

RECORD OF PROCEEDINGS

MINUTES OF THE XENIA TOWNSHIP TRUSTEES:

REGULAR MEETING
August 7, 2025 6:00 P.M.

NOTE: These minutes are a summary of the discussion and are not a word for word account of the discussions. The proceedings were electronically recorded. The meeting was held at the Xenia Township Office, 8 Brush Row Road, Xenia, Ohio. This was a Regular Trustee Meeting advertised on the Xenia Township website within 24 hours of this meeting.

Chair Steve Combs called the Regular Meeting to order at 6:02 P.M.

All participated in the Pledge of Allegiance.

ROLL CALL: Steve Combs, Trustee; Chair, Jeremy VanDyne, Trustee, Jacqueline Robinson, Fiscal Officer. Scott Miller, Trustee, Absent

In attendance: Alan Stock; Township Administrator

FISCAL OFFICER:

Ms. Robinson presented the monthly financials.

Ms. Robinson asked the Trustees to move to approve bills as presented.

Mr. Combs moved to approve bills as presented. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – Absent, Mr. VanDyne – aye. Motion PASSED by roll call of 2-0.

RESOLUTION NO. 2025-105

Ms. Robinson asked the Trustees to move to approve payroll as presented.

Mr. Combs moved to approve payroll as presented. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – Absent, Mr. VanDyne – aye. Motion PASSED by roll call of 2-0.

RESOLUTION NO. 2025-106

Ms. Robinson asked the Trustees to move to approve Township minutes: Trustee's Regular Meeting July 3, 2025.

Mr. VanDyne moved to approve Township minutes: Trustee's Regular Meeting July 3, 2025. Mr. Combs seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – Absent, Mr. VanDyne – aye. Motion PASSED by roll call of 2-0.

RESOLUTION NO. 2025-107

Ms. Robinson asked the Trustees to move to approve Township minutes: Trustee's Regular Meeting July 17, 2025.

Mr. VanDyne moved to approve Township minutes: Trustee's Regular Meeting July 17, 2025. Mr. Combs seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – Absent, Mr. VanDyne – aye. Motion PASSED by roll call of 2-0.

RESOLUTION NO. 2025-108

FIRE DEPARTMENT:

Chief Beegle was absent; as he was attending the Dragons baseball game to honor Tank and all of Wright Patt Fire Department.

Chief Beegle was absent; Mr. Stock presented the run review for the 2025 Greene County Fair. He stated that there were eight (8) runs with four (4) transports.

Chief Beegle was absent; Mr. Stock presented that there are Lieutenant Promotional Opportunities. He stated that there are three (3) current firefighters that meet the requirements.

Chief Beegle was absent; Mr. Stock presented that Stacy Whitby returns from LOA.

Chief Beegle was absent; Mr. Stock presented that Stephen Holton given medical LOA until Oct 8, 2025.

Chief Beegle was absent; Mr. Stock presented the Incentive and JPR compliance: 600 Hours, Sam Maver, Jessica Williams, (one more when they complete their JPR requirements)-\$500 earned \$0.82 more per hour worked this year; 1000 Hours – , \$750, Annie Malloy, Mckenna Hannah- (earned an additional \$1.58 more per hour worked this year); 1400 hours – , \$1,000 (earned an additional \$2.30 more per hour worked this year).

MR. COMBS MOVED TO GO INTO EXECUTIVE SESSION UNDER SECTION 121.22 (G) (1) TO CONSIDER THE APPOINTMENT, EMPLOYMENT, DISMISSAL, DISCIPLINE, PROMOTION, DEMOTION, OR COMPENSATION OF A PUBLIC EMPLOYEE OR OFFICIAL. MR. VANDYNE SECONDED THE MOTION. ROLL CALL: MR. COMBS – AYE, MR. MILLER – ABSENT, MR. VANDYNE – AYE. MOTION PASSED BY ROLL CALL OF 2-0. PRESENT IN THE EXECUTIVE SESSION: ALL ELECTED OFFICIALS, AND MR. STOCK

EXECUTIVE SESSION 6:11 PM – 6:32 PM

TOWNSHIP ADMINISTRATOR:

Mr. Stock presented the Financial Snapshot.

Mr. Stock asked the Trustees to move to create a PO to Home Town Tire for \$2,767.00 for four new tires for E51 from 2111-220-323-0000.

Mr. Combs moved to create a PO to Home Town Tire for \$2,767.00 for four new tires for E51 from 2111-220-323-0000. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – Absent, Mr. VanDyne – aye. Motion PASSED by roll call of 2-0.

RESOLUTION NO. 2025-109

Mr. Stock presented a discussion of a whole station backup generator for Station 52 and combining multiple breaker boxes, turnkey install. He presented the quotes received:

Fairborn Electric did not respond for a quote.

Reddy Electric quoted \$ 53,965.00 good until Sept 2024, they warned of generator price increase (\$5,530.00), breaker combination increase (\$130.00), and will provide generator during switchover work.

Bonham Electric: Service will be out for two days, includes battery, Residential Kohler Unit 26kw for \$ 22,339.00, Commercial Kohler Unit 30RCL for \$12K more at \$34,339.00 plus larger concrete pad.

Mr. Combs moved to accept the back-up generator bid from Bonham Electric for up to \$40,000.00 and write a PO from 2111-760-740-2013. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – Absent, Mr. VanDyne – aye. Motion PASSED by roll call of 2-0.

RESOLUTION NO. 2025-110

Mr. Stock presented a discussion on replacement of five (5) windows at Station 51.

Xenia Glass and Lock to replace window with full screen and White vinyl ProVia Endure, double hung for \$3,754.00.

Dale Dixon to replace window with half screen, White vinyl Polaris Thermal Weld Plus (suggested) with half screens for \$3,879.94, White vinyl Polaris Dyna Weld with half screens for \$3,595.19, and White vinyl Polaris Thermal Weld Plus (suggested) with half screens, wooden frame for insulation, trimmed with aluminum for \$4,998.37.

Mr. Combs moved to accept the replacement window bid from Xenia Glass for \$3,754.00 and write a PO from 2111-760-740-2013. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – Absent, Mr. VanDyne – aye. Motion PASSED by roll call of 2-0.

RESOLUTION NO. 2025-111

Mr. Stock asked the Trustees to move to accept Road Worker Alex Sparks resignation effective Aug 8, 2025. He would be eligible for rehire.

Mr. Combs moved to accept Road Worker Alex Sparks resignation effective Aug 8, 2025. He would be eligible for rehire. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – Absent, Mr. VanDyne – aye. Motion PASSED by roll call of 2-0.

RESOLUTION NO. 2025-112

Mr. Stock presented a discussion of the Road Hire process.

Mr. Stock asked the Trustees to move to extend a conditional offer of employment to Garrett Beam at \$ 22.00 (\$24.00 per hour after obtaining CDL) per hour with benefits as Road Service Worker II, conditional on results of drug screen, fingerprint FBI/BCI, and physical, effective when employment results are verified.

Mr. VanDyne moved to extend a conditional offer of employment to Garrett Beam at \$ 22.00 (\$24.00 per hour after obtaining CDL) per hour with benefits as Road Service Worker II, conditional on results of drug screen, fingerprint FBI/BCI, and physical, effective when employment results are verified. Mr. Combs seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – Absent, Mr. VanDyne – aye. Motion PASSED by roll call of 2-0.

RESOLUTION NO. 2025-113

Mr. Stock asked the Trustees to move to extend a conditional offer of employment to Dylan Lauder milk at \$22.00 per hour with benefits as Road Service Worker I, conditional on results of drug screen, fingerprint FBI/BCI, and physical, effective when employment results are verified.

Mr. VanDyne moved to extend a conditional offer of employment to Dylan Laudermilk at \$22.00 per hour with benefits as Road Service Worker I, conditional on results of drug screen, fingerprint FBI/BCI, and physical, effective when employment results are verified. Mr. Combs seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – Absent, Mr. VanDyne – aye. Motion PASSED by roll call of 2-0.

RESOLUTION NO. 2025-114

GUEST:

Neelia Jackson, 1186 Wilberforce-Clifton Road.

Mrs. Jackson shared her concerns on the annexation of Central State University and how to protect the Wilberforce Community. It was stated that Central State and Wilberforce are separate and that if Wilberforce was to be annexed, it would take the signature of every land owner in the community. Mr. Stock explained the process of annexation.

Mrs. Jackson asked if the new homes being built at US 42 and Stevenson Road were in the City or Township. It was stated that the new homes will be in the City.

Mr. Stock discussed the lighting assessment and how it works. He went on to discuss the electric aggregate and the distribution of property taxes.

ADJOURNMENT:

Mr. Combs moved to adjourn at 7:43 P.M. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – Absent, Mr. VanDyne – aye. Motion PASSED by roll call of 2-0.

Xenia Township Board of Trustees

Date Approved: _____	_____
Resolution # <u>2025-</u> _____	L. Stephen Combs, Chair
Attest:	_____
	Scott Miller ABSENT
_____ Jacqueline Robinson, Fiscal Officer	_____ Jeremy VanDyne