

RECORD OF PROCEEDINGS

MINUTES OF THE XENIA TOWNSHIP TRUSTEES:

**REGULAR MEETING
September 18, 2025 6:00 P.M.**

NOTE: These minutes are a summary of the discussion and are not a word for word account of the discussions. The proceedings were electronically recorded. The meeting was held at the Xenia Township Office, 8 Brush Row Road, Xenia, Ohio. This was a Regular Trustee Meeting advertised on the Xenia Township website within 24 hours of this meeting.

Chair Steve Combs called the Regular Meeting to order at 6:01 P.M.

All participated in the Pledge of Allegiance.

ROLL CALL: Steve Combs, Trustee; Chair, Scott Miller, Trustee, Jeremy VanDyne, Trustee, Jacqueline Robinson, Fiscal Officer.

In attendance: Alan Stock; Township Administrator

FISCAL OFFICER:

Ms. Robinson asked the Trustees to move to approve bills as presented.

Mr. Combs moved to approve bills as presented. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne – aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2025-131

Ms. Robinson asked the Trustees to move to approve payroll as presented.

Mr. Combs moved to approve payroll as presented. Mr. Miller seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne – aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2025-132

Ms. Robinson asked the Trustees to move to approve Township minutes: Trustee's Regular Meeting August 21, 2025.

Mr. Combs moved to approve Township minutes: Trustee's Regular Meeting August 21, 2025. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne – aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2025-133

Ms. Robinson asked the Trustees to move to approve Township minutes: Trustee's Regular Meeting September 4, 2025.

Mr. Miller moved to approve Township minutes: Trustee's Regular Meeting September 4, 2025. Mr. Combs seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne – aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2025-134

Ms. Robinson asked the Trustees to move to approve Township minutes: Trustee's Regular Meeting September 11, 2025.

Mr. Miller moved to approve Township minutes: Trustee's Regular Meeting September 11, 2025. Mr. Combs seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne – aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2025-135

FIRE:

Mr. Stock asked the Trustees to move to appoint Da Shaun Davidson as a PT FFII/EMT-B at \$17.24 an hour effective immediately.

Mr. Combs moved to appoint Da Shaun Davidson as a PT FFII/EMT-B at \$17.24 an hour effective immediately. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne – aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2025-136

Mr. Stock asked the Trustees to move to appoint Mason Chrisman as a shifted, PT FFII/EMT-B at \$17.24 an hour effective immediately.

Mr. Miller moved to appoint Mason Chrisman as a shifted, PT FFII/EMT-B at \$17.24 an hour effective immediately. Mr. Combs seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne – aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2025-137

Mr. Stock asked the Trustees to move to appoint Dakota Collier as a PT FFII/EMT-B at \$17.24 an hour effective immediately.

Mr. VanDyne moved to appoint Dakota Collier as a PT FFII/EMT-B at \$17.24 an hour effective immediately. Mr. Combs seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne – aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2025-138

Mr. Stock presented the Fire Incentive and JPR Compliance:

600 Hours, Steven Edge, Jackson Miller, -\$500 earned \$0.82 more per hour worked this year; 1000 Hours –Carl Schnieder, \$750 - (earned an additional \$1.58 more per hour worked this year); 1400 hours –, \$1,000 (earned an additional \$2.30 more per hour worked this year).

TOWNSHIP ADMINISTRATOR:

Mr. Stock presented the Financial Snapshot.

Mr. Stock presented a discussion on agenda topics for the upcoming combined TM/Zoning Boards agenda. The added topics are restaurants, hotels and an update on the Land Use Plan.

Mr. Stock asked the Trustees to move to complete the employment offer to Garrett Beam with the signed agreement to pay for his CDL training and create a PO to Eagle CDL Training LLC for \$5,000.00 equally from 2031-330-360-0000 and 2031-330-318-0000.

Mr. Combs moved to complete the employment offer to Garrett Beam with the signed agreement to pay for his CDL training and create a PO to Eagle CDL Training LLC for \$5,000.00 equally from 2031-330-360-0000 and 2031-330-318-0000. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne – aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2025-139

TRUSTEES’ BUSINESS:

Mr. Miller presented an update on the two-day conference he attended at the Fire Academy.

Mr. Miller presented an update on his visit with Spencer FFS regrading the engine build process.

ADJOURNMENT:

Mr. Combs moved to adjourn at 6:50 P.M. Mr. Miller seconded the motion. Roll Call: Mr. Combs – aye, – Mr. VanDyne aye, – Mr. Miller – aye

Motion PASSED by roll call of 3-0.

Xenia Township Board of Trustees

Date Approved: _____	_____
Resolution # <u>2025-</u> _____	L. Stephen Combs, Chair
Attest: _____	_____
Jacqueline Robinson, Fiscal Officer	Scott Miller

	Jeremy VanDyne