

RECORD OF PROCEEDINGS

**MINUTES OF THE
XENIA TOWNSHIP TRUSTEES:**

**SPECIAL MEETING
September 19, 2024 8:00 A.M.**

NOTE: These minutes are a summary of the discussion and are not a word for word account of the discussions. The proceedings were electronically recorded. The meeting was held at the Xenia Township Road Department, 125 Fairground Road, Xenia, Ohio. This was a Special Trustee Meeting advertised on the Xenia Township website within 24 hours of scheduling this meeting.

Chair Steve Combs called the Special Meeting to order at 8:01 A.M.

All participated in the Pledge of Allegiance.

ROLL CALL: Steve Combs, Trustee; Chair, Jeremy VanDyne, Trustee, Scott Miller, Trustee, Jacqueline Robinson, Fiscal Officer.

In attendance: Alan Stock; Township Administrator, Jim Pile; Road Supervisor, Tony Albertini; Deputy Fire Chief.

FISCAL OFFICER:

Ms. Robinson presented that the Audit is complete and hard copies available for review.

Ms. Robinson asked the Trustees to move to approve bills as presented.

Mr. Combs moved to approve bills as presented. Mr. Miller seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2024-136

Ms. Robinson asked the Trustees to move to approve payroll as presented.

Mr. Combs moved to approve payroll as presented. Mr. Miller seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2024-137

FIRE DEPARTMENT:

Deputy Chief Albertini asked the Trustees to move to accept the contract bid form Image Trend for EMS Reporting for \$6,615.00 for 2025 from 2282.230.360.000. This is an increase of less than \$800.00 from last year.

Mr. Combs moved to accept the contract bid form Image Trend for EMS Reporting for \$6,615.00 for 2025 from 2282.230.360.0000. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2024-138

Deputy Chief Albertini asked the Trustees to move to accept the attached list of obsolete fire gear and equipment to be disposed of at the discretion of the Fire Chief and Administrator.

Mr. Miller moved to accept the attached list of obsolete fire gear and equipment to be disposed of at the discretion of the Fire Chief and Administrator. Mr. Combs seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2024-139

Deputy Chief Albertini asked the Trustees to move to approve hiring up to two FT Firefighters under the Township payment for paramedic training program. It was discussed that this is common practice for many businesses and costs around \$8,000.00 per person.

MR. COMBS MOVED TO GO INTO EXECUTIVE SESSION UNDER SESSION 121.22 (G) (1) TO CONSIDER THE APPOINTMENT, EMPLOYMENT, DISMISSAL, DISCIPLINE, PROMOTION, DEMOTION, OR COMPENSATION OF A PUBLIC EMPLOYEE OR OFFICIAL MR. MILLER SECONDED THE MOTION. ROLL CALL: MR. COMBS – AYE, MR. MILLER – AYE, MR. VANDYNE - AYE. MOTION PASSED BY ROLL CALL OF 3-0.

PRESENT IN THE EXECUTIVE SESSION: ALL ELECTED OFFICIALS, MR. STOCK, DEPUTY CHIEF ALBERTINI.

EXECUTIVE SESSION 8:27 AM - 8:35 AM

Mr. Combs moved to approve hiring up to two FT Firefighters under the Township payment for paramedic training program. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2024-140

Deputy Chief Albertini asked the Trustees to move to accept the proposal for expenditures of ambulatory grant to split between FD incentives paid for and retention of workers.

Mr. VanDyne moved to accept the proposal for expenditures of ambulatory grant to split between FD incentives paid for and retention of workers. Mr. Combs seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2024-145

ROAD DEPARTMENT:

Mr. Pile presented a discussion of replacing a 22-year-old tractor and arm mower. Mr. Pile stated that it is difficult to find parts to repair this mower because of the age. Would like to continue to use the current mower until it is no longer usable and will have three mowers for now. Mr. Pile explained the differences between the different types of mowers available. Mr. Stock stated that they have received \$138,248.71 more than budgeted Revenue, have remaining funds in new vehicles and contingencies. Mr. Miller

asked about the road maintenance issues. Mr. Pile stated that he is still playing catch up as he is also maintaining vehicles along with roads, mowing and culvert pipes.

Mr. Pile asked the Trustees to move to accept the State bid from Deere & Company from Koenig Equipment Inc for a 6110M Cab Tractor and create a PO at the appropriate time for \$115,732.85 from the attached accounts.

Mr. Combs moved to accept the State bid from Deere & Company from Koenig Equipment Inc for a 6110M Cab Tractor and create a PO at the appropriate time for \$115,732.85 from the attached accounts. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – nay, Mr. VanDyne - aye. Motion PASSED by roll call of 2-0.

RESOLUTION NO. 2024-141

Mr. Pile asked the Trustees to move to accept the State bid from Dexter for a boom arm and flail head and create a PO at the appropriate time for \$8,6305.00 from the attached accounts.

Mr. Combs moved to accept the State bid from Dexter for a boom arm and flail head and create a PO at the appropriate time for \$8,6305.00 from the attached accounts. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – nay, Mr. VanDyne - aye. Motion PASSED by roll call of 2-0.

RESOLUTION NO. 2024-142

TOWNSHIP ADMINISTRATOR:

Mr. Stock asked the Trustees to move to approve Supplemental Certificate of Resources as presented from the attached amounts to be used for these purchases for Road.

Mr. Combs moved to approve Supplemental Certificate of Resources as presented from the attached amounts to be used for these purchases. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2024-143

Mr. Stock asked the Trustees to move to approve Supplemental Certificate of Resources as presented from the attached amounts to be used for these purchases for Road.

Mr. Combs moved to approve Supplemental Certificate of Resources as presented from the attached amounts to be used for these purchases. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2024-144

TRUSTEE:

Mr. Miller stated that the Township needs to have a way to communicate with the community. It was discussed to start a newsletter and to update our website. It was discussed to look at outside resources to help with the newsletter. It was discussed to look at the website to see how to make it mobile friendly.

ADJOURNMENT:

Mr. Combs moved to adjourn at 9:55 A.M. Mr. Miller seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne – aye. Motion PASSED by roll call of 3-0.

Xenia Township Board of Trustees

Date Approved: _____

L. Stephen Combs, Chair

Resolution # 2024-_____

Attest:

Scott Miller

Jacqueline Robinson, Fiscal Officer

Jeremy VanDyne