

RECORD OF PROCEEDINGS

**MINUTES OF THE
XENIA TOWNSHIP TRUSTEES:**

**REGULAR MEETING
November 21, 2024 6:00 P.M.**

NOTE: These minutes are a summary of the discussion and are not a word for word account of the discussions. The proceedings were electronically recorded. The meeting was held at the Xenia Township Office, 8 Brush Row Road, Xenia, Ohio. This was a Regular Trustee Meeting advertised annually and on the Xenia Township website within 24 hours of scheduling this meeting.

Chair Steve Combs called the Regular Meeting to order at 6:00 P.M.

All participated in the Pledge of Allegiance.

ROLL CALL: Steve Combs, Trustee; Chair, Jeremy VanDyne, Trustee, Scott Miller, Trustee, Jacqueline Robinson, Fiscal Officer.

In attendance: Alan Stock; Township Administrator, Greg Beegle, Fire Chief, Tony Albertini, Deputy Fire Chief.

FISCAL OFFICER:

Ms. Robinson discussed that the Township is in "No Discretionary" spending until early 2025 when we switch-over from 2024 to 2025 in UAN.

Ms. Robinson presented the Monthly Financials.

Ms. Robinson asked the Trustees to move to approve the Supplemental Certificate of Resources as presented by Fiscal Officer for 2024 - \$206,697.14.

Mr. Miller moved to approve the Supplemental Certificate of Resources as presented by Fiscal Officer for 2024 - \$206,697.14. Mr. Combs seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2024-174

Ms. Robinson asked the Trustees to move to approve the Supplemental Appropriations as presented by Fiscal Officer for 2024 - \$206,697.14.

Mr. Miller moved to approve the Supplemental Appropriations as presented by Fiscal Officer for 2024 - \$206,697.14. . Mr. Combs seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2024-175

Ms. Robinson asked the Trustees to move to approve bills as presented.

Mr. Combs moved to approve bills as presented. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2024-176

Ms. Robinson asked the Trustees to move to approve payroll as presented.

Mr. Combs moved to approve payroll as presented. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2024-177

Ms. Robinson asked the Trustees to move to accept Trustee Minutes: Regular TM, November 7, 2024.

Mr. Miller moved to approve Trustee Minutes: Regular TM, November 7, 2024. Mr. Combs seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2024-178

FIRE DEPARTMENT:

Chief Beegle asked the Trustees to move to appoint Stephen Holton as a shifted, PT FFII EMTB at \$17.24 effective immediately.

Mr. Combs moved to appoint Stephen Holton as a shifted, PT FFII EMTB at \$17.24 effective immediately. Mr. Miller seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2024-179

Chief Beegle asked the Trustees to move to appoint McKenna Hannah as a shifted, PT FFII EMTB at \$17.24 effective immediately.

Mr. Combs move to appoint McKenna Hannah as a shifted, PT FFII EMTB at \$17.24 effective immediately. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2024-180

Chief Beegle asked the Trustees to move to appoint Annie Malloy as a shifted, PT FFI EMTB at \$17.24 effective immediately.

Mr. Combs moved to appoint Annie Malloy as a shifted, PT FFI EMTB at \$17.24 effective immediately. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2024-181

Chief Beegle presented a discussion on retiring Engine 53. He stated that the Engine is 31 years old with multiple issues that are not affordable to fix. He stated that the Engine was on the list to be donated in 2019, but was not approved. He further stated that the Engine has only been used a few times in the past five (5) years, and if there was a need for a third Engine, the Tanker could be used or they could borrow one. He stated that he would like to donate the Engine to Sinclair for training.

Mr. Combs moved to declare the 1994, 31-year-old Pierce Engine 53, obsolete with the respectful disposal of same to be determined by the Administrator and Fire Chief. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2024-182

Chief Beegle discussed the Incentive pays and the raises throughout the years in the Fire Department.

TOWNSHIP ADMINISTRATOR:

Mr. Stock asked the Trustees to move to resend Resolution 2024-130 from 2024.09.05 “to loan the Fire Department \$91,383.23 from the General Fund Contingencies to be repaid upon reimbursement from Grant”.

Mr. Miller moved to resend Resolution 2024-130 from 2024.09.05 “to loan the Fire Department \$91,383.23 from the General Fund Contingencies to be repaid upon reimbursement from Grant”. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2024-183

Mr. Stock asked the Trustees to move to accept the 2025 Employee Assistance Program from Ohio Insurance Services provided by Health Advocates for 48 employees at \$1.00.00 per employee per month.

Mr. Combs moved to accept the 2025 Employee Assistance Program from Ohio Insurance Services provided by Health Advocates for 48 employees at \$1.00.00 per employee per month. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2024-184

Mr. Stock presented a discussion on the upcoming Final Budget meeting and the Road Wish List. The Road Department would like to do chipseal, replace guardrails, striping, berming and tree trimming on the township roads. They would also like to have software update for the scanning tools, two (2) fuel storage tanks, guardrail attachment for the BobCat, a metal Mill and Lethe, and a plow truck. It was discussed that more than one person needs to be trained on all the equipment. It was then discussed the electrical upgrade that MRL would like to do at the Road Department.

Mr. Stock presented a discussion of the raises and incentive pays from 2016 to 2024.

Mr. Stock presented a discussion on the Financial Snapshot. He stated that they are \$106,000 ahead from last year and that the interest has tripled from last year.

Mr. Stock presented a discussion on the new M55 Parcels. He stated that the parcels are not detached from Xenia Township and Xenia Township will still receive monies from property taxes and levies from these properties.

Mr. Stock presented a discussion on JEDD. He stated that JEDD has been updating their by-laws. He also stated that there is a discrepancy in JEDD payments. He stated that we should have received 67% of 2.5% of \$92,000.00

Mr. Stock presented a review of the upcoming Reorganizational Meeting to be held on December 30.

ADJOURNMENT:

Mr. Combs moved to adjourn at 9:31 P.M. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – nay, Mr. VanDyne – aye. Motion PASSED by roll call of 2-0.

Xenia Township Board of Trustees

Date Approved: _____

L. Stephen Combs, Chair

Resolution # 2024-_____

Attest:

Scott Miller

Jacqueline Robinson, Fiscal Officer

Jeremy VanDyne