

## RECORD OF PROCEEDINGS

### MINUTES OF THE XENIA TOWNSHIP TRUSTEES:

REGULAR MEETING  
MARCH 5, 2015 7:00 PM

Note: These minutes are a summary of the discussion and are not a word for word account of the discussions. The proceedings were electronically recorded. The meeting place was the Xenia Township Office, 8 Brush Row Road, Xenia, Ohio.

PRESENT: Susan Spradlin, Chair; Daniel O'Callaghan, Trustee; Scott Miller, Trustee; Barbara Miller, Fiscal Officer; Alan Stock, Administrator.

Meeting was called to order at 7:08 p.m. All participated in the Pledge of Allegiance. This was a Regular Trustees Meeting advertised on the Xenia Township website within 24 hours of scheduling this meeting.

**READ FILE:** Xenia Community Schools "In Touch" Winter 2015  
LWV, "The Voter" March  
Greene County Soil and Water Conservation District, Spring 2015  
Health Commissioners Report

### TRUSTEES' BUSINESS:

Mrs. Spradlin made a motion to amend the agenda to include an Executive Session to discuss the hiring, firing, demotion, promotion or discipline of a Township employee in accordance to section 121.22 of the ORC, Mr. O'Callaghan seconded. Roll Call: Mrs. Spradlin- Aye, Mr. O'Callaghan- Aye, Mr. Miller- Aye. Motion **PASSED** by roll call of 3-0.

**RESOLUTION NO. 2015-063**

Mrs. Spradlin gave an appreciation speech to two members of Xenia Township, Rick and Barbara Miller, as they volunteered during the harsh winter to plow the roads of the Township to keep the community safe.

### FISCAL OFFICER/FINANCE:

Mr. O'Callaghan made a motion to approve the bills as presented, Mrs. Spradlin seconded. Roll Call: Mrs. Spradlin- Aye, Mr. O'Callaghan- Aye, Mr. Miller- Aye. Motion **PASSED** by roll call of 3-0.

**RESOLUTION NO. 2015-064**

Mr. Miller made a motion to approve the payroll as presented, Mrs. Spradlin seconded. Roll Call: Mrs. Spradlin- Aye, Mr. O'Callaghan- Aye, Mr. Miller- Aye. Motion **PASSED** by roll call of 3-0.

**RESOLUTION NO. 2015-065**

Mrs. Spradlin made a motion to approve the Special Meeting from January 26, 2015, Mr. O'Callaghan seconded. Roll Call: Mrs. Spradlin- Aye, Mr. O'Callaghan- Aye, Mr. Miller- Aye. Motion **PASSED** by roll call of 3-0.

**RESOLUTION NO. 2015-066**

Mr. O'Callaghan made a motion to approve the Emergency Meeting minutes from January 30, 2015 minutes, Mrs. Spradlin seconded. Roll Call: Mrs. Spradlin- Aye, Mr. O'Callaghan- Aye, Mr. Miller- Aye. Motion **PASSED** by roll call of 3-0.

**RESOLUTION NO. 2015-067**

Mrs. Spradlin made a motion to approve the Regular Meeting minutes from February 19, 2015, Mr. O'Callaghan seconded. Roll Call: Mrs. Spradlin- Aye, Mr. O'Callaghan- Aye, Mr. Miller- Aye. Motion **PASSED** by roll call of 3-0.

**RESOLUTION NO. 2015-068**

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Mrs. Spradlin made a motion to approve the Work Session minutes from February 19, 2015, Mr. O'Callaghan seconded. Roll Call: Mrs. Spradlin- Aye, Mr. O'Callaghan- Aye, Mr. Miller- Aye. Motion **PASSED** by roll call of 3-0.

**RESOLUTION NO. 2015-069**

Mrs. Spradlin asked if Station 52 needed a new ice machine. Chief Fox responded that they do not need a new one just a new filtration system. Mrs. Spradlin said that Mrs. Miller was going to donate an ice machine if one was needed.

**TOWNSHIP ADMINISTRATOR:**

Mr. Stock said that issue one will be tabled so the Trustees can look over the information. Mrs. Spradlin said she has a few questions about this. She said she has always had problems with Township water having a lot of iron in it. She suggested that the Township should consider renting a water softener instead of buying one. The company she used at her home installs, maintains, changes and cleans the filters for free, and the only charge is a monthly fee. Mr. Miller asked if the salt was included, Mrs. Spradlin said no, the salt needs to be bought separate. Mr. O'Callaghan agreed to table this issue until the next meeting.

Mr. Stock asked the Trustees to consider approving a contract with WS Electronics for the radio portion of the tornado sirens in the amount of \$1,850. He said the tornado sirens system is run under two separate contracts, a radio portion and a mechanical portion. The mechanical portion has already been approved by a contract with Federal. Mr. Miller made a motion to approve the contract with WS Electronics in the amount of \$1,850, Mr. O'Callaghan seconded. Mrs. Spradlin started a discussion. Mr. Stock asked if they wanted to read out the account number in the resolution. An account number was not given. Roll Call: Mrs. Spradlin- Abstain, Mr. O'Callaghan- Aye, Mr. Miller- Aye. Motion **PASSED** by roll call of 2-0.

**RESOLUTION NO. 2015-070**

**FIRE DEPARTMENT:**

Chief Fox asked to table the issue on the Life Pac 15 purchase until they have more information to bring the Trustees.

Chief Fox said he would like to purchase three sets of structural firefighter gear at the price of \$5,600. Mr. O'Callaghan made a motion to approve the purchase of three sets of structural fire fighter gear in the amount of \$5,600, Mr. Miller seconded. Roll Call: Mrs. Spradlin- Aye, Mr. O'Callaghan- Aye, Mr. Miller- Aye. Motion **PASSED** by roll call of 3-0.

**RESOLUTION NO. 2015-071**

Chief Fox asked for approval to start the OBWC Grant application for Stryker cots, he explained the process of the application. Mr. Miller made a motion to allow the Fire Department to pursue the OBWC grant application and to work with the Fiscal Officer to arrange the financing that is needed for the application, and the purchase is tied to the OBWC grant and if that grant falls through, they will return to the Board with an additional plan, Mr. O'Callaghan seconded. There was a discussion. Mrs. Miller said that she will not give up any information about the Township checking account until she fully understands what the company is asking for. Chief Fox asked that if the Fiscal Officer has any questions, to work with him and not say that it will not be done and put it off. Roll Call: Mrs. Spradlin- Aye, Mr. O'Callaghan- Aye, Mr. Miller- Aye. Motion **PASSED** by roll call of 3-0.

**RESOLUTION NO. 2015-072**

Chief Fox was asked about the barn fire that occurred the night before that destroyed one barn and a part of the second. He listed the thing those owners lost and then continued to mention other districts who helped. He then thanked the Road crew who went out and spread salt and Mr. Stock for taking coffee to all the Firefighters. Mr. Miller praised them for saving the second barn.

Mrs. Spradlin asked where Mr. Jones was on servicing the Engines. Chief Fox said that he has been working on Engine 52 for a little over a week and he has not taken it off Township premises. He said Mr. Jones has not given a definite finish date.

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**ROAD DEPARTMENT:**

Mr. Stock asked the Trustees to allow the Road Department to apply for a grant. He said it is not a repayable grant and it is up to \$50,000. The Township has been preapproved for the 50K and that this grant is awarded to the Top 100 Townships within Ohio that have the highest number of incidents. Mr. Stock continued to explain what the grant can be used for. Mrs. Spradlin asked if the \$50,000 we might receive will have to be put into a line item in order to receive it. Mr. Stock explained what the "on behalf of" grant means. Mrs. Miller said she has not had a chance to look at the process of the grant. Mr. Miller asked who the grant comes from. Mr. Stock said that it comes from ODOT and the Federal Transportation Board through the local LTAP. Mr. Miller made a motion to allow the Township Administrator to enter into an agreement for the Township Systematic Safety Signage Upgrade Grant through ODOT and LTAP for Xenia Township, Mr. O'Callaghan seconded. Mrs. Spradlin asked if a dollar amount was said. Mr. Miller amended his motion to read up to \$50,000. Roll Call: Mrs. Spradlin- Aye, Mr. O'Callaghan- Aye, Mr. Mille- Aye. Motion **PASSED** by roll call of 3-0.

**RESOLUTION NO. 2015-073**

The Trustees tabled the generator until the next meeting.

**GUESTS:**

Mr. Rick Miller asked Mr. Miller why it has been taking so long to get a resolution for the generator. He said when this issue came up, Mr. O'Callaghan was sitting in the audience at the time and at first it was urgent. Mrs. Spradlin answered that at the time she didn't know all the details and some decisions have been made. She said the issue is still urgent but trying to get all the details done within a timely manner has the Trustees' hands tied. She also said that there could be grants available that could get a generator for the Township at a third of the price that they had at the time.

**COMMITTEES:**

Mr. O'Callaghan reported that he attended the Greene County Regional Planning Coordination Committee meeting and there was still a proposal to move from a Regional Planning Committee to a County Planning Committee. He reported how a County Planning Committee would work and how they would choose its members. He said this decision is still under discussion.

Mrs. Spradlin reported that the Health District Advisory Council meeting is scheduled for the 17<sup>th</sup> of March.

Mrs. Spradlin asked about the Water & Wastewater Committee. Mr. Stock said Mr. Jim Pile will be attending those meeting.

Mr. Miller announced that the Source Water Meeting will not be held until later in the spring.

Mr. Stock said that the inspection for one year time-of-travel will be held on May 29, 2015. He then announced what the inspection will be for and went into a more detailed explanation.

Mr. Stock reported that Chief Fox was not able to make it to the Safety Council meeting and Deputy Chief Beegle asked him to attend. He said that the meeting was all about nutrition.

Mr. Stock reported the Chamber of Commerce meeting was about the InTouch from Xenia Community Schools and they asked the Chamber for their approval for two renewals that would mean no additional taxes to residents. He then went into more detail about both renewals.

**EXECUTIVE SESSION:**

Mrs. Spradlin made a motion to go into Executive Session in accordance with ORC 121.22 Session in accordance with ORC 121.22, for employee discipline, Mr. O'Callaghan

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seconded. Present were the three Trustees. Roll Call: Mrs. Spradlin- Aye, Mr. O'Callaghan- Aye, Mr. Miller- Aye. Executive Session began at 8:02 P.m.

Mrs. Spradlin made a motion to exit Executive Session, Mr. O'Callaghan seconded. Roll call, all voted Aye. Executive session ended at 8:25 p.m.

Mrs. Spradlin said after holding an Executive Session they have decided they are going to place a written letter of reprimand in Alan Stock's personnel file related to the subject discussed in Executive Session. Mrs. Spradlin made a motion to place that into his file for a period of one year, seconded by Mr. O'Callaghan. Roll Call: Mrs. Spradlin-Aye, Mr. O'Callaghan-Aye, Mr. Miller-Aye. Motion **PASSED** by roll call of 3-0.

**RESOLUTION NO. 2015-074**

**ADJOURNMENT:**

There being no further business, a motion to adjourn was made by Mr. O'Callaghan, and seconded by Mr. Miller. Roll Call vote: All voted Aye. Meeting was adjourned at 8:26 p.m.

Resolution # \_\_\_\_\_

Date Approved: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Barbara Miller, Fiscal Officer

XENIA TOWNSHIP BOARD OF TRUSTEES

\_\_\_\_\_  
Susan Spradlin, Chair

\_\_\_\_\_  
Daniel O'Callaghan

\_\_\_\_\_  
Scott Miller

mlp