeting advertised on the Xenia Township website within 24 hours of scheduling this meeting.

Chair Steve Combs called the Special Meeting to order at 8:03 P.M.

All participated in the Pledge of Allegiance.

ROLL CALL: Steve Combs, Trustee; Chair, Jeremy VanDyne, Trustee, Scott Miller, Trustee, Jacqueline Robinson, Fiscal Officer.

In attendance: Alan Stock, Township Administrator

### **FIRE:**

Mr. Stock asked the Trustees to move to accept the updated job description for a fulltime Captain.

Mr. Miller asked to go into Executive Session before discussing the updated job description for a fulltime Captain, the pay rate for the next three (3) years for a fulltime Captain, and the fulltime Fire Captain agreement for the Policy Manual.

These Resolutions were put on hold.

**MR. COMBS MOVED TO GO INTO EXECUTIVE SESSION UNDER SESSION 121.22 (G) (1) TO CONSIDER THE APPOINTMENT, EMPLOYMENT, DISMISSAL, DISCIPLINE, PROMOTION, DEMOTION, OR COMPENSATION OF A PUBLIC EMPLOYEE OR OFFICIAL MR. MILLER SECONDED THE MOTION. ROLL CALL: MR. COMBS – AYE, MR. MILLER – AYE, MR. VANDYNE - AYE. MOTION PASSED BY ROLL CALL OF 3-0.**

**PRESENT IN THE EXECUTIVE SESSION: ALL ELECTED OFFICIALS, MR. STOCK.**

**EXECUTIVE SESSION 8:05 AM - 8:39 AM**

### **TOWNSHIP ADMINISTRATOR:**

Mr. Stock asked the Trustees to move to approve the Resolution to establish a Video Service Provider Fee to be Paid by any Video Service Provider Offering Video Service in the Township. Mr. Stock presented ORC language for Video Service and Ms. Pollock, Lawyer, also proofed the resolution.

Mr. Combs moved to approve the Resolution to establish a Video Service Provider Fee to be Paid by any Video Service Provider Offering Video Service in the Township. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – Aye, Mr. VanDyne – aye. Motion PASSED by roll call of 3-0.

**RESOLUTION NO. 2024-113**

**ADJOURNMENT:**

Mr. VanDyne moved to adjourn at 8:49 A.M. Mr. Combs seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne – aye. Motion **PASSED** by roll call of 3-0.

**Xenia Township Board of Trustees**

Date Approved: \_\_\_\_\_

\_\_\_\_\_  
L. Stephen Combs, Chair

Resolution # 2024-\_\_\_\_\_

Attest:

\_\_\_\_\_  
Scott Miller

\_\_\_\_\_  
Jacqueline Robinson, Fiscal Officer

\_\_\_\_\_  
Jeremy VanDyne