

RECORD OF PROCEEDINGS

**MINUTES OF THE
XENIA TOWNSHIP TRUSTEES:**

**REGULAR MEETING
October 3, 2024**

6:00 P.M.

NOTE: These minutes are a summary of the discussion and are not a word for word account of the discussions. The proceedings were electronically recorded. The meeting was held at the Xenia Township Office, 8 Brush Row Road, Xenia, Ohio. This was a Regular Trustee Meeting advertised annually and on the Xenia Township website within 24 hours of scheduling this meeting.

Chair Steve Combs called the Regular Meeting to order at 6:00 P.M.

All participated in the Pledge of Allegiance.

ROLL CALL: Steve Combs, Trustee; Chair, Jeremy VanDyne, Trustee, Scott Miller, Trustee, Jacqueline Robinson, Fiscal Officer.

In attendance: Alan Stock; Township Administrator, Greg Beegle, Fire Chief, Tony Albertini, Deputy Fire Chief.

FISCAL OFFICER:

Ms. Robinson presented the monthly financials.

Ms. Robinson asked the Trustees to move to approve bills as presented.

Mr. Combs moved to approve bills as presented. Mr. Miller seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2024-146

Ms. Robinson asked the Trustees to move to approve payroll as presented.

Mr. Combs moved to approve payroll as presented. Mr. Miller seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2024-147

Ms. Robinson asked the Trustees to move to accept Trustee Minutes: Regular TM, September 5, 2024.

Mr. Combs moved to approve Trustee Minutes: Regular TM, September 5, 2024. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – abstain, Mr. VanDyne - aye. Motion PASSED by roll call of 2-0.

RESOLUTION NO. 2024-148

Ms. Robinson asked the Trustees to move to accept Trustee Minutes: Special TM, September 19, 2024.

Mr. Combs moved to approve Trustee Minutes: Special TM, September 19, 2024. Mr. Miller seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2024-149

FIRE DEPARTMENT:

Chief Beegle presented that Josh Smith has returned from his Leave of Absence.

Chief Beegle presented a report from last weekend's torrential rains and wind from Helena.

Chief Beegle asked the Trustees to move to accept the resignation of PT FF-P Kyle Vincent effective Sept 30, 2024. He would be eligible for rehire.

Mr. Miller moved to accept the resignation of PT FF-P Kyle Vincent effective Sept 30, 2024. He would be eligible for rehire. Mr. Combs seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2024-150

Chief Beegle asked the Trustees to move to accept the Howell three (3) year contract, for \$1,462.00 per year.

Mr. Combs moved to accept the Howell three (3) year contract for \$1,462.00 per year. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2024-151

Chief Beegle presented the Incentive pay. 600 Hours, - Joe Mahaffey, \$500 earned \$0.82 more per hour worked this year; 1000 Hours – Ryan Cope, Nathan Miller, and Carl Schnieder, \$750- (earned an additional \$1.58 more per hour worked this year); 1400 hours –, \$1,000 (earned an additional \$2.30 more per hour worked this year).

TOWNSHIP ADMINISTRATOR:

Mr. Stock presented a discussion on the upcoming budget meetings: Revenue, Other Revenue, Carry Over, FD Wish List, Overview, on Thursday, November 7; RD Wish List, Overview on Thursday, November 21; Trustee question to research Tuesday, December 3; Pre-Final Budget Discussion Thursday, December 19; Final Budget Monday, December 30, 8 a.m.

Mr. Stock asked the Trustees to move the December 5th meeting to December 3rd and to set the Christmas Luncheon for December 19th. It was agreed to do so for both.

Mr. Stock presented a Thank you from Emerge regarding the \$3,526.98 contribution from XTWP OPIOID monies.

Mr. Stock presented a report from the Safety Council. The main topic was regarding First Amendment Auditors.

Mr. Stock presented an update on the Inspection for the 1-year time-of-travel Source Water Protection.

Mr. Stock discussed topics for the upcoming Combined Trustees Zoning Boards meeting agenda. Mr. Miller would like to add a discussion of automotive differences in use between salvage yards, junk yards and repair shops.

Mr. Stock discussed topics for the upcoming combined Xenia Township and Xenia City meeting agenda.

Mr. Stock presented the Financial Snapshot.

Mr. Stock presented a discussion on the capital Purchases from 2020 to present.

Mr. Stock asked the Trustees to move to extend the OTA Township Education Subscription into 2025 and if add additional funds to cover Ross & Jefferson Townships if needed.

Mr. VanDyne moved to extend the OTA Township Education Subscription into 2025 and if add additional funds to cover Ross & Jefferson Townships if needed. Mr. Combs seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2024-152

Mr. Stock presented a discussion of CIC's approval to pay \$15,000.00 of \$20,000.00 Land Use Plan and to move to accept no further financial responsibility for the GCRPC involvement in the Land Use Plan or to move to accept \$5,000.00 or \$2,500.00 further financial responsibility for the GCRPC involvement in the Land Use Plan.

Mr. Combs moved to accept \$2,500.00 further financial responsibility for the GCRPC involvement in the Land Use Plan. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2024-153

Mr. Stock presented a discussion of Hazard insurance renewal for 2025 that is due on October 19, 2024. The overall rate increase will be 1.57%, exposure increase of \$1,674,310.00 for Operating expenditures, property and equipment emergency vehicle modes increase, and four (4) new vehicles, and the total replacement value for emergency vehicles would necessitate \$3.01M more for an increased premium of \$5,585.

Mr. Stock asked the Trustees to move to accept the resolution for "employee dishonesty and faithful performance of duty coverage in lieu of individual surety bonds," by ORC 3.06.

Mr. Miller moved to accept the resolution for "employee dishonesty and faithful performance of duty coverage in lieu of individual surety bonds," by ORC 3.06. Mr. Combs seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2024-154

Mr. Stock asked the Trustees to move to accept the bid from Hylant, Ohio Plan for 2025 in the amount of \$40,490.00 or \$46,075.00.

Mr. Combs moved to accept the bid from Hylant, Ohio Plan for 2025 in the amount of \$46,075.00. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – nay, Mr. VanDyne - aye. Motion PASSED by roll call of 2-0.

RESOLUTION NO. 2024-155

Mr. Stock presented a discussion of switching IT services from HCST to TechAdvisors.

Mr. Stock asked the Trustees to move to accept the service proposal for Managed Unlimited from TechAdvisors and start service the beginning of the most appropriate month.

Mr. Combs moved to accept the service proposal for Managed Unlimited from TechAdvisors and start service the beginning of the most appropriate month. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2024-156

Mr. Stock asked the Trustees to move to accept the first step improvements proposal and create a PO at the appropriate time for TechAdvisors of \$ 2,779.92 to replace switches. \$465.55 from 1000.110.319.9999, \$1,101.12 from 2031-330-139-0000, and \$1,213.26 from 2282.230.319.0000.

Mr. Combs moved to accept the first step improvements proposal and create a PO at the appropriate time for TechAdvisors of \$ 2,779.92 to replace switches. \$465.55 from 1000.110.319.9999, \$1,101.12 from 2031-330-139-0000, and \$1,213.26 from 2282.230.319.0000. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2024-157

MR. MILLER MOVED TO GO INTO EXECUTIVE SESSION UNDER SECTION 121.22 (G) (1) TO CONSIDER THE APPOINTMENT, EMPLOYMENT, DISMISSAL, DISCIPLINE, PROMOTION, DEMOTION, OR COMPENSATION OF A PUBLIC EMPLOYEE OR OFFICIAL AND SECTION 121.22 (G) (8) TO CONSIDER CONFIDENTIAL INFORMATION RELATED TO THE MARKETING PLANS, SPECIFIC BUSINESS STRATEGY, PRODUCTION TECHNIQUES, TRADE SECRETS, OR PERSONAL FINANCIAL STATEMENTS OF AN APPLICANT FOR ECONOMIC DEVELOPMENT. MR. COMBS SECONDED THE MOTION. ROLL CALL: MR. COMBS – AYE, MR. MILLER – AYE, MR. VANDYNE - AYE. MOTION PASSED BY ROLL CALL OF 3-0. PRESENT IN THE EXECUTIVE SESSION: ALL ELECTED OFFICIALS, MR. STOCK, CHIEF BEEGLE AND DEPUTY CHIEF ALBERTINI.

EXECUTIVE SESSION 8:20 PM – 9:30 PM

ADJOURNMENT:

Mr. VanDyne moved to adjourn at 9:31 P.M. Mr. Combs seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne – aye. Motion PASSED by roll call of 3-0.

Xenia Township Board of Trustees

Date Approved: _____

L. Stephen Combs, Chair

Resolution # 2024-_____

Attest:

Scott Miller

Jacqueline Robinson, Fiscal Officer

Jeremy VanDyne

