

RECORD OF PROCEEDINGS

MINUTES OF THE XENIA TOWNSHIP TRUSTEES:

REGULAR MEETING
APRIL 4, 2013 7:00 PM.

Note: These minutes are a summary of the discussion and are not a word for word account of the discussions. The proceedings were electronically recorded. The meeting place was the Xenia Township Office, 8 Brush Row Road, Xenia, Ohio.

PRESENT: Amy Lewis, Chairman; Scott Miller, Trustee; Jim Reed, Trustee; Barbara Miller, Fiscal Officer; Alan Stock, Administrator.

Meeting was called to order at 7:00P.M. and all participated in the Pledge of Allegiance. This was a Regular Trustees Meeting advertised on the Xenia Township website within 24 hours of scheduling this meeting.

GUESTS:

Marty Heide introduced herself. She is the Community Outreach contact for Congressman Mike Turner's Office. She stated that she would be available to help with any issues that might arise.

She discussed two upcoming events. She spoke about the art competition that is currently going on now. Xenia High School is a participant in the art competition this year. All the entries in the competition will hang at the Dayton Art Institute. The winning entry will hang in the Capital Building in Washington DC for one year.

Marty Heide also discussed the Service Academy Day that will be held April 13 at Centerville High School. All branches of the services will be represented. This is a free event open to anyone who may be interested in attending one of the Service Academies.

Ms. Heide gave her phone number and asked anyone who had a question or problem to please call her. She thanked the Board for their time.

FISCAL OFFICER:

The Fiscal Officer discussed problems with the fund numbers. Each department uses numbers that are different. She has had several problems with fund numbers that do not match up. This is causing extra work. The Fiscal Officer would like the Trustees to decide what fund numbers should be used.

Mr. Reed stated that he believes that Mrs. Miller's fund numbers should be used since she is the Fiscal Officer and this is her domain. Other departments should work with the Fiscal Officer to use the UAN numbers that she uses.

Mr. Stock discussed the budget and the process used to establish the fund numbers that came straight from the UAN manual. Mr. Stock stated that he and the Fiscal Officer could work together to resolve the problems.

TOWNSHIP ADMINISTRATOR:

Mr. Miller made a Motion to go into Executive session, seconded by Mrs. Lewis. All vote AYE.

Mr. Miller made a motion to come back into the regular Trustee's Meeting, seconded by Mr. Reed. All voted AYE.

- Motion to accept J. Daryl Meyer's resignation for medical disability was made by Mrs. Lewis, seconded by Mr. Miller. Motion PASSED by a roll call vote of 3-0.

RESOLUTION NO. 2013-93

XENIA TOWNSHIP TRUSTEES
REGULAR MEETING, APRIL 4, 2013

- Motion to accept Job Description of part-time Fire Chief was made by Mr. Miller, seconded by Mrs. Lewis. Motion PASSED by a roll call vote of 3-0.

RESOLUTION NO. 2013-94

- Motion to appoint Dean Fox as part-time Fire Chief with an annual salary of \$30,000.00 was made by Mr. Reed, seconded by Mrs. Lewis. Motion PASSED by a roll call vote of 3-0.

RESOLUTION NO. 2013-95

Mrs. Lewis expressed her congratulations to Chief Fox. She thanked him for his contributions to the department. There was a round of applause in support of this appointment. Chief Fox expressed his appreciation to the Board.

- Motion to increase pay for Deputy Chief Greg Beegle from \$15,000.00 to \$18,000.00 was made by Mr. Reed, seconded by Mrs. Lewis. Motion PASSED by a roll call vote of 3-0.

RESOLUTION NO. 2013-96

There was a round of applause in support of this appointment. Deputy Chief Beegle expressed his appreciation to Chief Dean Fox and to the Board.

ZONING DEPARTMENT:

Mr. Stock spoke about the 4,000 square foot expansion of Bob Evans. The added area will be mostly freezer space.

Mr. Stock stated he had received three nonresidential accessory structure permits. These are typically sheds.

He received a fence, sign and resident permit request.

Mr. Stock has received complaints concerning chickens, home occupation, someone living in a trailer, fill and trash.

Mr. Stock has also received inquiries regarding autism education facility, archery range, tax office, residential, two calls regarding the sale of Coleman property, fence and two barns. There was a discussion of the best location for the archery range. The Board also discussed the issues involved with the autism facility.

ROAD DEPARTMENT:

The permit for the renovation of Station 52 has been submitted to the County. Electrical and Flooring actual bids are being sought.

The Brush Row Bridge will be closed for repair from April 22 until May 12.

The annual Road Ride will be April 19, 8:00 am.

FIRE DEPARTMENT:

- Motion to reimburse Shane Horne for out of pocket expenses for a Firefighter II class was made by Mr. Reed, seconded by Mrs. Lewis. Motion PASSED by a roll call vote of 3-0.

RESOLUTION NO. 2013-97

XENIA TOWNSHIP TRUSTEES
REGULAR MEETING, APRIL 4, 2013

- Motion to approve the promotion of Ben Nartker to Fire Lieutenant was made by Mr. Reed, seconded by Mrs. Lewis. Motion PASSED by a roll call vote of 3-0.

RESOLUTION NO. 2013-98

- Motion to approve the promotion of Jay Leach to Fire Lieutenant was made by Mr. Reed, seconded by Mr. Miller. Motion PASSED by a roll call vote of 3-0.

RESOLUTION NO. 2013-99

- Motion to approve the promotion of Daryle William to EMS Captain was made by Mrs. Lewis, seconded by Mr. Miller. Motion PASSED by a roll call vote of 3-0.

RESOLUTION NO. 2013-100

- Motion to approve the promotion of Logan Surls to Fire Captain was made by Mr. Miller, seconded by Mrs. Lewis. Motion PASSED by a roll call vote of 3-0.

RESOLUTION NO. 2013-101

Deputy Chief Beegle made a commendation to Lieutenant Tim Hines.

Mr. Stock mentioned the items in the read file and the upcoming meetings. Mrs. Lewis stated she would be unable to attend the next Trustees Work Session, but she would arrive in time for the Regular Trustees Meeting.

There being no further business Mrs. Lewis made a motion to adjourn, seconded by Mr. Miller. All vote AYE. Meeting adjourned at 8.08 pm.

XENIA TOWNSHIP BOARD OF
TRUSTEES

Resolution Number

Jim Reed, Chair

Date Approved

Amy Lewis, Trustee

ATTEST:

Scott Miller, Trustee

Barbara Miller, Fiscal Officer