

## RECORD OF PROCEEDINGS

**MINUTES OF THE  
XENIA TOWNSHIP TRUSTEES:**

**SPECIAL MEETING  
December 3, 2024 6:00 P.M.**

NOTE: These minutes are a summary of the discussion and are not a word for word account of the discussions. The proceedings were electronically recorded. The meeting was held at the Xenia Township Office, 8 Brush Row Road, Xenia, Ohio. This was a Regular Trustee Meeting advertised annually and on the Xenia Township website within 24 hours of scheduling this meeting.

Chair Steve Combs called the Regular Meeting to order at 6:00 P.M.

All participated in the Pledge of Allegiance.

ROLL CALL: Steve Combs, Trustee; Chair, Jeremy VanDyne, Trustee, Jacqueline Robinson, Fiscal Officer. Scott Miller, Trustee, Absent.

In attendance: Alan Stock; Township Administrator, Greg Beegle, Fire Chief, Tony Albertini, Deputy Fire Chief.

### **FISCAL OFFICER:**

Ms. Robinson asked the Trustees to move to approve bills as presented.

Mr. Combs moved to approve bills as presented. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, Mr. VanDyne – aye, Mr. Miller - Absent. Motion PASSED by roll call of 2-0.

### **RESOLUTION NO. 2024-185**

Ms. Robinson asked the Trustees to move to approve payroll as presented.

Mr. Combs moved to approve payroll as presented. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, Mr. VanDyne – aye, Mr. Miller - Absent. Motion PASSED by roll call of 2-0.

### **RESOLUTION NO. 2024-186**

### **FIRE DEPARTMENT:**

Deputy Chief Albertini asked the Trustees to move to accept the proposal from Stryker of \$17,456.83 for a new Loucas 3.v3 to be used by Gatchell for a grant proposal and a PO to be written if, after the AFG grant would be approved.

Mr. Combs moved to accept the proposal from Stryker of \$17,456.83 for a new Loucas 3.v3 to be used by Gatchell for a grant proposal and a PO to be written if, after the AFG grant would be approved. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. Miller - Absent. Motion PASSED by roll call of 2-0.

### **RESOLUTION NO. 2024-187**

Deputy Chief asked the Trustees to move to accept FFII Paramedic Lt. Jason Evans resignation effective immediately. He would be eligible for rehire.

Mr. Combs moved to accept FFII Paramedic Lt. Jason Evans resignation effective immediately. He would be eligible for rehire. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, Mr. VanDyne – aye, Mr. Miller - Absent. Motion PASSED by roll call of 2-0.

### **RESOLUTION NO. 2024-188**

Deputy Chief Albertini asked the Trustees to move to accept FFII Paramedic Cody Dodson resignation effective December 13. He would be eligible for rehire.

Mr. Combs moved to accept FFII Paramedic Cody Dodson resignation effective December 13. He would be eligible for rehire. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, Mr. VanDyne – aye, Mr. Miller - Absent. Motion PASSED by roll call of 2-0.

#### **RESOLUTION NO. 2024-189**

Deputy Chief Albertini presented the incentive pay: 600 Hours, -, \$500 earned \$0.82 more per hour worked this year; 1000 Hours – Danny Schrand, \$750- (earned an additional \$1.58 more per hour worked this year); 1400 hours, \$1,000 (earned an additional \$2.30 more per hour worked this year).

#### **TOWNSHIP ADMINISTRATOR:**

Mr. Stock presented the Financial Snapshot.

Mr. Stock asked the Trustees to move to accept the bid from Boundtree and create a PO for \$3,850.00 from 2282-230-410-0000 for medical supplies to be reimbursed from the State Grant.

Mr. Combs moved to accept the bid from Boundtree and create a PO for \$3,850.00 from 2282-230-410-0000 for medical supplies to be reimbursed from the State Grant. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, Mr. VanDyne – aye, Mr. Miller - Absent. Motion PASSED by roll call of 2-0.

#### **RESOLUTION NO. 2024-190**

Mr. Stock asked the Trustees to move to create the Resolution for America 250-OH.

Mr. Combs moved to create the Resolution for America 250-OH. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, Mr. VanDyne – aye, Mr. Miller - Absent. Motion PASSED by roll call of 2-0.

#### **RESOLUTION NO. 2024-191**

Mr. Stock presented an update on the Final Budget to be finalized and approved on December 30. Mr. Stock asked the Trustees for questions they have for the upcoming Pre-Final Budget, Final Budget and Reorganizational meetings. The Final Budget meeting will be on December 30, 2024 and was changed from 8:00 AM to 6:00 PM. It was agreed to change the meeting dates in January: January 2, 2025 to January 7 and the January 16 to January 23.

**MR. COMBS MOVED TO GO INTO EXECUTIVE SESSION UNDER SECTION 121.22 (G) (1) TO CONSIDER THE APPOINTMENT, EMPLOYMENT, DISMISSAL, DISCIPLINE, PROMOTION, DEMOTION, OR COMPENSATION OF A PUBLIC EMPLOYEE OR OFFICIAL. MR. VANDYNE SECONDED THE MOTION. ROLL CALL: MR. COMBS – AYE, MR. VANDYNE – AYE, MR. MILLER - ABSENT. MOTION PASSED BY ROLL CALL OF 2-0. PRESENT IN THE EXECUTIVE SESSION: ALL ELECTED OFFICIALS, MR. STOCK.**

**EXECUTIVE SESSION 6:47 PM – 7:12 PM**

**ADJOURNMENT:**

Mr. Combs moved to adjourn at 7:14 P.M. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, Mr. VanDyne – aye, Mr. Miller – Absent. Motion PASSED by roll call of 2-0.

**Xenia Township Board of Trustees**

Date Approved: \_\_\_\_\_

\_\_\_\_\_  
L. Stephen Combs, Chair

Resolution # 2024-\_\_\_\_\_

Attest:

\_\_\_\_\_  
Scott Miller

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Jacqueline Robinson, Fiscal Officer

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Jeremy VanDyne