

RECORD OF PROCEEDINGS

**MINUTES OF THE
XENIA TOWNSHIP TRUSTEES:**

**REGULAR MEETING
February 6, 2025 6:00 P.M.**

NOTE: These minutes are a summary of the discussion and are not a word for word account of the discussions. The proceedings were electronically recorded. The meeting was held at the Xenia Township Office, 8 Brush Row Road, Xenia, Ohio. This was a Regular Trustee Meeting advertised on the Xenia Township website within 24 hours of this meeting.

Chair Steve Combs called the Regular Meeting to order at 6:00 P.M.

All participated in the Pledge of Allegiance.

ROLL CALL: Steve Combs, Trustee; Chair, Scott Miller, Trustee, Jeremy VanDyne, Trustee, Jacqueline Robinson, Fiscal Officer.

In attendance: Alan Stock; Township Administrator. Greg Beegle, Fire Chief.

The meeting started with the swearing in of Lieutenants Danny Schrand and Jessica Williams.

FIRE DEPARTMENT:

Chief Beegle asked the Trustees to move to appoint Daryle Williams as a PTFFII/Paramedic at \$18.49 per hours effective immediately.

Mr. Combs moved to appoint Daryle Williams as a PTFFII/Paramedic at \$18.49 per hours effective immediately. Mr. Miller seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne – aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2025-011

Chief Beegle asked the Trustees to move to accept annual subscription for paging and scheduling from aladtec and create a PO for \$2,811.00 from 2282-230-319-9999.

Mr. Miller moved to accept annual subscription for paging and scheduling from aladtec and create a PO for \$2,811.00 from 2282-230-319-9999. Mr. Combs seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne – aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2025-012

Chief Beegle asked the Trustees to move to accept the Township's portion from the 2024 tornado siren radio upgrade of \$7,582.43 and create a PO to P&R communications from 2111-220-323-0000.

Mr. Miller moved to accept the Township's portion from the 2024 tornado siren radio upgrade of \$7,582.43 and create a PO to P&R communications from 2111-220-323-0000. Mr. Combs seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne – aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2025-013

Chief Beegle presented a discussion of using the Ohio Fire Marshal Grant and adding FD funds to purchase 13 portable radios to update our aging fleet of 12+ year old radios. The old radios can be kept on standby as they are not fixable.

Chief Beegle asked the Trustees to move to accept the portable radio quote from P&R Communications for \$58,102.00 and create a PO for \$19,834.00 from 2111-760-740-1200 and \$38,268.00 from 2111-760-740-1200 for 13 portable radios with service contact.

Mr. Combs moved to accept the portable radio quote from P&R Communications for \$58,102.00 and create a PO for \$19,834.00 from 2111-760-740-1200 and \$38,268.00 from 2111-760-740-1200 for 13 portable radios with service contact. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne – aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2025-014

Chief Beegle gave a commendation for the firefighters at the Whitestone Rd fire and Mr. Colbrunn's funeral.

The meeting was paused from 6:20 to 6:35 PM to celebrate the promotions of Lieutenants Danny Schrand and Jessica Williams.

FISCAL OFFICER:

Ms. Robinson presented the monthly financials.

Ms. Robinson asked the Trustees to move to approve the payroll as presented.

Mr. Combs moved to approve the payroll as presented. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne – aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2025-016

Ms. Robinson asked the Trustees to move to approve Township minutes: Special Trustee's Meeting January 13, 2025.

Mr. Combs moved to approve Township minutes: Special Trustee's Meeting January 13, 2025. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne – aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2025-017

Ms. Robinson asked the Trustees to move to approve Township minutes: Special Trustee's Meeting January 16, 2025.

Mr. Combs moved to approve Township minutes: Special Trustee's Meeting January 16, 2025. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne – aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2025-018

Ms. Robinson asked the Trustees to move to approve Township minutes: Special Trustee's Meeting January 23, 2025.

Mr. Combs moved to approve Township minutes: Special Trustee's Meeting January 23, 2025. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne – aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2025-019

Ms. Robinson asked the Trustees to move to approve bills as presented.

Mr. Miller moved to approve bills as presented. Mr. Combs seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne – aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2025-015

Ms. Robinson presented a discussion of the Ohio Township Association conference she attended.

TOWNSHIP ADMINISTRATOR:

Mr. Stock presented a Power Point on Township Governance that he had presented to the Rotary Club. Mr. Stock discussed the tax disbursements on properties in the Township.

Mr. Stock presented topics for a newsletter. He stated that the sections that he has is Fire, Roads, Admin, taxes, information of stories of what we want to publish (snow removal, leaf removal, etc.)

Mr. Stock presented that the cost of mailings. He stated that to mail without bulk mailing would cost \$1,300.00, bulk mailing would be \$350.00 plus \$.20 for stamps. He stated that mailings would cost less after the first initial mailing. It was stated that the newsletter will be on the website monthly but mailed (3) three times a year.

Mr. Stock presented an update on the creation of a Township Park on potentially two parcels. He stated that he has been talking to the property owners and lawyers. He also stated that there are grants for park equipment.

Mr. Stock presented a discussion on the BEC copier contract renewal/emailing security from a copier. He stated that the BEC contract really only covered black ink and scans. He stated that the scans can still go to folders.

Mr. Stock presented an update on moving forward with Samsung funding for new Brush Truck. He stated that should have the final cost for the Truck and accessories by end of month.

Mr. Stock stated that the 2024 Hours by Chief, Deputy Chief minimum standard far surpassed.

Mr. Stock presented a discussion of replacing eight-year-old, EOL file server as well as firewall enhancement. Cost comparison of file server (1) PowerEdge R450 and of Fortnet Fortigate 60F (3) and MDT compatibility for FD.

Mr. Stock asked the Trustees to move to accept the quote from TechAdvisors for purchase of PowerEdge R450 and three Fortnet Fortigate 60F will installation and create a PO for \$17,996.05 from the following accounts: Admin: 1000-110-319-9999 for \$4,499.01; Road: 2031-330-319-9999 for \$4,499.01; Fire: 2282-230-319-9999 for \$8,998.03.

Mr. Combs moved to accept the quote from TechAdvisors for purchase of PowerEdge R450 and three Fortnet Fortigate 60F will installation and create a PO for \$17,996.05 from the following accounts: Admin: 1000-110-319-9999 for \$4,499.01; Road: 2031-330-319-9999 for \$4,499.01; Fire: 2282-230-319-9999 for \$8,998.03. Mr. Miller seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne – aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2025-020

TRUSTEE BUSINESS:

Mr. Miller would like to have Brian Martin at the next meeting to discuss Miami Valley Regional Planning 2025 renewal.

MR. COMBS MOVED TO GO INTO EXECUTIVE SESSION UNDER SECTION 121.22 (G) (1) TO CONSIDER THE APPOINTMENT, EMPLOYMENT, DISMISSAL, DISCIPLINE, PROMOTION, DEMOTION, OR COMPENSATION OF A PUBLIC EMPLOYEE OR OFFICIAL. MR. VANDYNE SECONDED THE MOTION. ROLL CALL: MR. COMBS – AYE, MR. MILLER – AYE, MR. VANDYNE – AYE. MOTION PASSED BY ROLL CALL OF 3-0. PRESENT IN THE EXECUTIVE SESSION: ALL ELECTED OFFICIALS, MR. STOCK.

EXECUTIVE SESSION 7:35 PM – 8:05 PM

ADJOURNMENT:

Mr. Miller moved to adjourn at 8:06 P.M. Mr. Combs seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne – aye. Motion PASSED by roll call of 3-0.

Xenia Township Board of Trustees

Date Approved: _____

L. Stephen Combs, Chair

Resolution # 2025-_____

Attest:

Scott Miller

Jacqueline Robinson, Fiscal Officer

Jeremy VanDyne