

RECORD OF PROCEEDINGS

**MINUTES OF THE
XENIA TOWNSHIP TRUSTEES:**

**SPECIAL MEETING
August 20, 2024**

6:00 P.M.

NOTE: These minutes are a summary of the discussion and are not a word for word account of the discussions. The proceedings were electronically recorded. The meeting was held at the Xenia Township Office, 8 Brush Row Road, Xenia, Ohio. This was a Special Trustee Meeting advertised on the Xenia Township website within 24 hours of scheduling this meeting.

Chair Steve Combs called the Special Meeting to order at 6:00 P.M.

All participated in the Pledge of Allegiance.

ROLL CALL: Steve Combs, Trustee; Chair, , Scott Miller, Trustee, Jeremy VanDyne, Trustee, Jacqueline Robinson, Fiscal Officer.

In attendance: Alan Stock, Township Administrator

MR. COMBS MOVED TO GO INTO EXECUTIVE SESSION UNDER SESSION 121.22 (G) (1) TO CONSIDER THE APPOINTMENT, EMPLOYMENT, DISMISSAL, DISCIPLINE, PROMOTION, DEMOTION, OR COMPENSATION OF A PUBLIC EMPLOYEE OR OFFICIAL, EXECUTIVE SESSION 121.22 (G) (8) TO CONSIDER CONFIDENTIAL INFORMATION RELATED TO THE MARKETING PLANS, SPECIFIC BUSINESS STRATEGY, PRODUCTION TECHNIQUES, TRADE SECRETS, OR PERSONAL FINANCIAL STATEMENTS OF AN APPLICANT FOR ECONOMIC DEVELOPMENT, and EXECUTIVE SESSION 121.22 (G) (2) TO CONSIDER THE PURCHASE OF PROPERTY FOR PUBLIC PURPOSES. MR. VANDYNE SECONDED THE MOTION. ROLL CALL: MR. COMBS – AYE, MR. MILLER – AYE, MR. VANDYNE - AYE. MOTION PASSED BY ROLL CALL OF 3-0.

PRESENT IN THE EXECUTIVE SESSION: ALL ELECTED OFFICIALS, MR. STOCK, CHIEF BEEGLE (to join later).

EXECUTIVE SESSION 6:02 PM - 7:50 PM

FISCAL OFFICER:

Ms. Robinson presented the monthly financials.

Ms. Robinson asked the Trustees to move to approve bills as presented.

Mr. Combs moved to approve bills as presented. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2024-115

Ms. Robinson asked the Trustees to move to approve payroll as presented.

Mr. Combs moved to approve payroll as presented. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2024-116

Ms. Robinson asked the Trustees to move to accept Trustee Minutes: Special TM, July 31,2024.

Mr. VanDyne moved to accept Trustee Minutes: Special TM, July 31,2024. Mr. Combs seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2024-117

Ms. Robinson asked the Trustees to move to accept Trustee Minutes: Special TM, August 8,2024.

Mr. VanDyne moved to accept Trustee Minutes: Special TM, August 8,2024. Mr. Combs seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2024-118

FIRE DEPARTMENT:

Chief Beegle asked the Trustees to move to accept the update job description for a fulltime Captain.

Mr. VanDyne moved to accept the update job description for a fulltime Captain. Mr. Combs seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – nay, Mr. VanDyne - aye. Motion PASSED by roll call of 2-0.

RESOLUTION NO. 2024-119

Chief Beegle asked the Trustees to move to accept the pay rate for the next three (3) years for a fulltime Captain.

Mr. VanDyne moved to accept the pay rate for the next three (3) years for a fulltime Captain. Mr. Combs seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – nay, Mr. VanDyne - aye. Motion PASSED by roll call of 2-0.

RESOLUTION NO. 2024-120

Chief Beegle asked the Trustees to move to accept the fulltime Fire Captain agreement for the Policy Manual.

Mr. Van Dyne moved to accept the fulltime Fire Captain agreement for the Policy Manual. Mr. Combs seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – nay, Mr. VanDyne - aye. Motion PASSED by roll call of 2-0.

RESOLUTION NO. 2024-121

Mr. Miller stated that he felt that there was more to be resolved with the previous resolutions.

Chief Beegle presented that Part time FFII/Paramedic Josh Smith was given a leave of absence (LOA) for Family Medical Leave Act.

Chief Beegle presented an announcement of the AFG in the amount of \$226,000.00 to be used for air packs and other equipment as needed.

Chief Beegle presented an announcement of the 2024 American Heart Association Mission Lifeline attribution to Xenia Township Fire.

Chief Beegle presented the incentive pay recipients: 600 Hours, Adam Bush - \$500 earned \$0.82 more per hour worked this year; 1000 Hours – Pierce Grant, Matt Nozar - \$750 (earned an additional \$1.58 more per hour worked this year); 1400 hours –, \$1,000 (earned an additional \$2.30 more per hour worked this year).

TOWNSHIP ADMINISTRATOR:

Mr. Stock presented that today is Xenia Township's Birthday.

Mr. Stock presented that starting after Labor Day, all FT employees will need to complete Form Fire questionnaire for our Health Insurance renewal quote. Ohio Insurance Services is seeing 8 to 12% increase.

Mr. Stock presented that the quote for Hazard Insurance has gone to underwriters. Two potential changes, one in Bond for Fiscal Officer, a major changes in Fire replacement value and potential costs. Discussion when our rates return. They are seeing 5 to 8 % increase standards with 3% automatic coverage for inflation amounts.

Mr. Stock presented an update of the CIG grant application status for Land Use Plan. There should be a discussion by end of September.

Mr. Stock presented the Road Departments cost of raises.

Mr. Stock presented that the liquor Control released 4th Qr 2023/ 1ST Qr 2024, payment to Xenia Township in the amount of \$1,243.90.

Mr. Stock presented a discussion on the Safety Council Report.

Mr. Stock presented the Financial Snapshot.

Mr. Stock presented that on Oct 22, Energy Summit in Columbus, Policymakers and energy experts will discuss Ohio's energy landscape, share news from FERC and PJM and talk about preparing for an electrified economy in Ohio. Scott and Alan will head up the night before this all-day event sponsored by the Ohio Chamber of Commerce.

Mr. Stock presented a discussion of the upcoming September 5, 2024 meeting. Mr. Miller stated that he will not be able to attend that meeting.

Mr. Stock presented a discussion of the IT Upgrades: WIFI split into three units, Anti-Virus end of life, new product, Static IP at 52 and 125, Tyler Software connection for FD with Cedarville PD/FD reduced 50% (\$1,000.00), File Server Need End of life, seven (7) years.

Mr. Stock asked the Trustees to move to accept the quote and create a PO at the appropriate time from HCST of \$18,400.00 for a new Dell power Edge R450 server with installation of same. End of life is expected at seven (7) years w third (1/3) from each of the Department's IT Budget.

Mr. Miller asked to table this discussion to gain more information.

Mr. Stock asked the Trustees to move to create a check to Emerge from Opioid monies of \$3,526.98.

Mr. Miller moved to create a check to Emerge from Opioid monies of \$3,526.98. Mr. Combs seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2024-122

Mr. Stock asked the Trustees to move to transfer \$594,219.71 more into STAR investment.

Mr. Combs moved to transfer \$594,219.71 more into STAR investment. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2024-123

GUEST:

Will Urschel, President, Xenia City Council.

Mr. Urschel discussed that Greene Memorial Hospital on Wilson Drive is planning to close and they would like to build a new facility on Progress Drive. Mr. Urschel stated that Xenia City would like to purchase the property on Wilson Drive to build a new emergency facility. He also stated that Xenia City Zoning will be doing a moratorium for emergency facilities to add a section of zoning for them. Mr. Urschel also gave an update on the revamping of Downtown Xenia. It was agreed to hold a joint meeting between Xenia Township and Xenia City on September 19, 2024.

ADJOURNMENT:

Mr. Combs moved to adjourn at 8:50 P.M. Mr. Miller seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne – aye. Motion **PASSED** by roll call of 3-0.

Xenia Township Board of Trustees

Date Approved: _____

L. Stephen Combs, Chair

Resolution # 2024-_____

Attest:

Scott Miller

Jacqueline Robinson, Fiscal Officer

Jeremy VanDyne