

**XENIA TOWNSHIP BOARD OF TRUSTEES**  
**REGULAR MEETING AGENDA**

**October 3, 2024**

**6:00 P.M.**  
**2024-146**

**PLEDGE OF ALLEGIANCE**  
**ROLL CALL**

*Xenia Township will adhere to the inherent principle that all people should be treated with fairness, respect and honesty. Xenia Township in partnership with the community and through the efforts of elected officials, boards and dedicated employees will provide services and public improvements in an efficient, effective and fiscally sound manner in order to preserve and enhance the quality of life within our community.*

**PLEDGE OF ALLEGIANCE**  
**PLEASE SILENCE ALL CELL PHONES.**  
**ROLL CALL**

**FISCAL OFFICER:**

1. Receiving the monthly financials
2. Move approve bills as presented, Resolution 2024-146
3. Move approve payroll as presented, Resolution 2024-147
4. Move to approve the minutes for:
  - a. Regular TM Sept. 5, Resolution 2024-148
  - b. Special TM Sept. 19, Resolution 2024-149

**FIRE:**

1. Josh Smith has returned from LOA
2. Report from last weekend's torrential rains and wind from Helena
3. Move to accept the resignation of PT FF-P Kyle Vincent effective Sept 30, 2024. He would be eligible for rehire, Resolution 2024-150
4. Howell three (3) year contract, Resolution 2024-151
5. Incentive: 600 Hours, - Joe Mahaffey, \$500 earned \$0.82 more per hour worked this year; 1000 Hours – Ryan Cope, Nathan Miller, and Carl Schnieder, \$750- (earned an additional \$1.58 more per hour worked this year); 1400 hours –, \$1,000 (earned an additional \$2.30 more per hour worked this year).

**TOWNSHIP ADMINISTRATOR**

1. Budget meetings
  - a. Rev, Other Rev, Carry Over, Thr Nov 7
  - b. FD Wish List, Overview Thr Nov 7
  - c. RD Wish List, Overview Thr Nov 21
  - d. Trustee question to research Tue Dec 3
  - e. Pre Final Budget Discussion Thr Dec 19 (11 days for better carryover amounts)
  - f. Final Budget Monday **Dec 30, 8 a.m.**
2. Dec 5 TM to Tuesday Dec 3 a possibility
3. Christmas Luncheon on Dec 19<sup>th</sup>from
4. Thank you from Emerge regarding the \$3,526.98 contribution from XTWP OPOID monies.
5. Safety Council Report, First Amendment Auditors
6. Inspection For 1 yr. time-of-travel Source Water Protection Update
7. Combined Trustees Zoning Boards agenda

8. Combined City agenda
9. Financial Snapshot
10. Capital Projects 2020 to current
11. Move to extend the OTA Township Education Subscription into 2025, Resolution 2024-152
12. Discussion of CIC's approval to pay \$15,000.00 of \$20,000.00 Land Use Plan
  - a. Move to accept no further financial responsibility for the GCRPC involvement in the Land Use Plan, Resolution 2024-153
  - b. OR
  - c. Move to accept \$5,000.00 or \$2,500.00 further financial responsibility for the GCRPC involvement in the Land Use Plan, Resolution 2024-153
13. Discussion of Hazard insurance renewal for 2025 due on Oct 19, 2024
  - a. Overall rate increase of 1.57%
  - b. Exposure increase of \$1,674,310.00 for Operating expenditures, property and equipment emergency vehicle modes increase, and four (4) new vehicles
  - c. Total replacement value for emergency vehicles would necessitate \$3.01M more for an increased premium of \$5,585.
  - d. Move to accept the resolution for "employee dishonesty and faithful performance of duty coverage in lieu of individual surety bonds," by ORC 3.061, Resolution 2024-154
  - e. Move to accept the bid from Hylant, Ohio Plan for 2025 in the amount of \$40,490.00 or \$46,075.00, Resolution 2024-155
14. Discussion of switching IT services to TechAdvisors
  - a. Move to accept the service proposal for Managed Unlimited from TechAdvisors and start service the beginning of the most appropriate month, Resolution 2024-156
  - b. Move to accept the first step improvements proposal and create a PO at the appropriate time from TechAdvisors of \$ 2,779.92 to replace switches. \$465.55 from 1000.110.319.9999, \$1,101.12 from 2031-330-139-0000, and \$1,213.26 from 2282.230.319.0000, Resolution 2024-157

**Executive Session 121.22 (G) (1) To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official...**

**Executive Session 121.22 (G) (8) To consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development...**

**ROAD  
TRUSTEE  
GUESTS**

**UPCOMING MEETING DATES:**

Oct	8		Tuesday	6:30 p.m.	GC Township Association
Oct	9		Wednesday	6:00 p.m.	Zoning Commission
Oct	17		Thursday	6:00 p.m.	Joint Trustee Meeting w Xenia City
Oct	22		Tuesday	6:00 p.m.	Zoning Commission
Oct	29		Tuesday	6:00 p.m.	Joint Trustee/Zoning Boards
Nov	5		Tuesday		Election Day
Nov	7		Thursday	6:00 p.m.	Trustee Meeting
Nov	11		Monday		Offices Closed Veteran's Day
Nov	12		Tuesday	6:30 p.m.	GC Township Association
Nov	13		Wednesday	6:00 p.m.	Zoning Commission
Nov	21		Thursday	6:00 p.m.	Trustee Meeting
Nov	28/9		Thursday/Friday		Offices Closed Thanksgiving
Dec	5		Monday		Trustee Meeting
Dec	10		Tuesday	6:30 p.m.	GC Township Association
Dec	12		Thursday	6:00 p.m.	Zoning Commission
Dec	19		Thursday	9:00 a.m.	Trustee Meeting
Dec	19		Thursday	11:30 a.m.	Trustee Christmas Luncheon
Dec	25		Wednesday		Offices Closed/Christmas
Dec	30		Monday	8:00 a.m.	Final Budget Trustee Meeting
Jan	1		Wednesday		Offices Closed/New Years

**COMMITTEES:**

Greene Co. Reg. Plan. Coordination Committee: Steve Combs  
 Health District Advisory Council (XX, 2024): Jeremy VanDyne  
 Water & Source water Advisory Committee: quarterly meeting Oct 21, Alan Stock  
 Source Water Protection, biannually (May 2, 2025): Mr. Miller  
 Inspection For 1 yr. time-of-travel Source Water Protection: September 27: Alan Stock  
 Safety Council: 1<sup>st</sup> Wednesday of month (Nov 6): Greg Beegle  
 Chamber of Commerce Mtg: Monthly Third Tuesday Oct 15  
 MVRPC Technical Committee, XX, Mr. Pile  
 MVRPC Meeting, XX Mr. Miller

**ADJOURN:                   :                   pm**