

RECORD OF PROCEEDINGS

MINUTES OF THE XENIA TOWNSHIP TRUSTEES:

REGULAR MEETING
MARCH 22, 2012

7:00 P.M.

Note: These minutes are a summary of the discussion and are not a word for word account of the discussions. The proceedings were electronically recorded. The meeting place was the Xenia Township Office, 8 Brush Row Road, Xenia, Ohio.

PRESENT: Jim Reed, Trustee; Amy Lewis, Trustee; Scott Miller, Trustee; Barbara Miller, Fiscal Officer; Fire Chief Meyers, Alan Stock.

Chairman Jim Reed called the Trustees' Meeting to order at 7:00 p.m. This was a Regular Meeting advertised on the Xenia Township website within 24 hours of scheduling this meeting.

READ FILE:

GC Bd. Of Commissioner notified they are recipient of FY12
Community Development Block Grant for development of viable
urban communities
Letter from Xenia Chamber of Commerce re benefits of membership

MINUTES:

Public Hearing minutes for February 23 were approved.
Regular Trustee Meeting minutes for February 23 were approved.
Work Session minutes for March 8 were approved.
Public Hearing minutes for March 8 were approved.
Regular Trustee Meeting minutes for March 8 were tabled.
Work Session minutes for March 15 were approved.

FISCAL OFFICER/FINANCE:

Mr. Reed made a motion to approve bills and payroll, seconded by Mrs. Lewis. Roll Call: Mr. Reed-Aye, Mrs. Lewis-Aye, Mr. Miller-Aye. Motion PASSED by roll call vote of 3-0.

RESOLUTION NO. 2012-057

A motion was made by Mr. Miller to approve the Greene County Engineer's Collective Bidding Agreement, seconded by Mrs. Lewis. Roll Call: Mr. Reed-Aye, Mrs. Lewis-Aye, Mr. Miller-Aye. Motion PASSED by roll call vote of 3-0.

RESOLUTION NO. 2012-058

Mrs. Miller said she was changing to Security Bank as she has a good rapport with them and they have great customer service.

ROAD DEPT:

The annual road ride was scheduled for April 13.

Testing of underground tanks for contamination will take place soon.

There was discussion about trash pick-up on the roads, mowing and weeding. There was a question about firefighters mowing and weeding at Stations 51 and 52. The Road Department started crack filling on Monday--it will be a 1-3 week job.

ZONING DEPT:

The Board of Zoning Appeals will hold a continued Public Hearing for Kil-Kare property on March 27, 2012 at 7:00 p.m.

Zoning Commission—a Public Hearing was held March 13, 2012 at 6:00 p.m. for proposed Flood Plain text amendments. Al Kuzma, Greene County Flood Plain Administrator, suggested removing some of the text. The County will be passing something countywide in the near future. Mr. Miller suggested waiting until the County passes its regulations.

FIRE DEPT:

The purchase of a new computer from Midwest Design Computer for \$1,854.90 was discussed. It would be for the Fire Assistant. Identical equipment was found for around \$850. This item was tabled in order to look into the less expensive equipment.

A Cellular Phone and Land Line Coverage Agreement was discussed. Mr. Reed made a motion to approve the agreement, seconded by Mrs. Lewis. . Roll Call: Mr. Reed-Aye, Mrs. Lewis-Aye, Mr. Miller-Aye. Motion PASSED by roll call vote of 3-0.

RESOLUTION NO. 2012-156

There was a recommendation to appoint Brad Whitley as a part-time firefighter/EMT. This had been discussed in the work session and Mr. Reed had objections to his appointment.

Mr. Reed made a motion of clarification that John Faulkner was a volunteer chaplain and not a firefighter, seconded by Mr. Miller. . Roll Call: Mr. Reed-Aye, Mrs. Lewis-Aye, Mr. Miller-Aye. Motion PASSED by roll call vote of 3-0.

RESOLUTION NO. 2012-059

There was discussion about outside testing being done by the Miami Valley Fire/EMS Alliance. Other value of the Alliance was considered. Bellbrook and Sugarcreek Township use the Alliance. Mr. Miller said independent testing is the most reasonable way to go as someone would have to write a test otherwise. Jim Reed was not in agreement.

A motion was made by Mr. Reed to accept the resignation of B. J. Grizzle, seconded by Mrs. Lewis. Roll Call: Mr. Reed-Aye, Mrs. Lewis-Aye, Mr. Miller-Aye. Motion PASSED by roll call vote of 3-0.

RESOLUTION NO. 2012-060

Mr. Reed made a motion to change the status of Amy Maychack from part-time to Paid-On-Call, seconded by Mrs. Lewis. . Roll Call: Mr. Reed-Aye, Mrs. Lewis-Aye, Mr. Miller-Aye. Motion PASSED by roll call vote of 3-0.

RESOLUTION NO. 2012-061

There was discussion about the retirement of Jeffrey Devoe. Jim Reed asked if it is called retirement from a part-time position. Mr. Devoe did employee processing, scheduling and IT. There was discussion about covering his responsibilities.

TRUSTEES' BUSINESS:

A source water study was discussed.

There was some discussion of position vacancies.

Mr. Reed made a motion to approve the CLOUT agreement, seconded by Mrs. Lewis. .
Roll Call: Mr. Reed-Aye, Mrs. Lewis-Aye, Mr. Miller-Aye. Motion PASSED by roll call
vote of 3-0.

RESOLUTION NO. 2012-062

A motion was made by Mr. Reed to approve the annual renewal of radio repair
agreement with W. S. Electronics, seconded by Mrs. Lewis. . Roll Call: Mr. Reed-Aye,
Mrs. Lewis-Aye, Mr. Miller-Aye. Motion PASSED by roll call vote of 3-0.

RESOLUTION NO. 2012-063

Midwest Computers bills for 50-hour blocks for maintenance. The Township decided to
keep Midwest but also hire Steve Fletcher to do much of the in-house IT at 1/3 of the
cost of Midwest. Steve charges \$35 per hour whereas Midwest charges \$90 per hour.
There was discussion of going "a la carte" or still having a maintenance agreement.
They will check into rates for "a la carte". The Trustees discussed having a written
agreement with Steve Fletcher.

There was discussion about keys for the buildings– what type, who should have them,
how to track, costs involved and which doors. Alan Stock was given the task to handle
the issue.

There was discussion about gas cards and accountability and reasons for having gas
cards. There was discussion of gas availability from the County and having an account
with a gas station in the Township.

The Trustees decided to hold a Special Meeting on March 29 at 4:00 p.m. to address
several outstanding issues.

ADJOURN:

A motion to adjourn was made by Mr. Miller, seconded by Mrs. Lewis. Meeting
adjourned at 8:55 p.m.

XENIA TOWNSHIP BOARD OF TRUSTEES

Resolution Number

Jim Reed, Chair

Date Approved

Amy Lewis, Trustee

ATTEST:

Scott Miller, Trustee

Barbara Miller, Fiscal Officer

Only a partial set of audio tapes of this meeting was available. Minutes were reconstructed based on staff notes. Other documents were researched to provide this set of minutes. Note: Recreation of the minutes was done three (3) years postdate.